

SRPC EXECUTIVE COMMITTEE MEETING

November 21, 2025

8:00 a.m. to 9:00 a.m.

Hybrid Meeting (Conference Rm 1A & via Zoom)

In accordance with RSA 91:A, the Commission requires an in-person quorum. So long as an in-person quorum, Commissioners may participate virtually. Guests may attend the meeting virtually or at the SRPC Office. All participants, both in-person and virtual, can communicate contemporaneously.

Meeting URL: <https://us02web.zoom.us/j/84905778392>

Meeting ID: 849 0577 8392

Telephone-only Access: +1 312 626 6799

These instructions have also been provided at www.trafford.org. If anybody is unable to access the meeting, please email mtaylorfetter@trafford.org or call 603-994-3500 (x115).

Agenda Item	Time	Notes
1) Welcome and Introductions	8:00-8:05	N/A
2) Non Public Session: RSA 91-A:3, II (a)	8:05-8:30	
3) Action Items a) October 17, 2025 Minutes b) Acceptance of the Draft September Financials	8:30-8:45	See enclosed memo and attachments.
4) Updates and Discussion Items a) Awards, Contracts, and General Business b) September Minors	8:45-8:55	See enclosed memo and attachments.
5) Other Business	8:55-9:00	N/A
6) Adjourn	9:00	N/A

Reasonable accommodations for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last-minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 x115 or email: info@traffordrpcnh.gov



RULES OF PROCEDURE

*Strafford Regional Planning Commission
Strafford Metropolitan Planning Organization, and
Strafford Economic Development District*

Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



DATE: November 14, 2025
TO: Executive Committee Members
FROM: Jen Czysz, Executive Director
RE: Director's Report for the November 21, 2025 Meeting

2. Non Public Session: RSA 91-A:3, II(a) - *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

3a. October 17, 2025 Minutes - Refer to enclosure.

3b. Accept the Draft September Financials (enclosures)

Balance Sheet: At the end of September our bank register balances were very low, actual balances were kept in the black through strategically holding contractor checks pending reimbursements and making it through October payroll. The September financials were prepared before the third October payroll. We were prepared to rely on the line of credit, however, we did not need to use it as payments continued to come in during October.

Accounts Receivable: Of the \$338,880 due at the end of September, \$175,174 was the current month's billing. Only \$13,185 was received in October (invoices went out late in September). Leaving a past due balance of \$150,520, which contributed to the low bank balances going into October.

Profit and Loss and Income by Customer: We continue to operate at a loss, September was a net loss of \$7,595. Monthly billing is improving, but we need to still be higher. In September we billed \$209,762 against project contracts. Looking at the profit and loss budget versus actuals report, we are running behind in project billing by \$129,743 of that \$70,383 is purely pass through expenses. The difference of \$59,360 is the driver behind our year-to-date operating net loss of \$52,481. Primary contracts where we need to increase billing (that isn't primarily pass through expenses) is the MPO UPWP (transportation program) and Somersworth HOP grant.

In aggregate, this puts us in tenuous position going into October, which is a 3 payroll month with additional staff out on leave. As a result, our billables will be lower than we would like them for the month. October financials should hopefully be ready right before the meeting, and I can provide a bit more insight at that time.

4a. Awards, Contracts and General Business Update

Refer to enclosures.

4b. September Minors

Refer to enclosures.

NEXT MEETING: December 19, 2025 8 AM. – 9:00 A.M.



SRPC EXECUTIVE COMMITTEE MEETING

October 17, 2025

8:00 a.m. to 9:00 a.m.

Hybrid Meeting (Conference Rm 1A & via Zoom)

1. Welcome and Introductions:

Executive Committee members present: Steve Stancel, Wakefield; Paul Rasmussen, Durham; Joe Boudreau, Rochester; Mike Bobinsky, Somersworth; Matt Towne, Barrington; Peter Nelson, Newmarket; Mark Richardson, Somersworth; Michael Lehrman, Durham;

Staff members present: Jen Czysz

2. Non Public Session, RSA 91-A:3, II (a)

At 8:05 AM Motion made by S. Stancel and seconded by M. Bobinsky to enter non-public session under RSA 91-A:3, II (a) to discuss a personnel matter. The motion passed unanimously by roll call vote of all members present.

At 8:35 AM, M. Richards motioned to end the non-public session. With a second by M. Lehrman and a unanimous vote in favor by a roll call vote of all members present, the motion carried.

M. Bobinsky motioned to seal the minutes seconded by P. Nelson. The motion passed unanimously by a roll call vote of all members present.

The minutes from the non-public session are in a separate document.

Colin Lentz joined the meeting.

3. Action Items

a. October 17, 2025 Minutes:

M. Richardson motioned to approve the August 15, 2025 minutes as written. Following a second by J. Boudreau and a unanimous vote in favor, the motion passed.

b. Acceptance of the Draft August Financials

J. Czysz provided a brief overview of the August financial report, highlighting ongoing cash flow challenges. SRPC is currently relying on savings to cover overhead costs due to limited billable staff availability and scheduled staff vacations and leaves of absence. For the first time, the organization may need to consider utilizing its line of credit, we are not sure if we need the approval of the Executive Committee to do so.



Another challenge is the EDA portal where we get our quarterly advance was not open and uncertain of when it would be operable again. HUD looks like it was processed, there is a delay, but the funds may be in the bank today.

The committee discussed options and recommended the following:

- Reaching out to the bank regarding line of credit options.
- Drafting a letter to Congressman Pappas to explain the situation.
- Inquiry into how other RPCs are managing similar issues.

M. Bobinsky motioned to approve the August Financials with the understanding to keep the committee members updated between now and November meeting. P. Rasmussen seconded the motion. With a unanimous vote in favor, the motion passed.

c. Approval of the SIMPLE IRA Employer Contribution CY2026

J. Czynsz shared that Strafford RPC has offered a Simple IRA retirement plan option since 2000. The plan has been unchanged since it was amended and restated in 2004. Retirement benefits are available to SRPC employees who earn at least \$5,000 a year. SPRC offers a matching contribution equal to each employee's contribution up to a limit of 3% of their annual compensation. Each year the executive committee is asked to approve the contribution limit, before completion of the annual Participant Notice that must be distributed to all eligible employees.

The Committee discussed the total value of the annual contribution is \$32,500. Contributions are made as we do payroll. There are options for the employer contribution rate. Since it is not required, it is up for negotiation to drop the employer contribution. J. Czynsz stated she doesn't think we are there yet. Some RPCs have a higher rate.

M. Bobinsky moved to approve **the SIMPLE IRA 3 percent Employer Contribution for CY2026**. With a second by M. Richardson, the committee voted unanimously in favor.

4. Updates and Discussion Items

a. Awards, Contracts, and General Business

J. Czynsz summarized the awards, contracts, and general business. She stated that the indirect rate is still too high and we are drawing down the dues at a healthy rate. The Coastal Watershed Grant is one where DES reached out indicating there is available money and asked for assistance in development of the scope of a grant. The contract is forthcoming.

M. Towne Barrington shared that Barrington is working on a conservation easement along the Isinglass to protect the watershed. He asked if that would be a potential candidate for the grant? J. Czynsz responded that the funds will be used for municipal policies to protect water resources.



5. October Minors

C. Lentz shared that there are three minors. The Rochester Route 11 project just has a replacement adjustment and is still moving forward. The other two are other two are CMAC dollars which COAST and UNH were awarded. It is just a matter of moving the funds into 2026 and splitting the funds out. The dollars are not changing, and the project is accelerating.

6. Other Business

J. Czysz stated the dues letters will be going out next week.

7. Adjourn

At 9:00 AM, M. Bobinsky moved to adjourn. Following a second by J. Boudreau, the motion passed with all members voting in favor.

Respectfully submitted,

Megan Taylor-Fetter



Strafford Regional Planning Commission
Balance Sheet
As of September 30, 2025

	Sep 30, 25	Sep 30, 24	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
FSB Checking	-97,460.53	-17,695.67	-79,764.86
FSB Savings	57,971.41	141,396.35	-83,424.94
Total Checking/Savings	-39,489.12	123,700.68	-163,189.80 ¹
Accounts Receivable			
Accounts Receivable	338,879.73	263,316.78	75,562.95
Total Accounts Receivable	338,879.73	263,316.78	75,562.95 ²
Other Current Assets			
Prepaid Expenses			
Prepaid Dues and Subscriptions	2,147.73	2,358.88	-211.15
Prepaid Insurance (P & L)	8,127.72	6,970.50	1,157.22
Prepaid training	600.00	600.00	0.00
Prepaid Unemployment Comp	800.76	740.01	60.75
Prepaid Workers Compensation	524.01	467.76	56.25
Total Prepaid Expenses	12,200.22	11,137.15	1,063.07
Prepaid software support	4,398.62	5,077.26	-678.64
Undeposited Funds	5,012.57	0.00	5,012.57 ³
Total Other Current Assets	21,611.41	16,214.41	5,397.00
Total Current Assets	321,002.02	403,231.87	-82,229.85
Fixed Assets			
Property and Equipment			
Accumulated Depreciation	-25,659.80	-21,041.48	-4,618.32 ⁴
Equipment Purchase			
AI Traffic Counter	9,830.00	9,830.00	0.00
Lenova Think Server	3,983.04	3,983.04	0.00
Pyro Traffic Count System	7,540.00	7,540.00	0.00
ThinkSystem ST520 FY24 Server	5,721.45	5,721.45	0.00
Equipment Purchase - Other	11,762.40	11,762.40	0.00
Total Equipment Purchase	38,836.89	38,836.89	0.00
Total Property and Equipment	13,177.09	17,795.41	-4,618.32
Right of Use Asset - Building			
Accumulated Amortization - Buil	-116,970.10	-88,990.56	-27,979.54
Right of Use Asset - Building - Other	221,852.22	112,410.00	109,442.22
Total Right of Use Asset - Building	104,882.12	23,419.44	81,462.68 ⁵
Vehicles			

Strafford Regional Planning Commission
Balance Sheet
As of September 30, 2025

11:07 AM

10/23/25

Accrual Basis

	Sep 30, 25	Sep 30, 24	\$ Change
Ford Transit	22,943.35	22,943.35	0.00
Vehicle Accumulated Depreciatio	-22,943.35	-22,943.35	0.00
Total Vehicles	0.00	0.00	0.00
Total Fixed Assets	118,059.21	41,214.85	76,844.36
TOTAL ASSETS	439,061.23	444,446.72	-5,385.49
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
FSB Credit Card	2,648.71	2,586.36	62.35
Total Credit Cards	2,648.71	2,586.36	62.35
Other Current Liabilities			
Benefits payable			
Simple IRA payable	48.00	48.00	0.00
Total Benefits payable	48.00	48.00	0.00
Building Lease Liab Current	19,110.61	22,124.20	-3,013.59 ⁶
Contract Revenue In Advance	14,266.51	108,792.12	-94,525.61 ⁷
FY24 Dues in Advance	-0.02	-0.02	0.00
FY25 Dues in Advance	0.00	103,999.77	-103,999.77
FY26 Dues in Advance	108,221.67	0.00	108,221.67
Payroll Liabilities			
FSA Payable	3,023.73	1,907.30	1,116.43 ⁸
FUTA	30.41	30.41	0.00
Social Security Payable	-0.02	-0.02	0.00
Payroll Liabilities - Other	1,153.74	1,440.06	-286.32
Total Payroll Liabilities	4,207.86	3,377.75	830.11
Total Other Current Liabilities	145,854.63	238,341.82	-92,487.19
Total Current Liabilities	148,503.34	240,928.18	-92,424.84
Long Term Liabilities			
Building Lease Liab Non Current	86,177.24	2,492.85	83,684.39 ⁹
Accrued expenses			
Accrued Payroll	27,196.48	22,021.22	5,175.26
Accrued Vacation	61,211.09	48,013.13	13,197.96
Annual Audit Accrual	22,500.00	22,500.00	0.00
Total Accrued expenses	110,907.57	92,534.35	18,373.22 ¹⁰
Total Long Term Liabilities	197,084.81	95,027.20	102,057.61

Strafford Regional Planning Commission
Balance Sheet
As of September 30, 2025

11:07 AM

10/23/25

Accrual Basis

	Sep 30, 25	Sep 30, 24	\$ Change
Total Liabilities	345,588.15	335,955.38	9,632.77
Equity			
Retained Earnings	145,954.04	133,222.82	12,731.22 ¹¹
Net Income	-52,480.96	-24,731.48	-27,749.48 ¹²
Total Equity	93,473.08	108,491.34	-15,018.26
TOTAL LIABILITIES & EQUITY	439,061.23	444,446.72	-5,385.49

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Strafford Regional Planning Commission
Balance Sheet
As of September 30, 2025

11:07 AM

10/23/25

Accrual Basis

-
1. Checking/Savings: Several contractor checks are being held until reimbursement is received (\$116,500), and all FY26 dues have been received. Reimbursement has been received for HUD, but RPC checks will be held until the last payroll in October is processed (10/31/25). In October, all savings funds were transferred to checking except for approximately \$1,000 to keep the account open without incurring minimum balance bank fees. The LOC from First Seacoast Bank renews in January, and I am finding out more information about the process in the event we need to use this option.

 2. Accounts Receivable: See the Accounts Receivable Aging Summary Comments for details.

 3. Undeposited Funds: This amount reflects customer payments received but not yet deposited in the bank.

 4. Accumulated Depreciation: The balances for this account are cumulative. The difference from prior year reflects the additional depreciation taken at approximately \$385 per month for the previous 12 months for the Pyro Traffic Count System, the AI Traffic Counter, and the Lenovo server.

 5. Right of Use Asset: Effective for fiscal year 2022, a new Government Accounting method was introduced, called GASB 87. It requires total lease payments (our office space) to be recorded as a liability, and a monthly expense is recorded as Amortization. The monthly amortization for the new lease, effective 8/1/25 is \$2,280.05 per month for 48 months.

 6. Building Lease Liab Current: The total office lease payment for this fiscal year is split between this account and the Rent Expense on the profit and loss statement. The lease payment for September was allocated as \$2,081.40 to amortization and \$418.60 to rent expense. Building Lease Liab Current: The total office lease payment for this fiscal year is split between this account and the Rent Expense on the profit and loss statement. The lease payment for September was allocated as \$2,081.40 to amortization and \$418.60 to rent expense.

 7. Contract Revenue in Advance: Current year balance: ROC RFP \$3,923, NHCf \$27,436, and EDA (\$17,092). Another EDA advance of \$17,500 was requested in October. In the prior year, revenue in advance was received from the NHHFA contract, which was completed in September, 2024, and EDA costs did not exceed advanced reimbursement. Advances are generally deposited to savings. Invoices are billed monthly to income on the profit and loss, offset to the Contract Revenue in Advance balance, and those amounts earned/invoiced are then transferred to the checking account, as funds allow.

 8. FSA Payable: This balance is the difference between payroll deductions collected and invoices received from HealthTrust for FSA eligible expense claims.

 9. Building Lease Liab Non Current: This reflects the amount of lease payments in future fiscal years. The lease liability for fiscal year 2025 is reflected in the current liability account. (See discussions Building Lease Liab Current).

 10. Accrued Expenses: Accrued Payroll and Accrued Vacation balances have been adjusted for FY25 and reflect wages paid in FY26, but worked in FY25, and half of the Paid Time Off (PTO) hours accrued by staff at 6/30/25. These amounts are adjusted at year-end as part of the fiscal year close-out. The audit accrual is based on the Marcum LLP's/CBiz FY24 audit engagement letter. Audit costs are being currently being booked at \$1,500 per month, and the Annual Audit Accrual account is reduced as actual invoices from the auditor are paid. A Request for Proposal was advertised with a closing submission date of 7/7/25 to hire a new accounting firm for the FY25 audit, but received little response. Once an auditor for our FY25 audit is hired, the audit accrual amount and associated monthly expense will be adjusted to the rate specified in the new firm's engagement letter.

 11. Retained Earnings: Cumulative posting of net income from all prior years.

Strafford Regional Planning Commission
Balance Sheet
As of September 30, 2025

11:07 AM

10/23/25

Accrual Basis

12. Net Income: Reflects Net Income for the entire fiscal year through the report date.

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**Strafford Regional Planning Commission
A/R Aging Summary
As of September 30, 2025**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
2000 LTA (Local Technical Assistance)						
Annual Dinner Attendance	0.00	0.00	0.00	0.00	45.00	45.00 ²
2100 Dues						
2118 Town of Wakefield dues	0.00	0.00	0.00	0.00	6,820.57	6,820.57
Total 2100 Dues	0.00	0.00	0.00	0.00	6,820.57	6,820.57 ³
2200 PLUR Books						
2209 Town of Milton PLUR	0.00	0.00	0.00	0.00	0.00	0.00
Total 2200 PLUR Books	0.00	0.00	0.00	0.00	0.00	0.00
2000 LTA (Local Technical Assistance) - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 2000 LTA (Local Technical Assistance)	0.00	0.00	0.00	0.00	6,865.57	6,865.57
3500 Town of Farmington						
3506 Farmington Tax Maps	582.08	0.00	0.00	0.00	0.00	582.08
3501 FAR Circuit Rider	8,231.50	6,933.50	0.00	0.00	0.00	15,165.00
Total 3500 Town of Farmington	8,813.58	6,933.50	0.00	0.00	0.00	15,747.08
3900 Town of Milton						
3904 Milton Sidewalk Audit	2,099.27	0.00	0.00	0.00	0.00	2,099.27
3903 Milton Nitrogen CWSRF	17,303.21	3,865.23	0.00	1,642.82	0.00	22,811.26 ⁴
Total 3900 Town of Milton	19,402.48	3,865.23	0.00	1,642.82	0.00	24,910.53
4000 Town of New Durham						
4005 NDU RSMS 2025	2,133.60	909.50	0.00	0.00	0.00	3,043.10
Total 4000 Town of New Durham	2,133.60	909.50	0.00	0.00	0.00	3,043.10
4100 Town of Newmarket						
4108 NKT HOP2	0.00	7,000.00	0.00	0.00	0.00	7,000.00
4106 NKT MP Other	2,373.24	885.16	0.00	0.00	0.00	3,258.40
Total 4100 Town of Newmarket	2,373.24	7,885.16	0.00	0.00	0.00	10,258.40
4200 Town of Northwood						
4202 NOR HOP Grant Support	0.00	723.69	0.00	0.00	0.00	723.69
4201 NOR Circuit Rider	1,960.00	2,860.00	0.00	0.00	0.00	4,820.00
Total 4200 Town of Northwood	1,960.00	3,583.69	0.00	0.00	0.00	5,543.69
4300 Town of Nottingham						
4304 NOT Housing MP HOP2	0.00	587.05	0.00	0.00	0.00	587.05
4301 NOT Circuit Rider	1,196.75	3,158.50	0.00	0.00	0.02	4,355.27

**Strafford Regional Planning Commission
A/R Aging Summary
As of September 30, 2025**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
4300 Town of Nottingham - Other	0.00	3,465.00	0.00	0.00	0.00	3,465.00
Total 4300 Town of Nottingham	1,196.75	7,210.55	0.00	0.00	0.02	8,407.32
4400 City of Rochester						
4402 UPWP ROC Sidewalk Assess	0.00	0.00	0.00	0.00	0.00	0.00
Total 4400 City of Rochester	0.00	0.00	0.00	0.00	0.00	0.00
4600 City of Somersworth						
4610 SOM HistCultRes MP	1,049.40	0.00	0.00	0.00	0.00	1,049.40
4608 SOM MP-Transportation & Vision	850.29	549.36	0.00	0.00	0.00	1,399.65
4607 SOM HOP2 Zoning Reform	2,332.74	2,086.11	0.00	0.00	0.00	4,418.85
Total 4600 City of Somersworth	4,232.43	2,635.47	0.00	0.00	0.00	6,867.90
4700 Town of Strafford						
4701 Strafford Circuit Rider	1,000.00	2,140.00	0.00	5,402.00	4,081.00	12,623.00
Total 4700 Town of Strafford	1,000.00	2,140.00	0.00	5,402.00	4,081.00	12,623.00 ⁵
4800 Town of Wakefield						
4803 WAK NBRC Union Hotel Grant Admin	0.00	0.00	0.00	0.00	6,170.63	6,170.63 ⁶
4801 Wakefield Circuit Rider	1,580.00	840.00	0.00	0.00	920.00	3,340.00
Total 4800 Town of Wakefield	1,580.00	840.00	0.00	0.00	7,090.63	9,510.63
5090 SMPDC						
5091 SMPDC JLU Housing	8,697.65	6,514.87	0.00	1,284.32	0.00	16,496.84
Total 5090 SMPDC	8,697.65	6,514.87	0.00	1,284.32	0.00	16,496.84 ⁷
5020 LRPC						
5021 LRPC CDBG Transformative Planning	0.00	0.00	0.00	1,284.83	1,822.02	3,106.85
Total 5020 LRPC	0.00	0.00	0.00	1,284.83	1,822.02	3,106.85 ⁸
5201 UNH						
5214 PREP Assessments	754.59	0.00	0.00	0.00	0.00	754.59
5212 NOT PREPA	2,331.43	1,910.08	0.00	0.00	0.00	4,241.51
5211 BAR PREPA	720.48	352.13	0.00	0.00	0.00	1,072.61
5213 STR PREPA	617.34	617.34	0.00	0.00	0.00	1,234.68
5210 GB 2030 CAW Evolve Our Practice	0.00	0.00	0.00	811.79	0.00	811.79
Total 5201 UNH	4,423.84	2,879.55	0.00	811.79 ⁹	0.00	8,115.18
5310 Lamprey River LAC	0.00	0.00	0.00	0.00	0.00	0.00

**Strafford Regional Planning Commission
A/R Aging Summary
As of September 30, 2025**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
6100 NH DES						
6181 NFWF CFR Phase II	836.27	0.00	0.00	0.00	0.00	836.27
6153 PSM24 PREPARE	0.00	582.83	0.00	0.00	0.00	582.83
6252 Cocheco River Plan	1,900.00	950.00	0.00	0.00	0.00	2,850.00
6253 Sunrise Lake	3,825.63	12,630.30	0.00	0.00	0.00	16,455.93
6154 Coastal Flood Risk Summary	1,109.65	502.76	0.00	0.00	0.00	1,612.41
Total 6100 NH DES	7,671.55	14,665.89	0.00	0.00	0.00	22,337.44
6600 CDFA-CDBG Grant Administration						
6603 CDBG Somersworth YMCA	0.00	1,249.44	0.00	0.00	1,480.16	2,729.60
Total 6600 CDFA-CDBG Grant Administration	0.00	1,249.44	0.00	0.00	1,480.16	2,729.60 ¹⁰
7100 EPA						
7111 Brownfields 24-28	8,752.17	0.00	0.00	0.00	0.00	8,752.17
Total 7100 EPA	8,752.17	0.00	0.00	0.00	0.00	8,752.17
7200 HUD						
7201 HUD EDI Regional Plan	34,813.43	31,755.91	0.00	0.00	0.00	66,569.34
Total 7200 HUD	34,813.43	31,755.91	0.00	0.00	0.00	66,569.34
7300 USDA						
7301 USDA CF TAT	11,767.38	0.00	0.00	0.00	0.00	11,767.38
Total 7300 USDA	11,767.38	0.00	0.00	0.00	0.00	11,767.38
8000 DOT UPWP						
8003 UPWP 26-27	56,356.04	38,871.67	0.00	0.00	0.00	95,227.71
Total 8000 DOT UPWP	56,356.04	38,871.67	0.00	0.00	0.00	95,227.71
DOT_UPWP 2010-2011	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	175,174.14	131,940.43	0.00	10,425.76	21,339.40	338,879.73 ¹

Strafford Regional Planning Commission
A/R Aging Summary
As of September 30, 2025

11:11 AM

10/23/25

-
1. August invoices did not go out until 9/29/25

 2. ANNUAL DINNER ATTENDANCE: \$45 was received in Oct

 3. DUES: \$6,820.57 received in Oct

 4. MIL CWSRF: \$5,508.05 received in Oct

 5. STR: Follow up done for June and July invoices.

 6. Wakefield: Issues are being addressed with the NBRC Union Hotel invoices.

 7. SMPDC: The July invoice followed up on – this project has been completed and we expect final payment now that all match obligations and deliverables have been fulfilled.

 8. LRPC: Follow up done for the June and July invoices. LRPC submits their billing quarterly.

 9. UNH Evolve Our Practice: \$811.79 received in Oct

 10. SOM YMCA: Follow up done for the May and June invoices

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Strafford Regional Planning Commission
Profit & Loss
September 2025

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10/23/25

Accrual Basis

	Sep 25	Sep 24	\$ Change
Ordinary Income/Expense			
Income			
SRPC Membership Dues	12,024.63	11,555.53	469.10
SRPC Revenue			
Municipal and NonProfit Revenue			
4610 SOM HistCultRes	1,049.40	0.00	1,049.40
3304 DOV HOP	0.00	7,499.75	-7,499.75
3501 FAR Circuit Rider	8,231.50	4,099.45	4,132.05
3506 FAR Tax Maps	582.08	0.00	582.08
3903 MIL CWSRF	17,303.21	0.00	17,303.21
3904 Milton AARP Walk Audit	2,099.27	0.00	2,099.27
4005 NDU RSMS	2,133.60	0.00	2,133.60
4106 NKT MP Other	2,373.24	7,872.95	-5,499.71
4201 NOR Planning Services	1,960.00	975.00	985.00
4301 NOT Circuit Rider	1,196.75	3,109.85	-1,913.10
4403 ROC Rec Chapter	0.00	4,439.21	-4,439.21
4607 SOM HOP2	2,332.74	0.00	2,332.74
4608 SOM Vision/Trans MP	850.29	0.00	850.29
4701 Strafford Circuit Rider	1,000.00	4,242.80	-3,242.80
4801 WAK Circuit Rider	1,580.00	525.00	1,055.00
5091 SMPDC InterReg Housing	12,456.37	0.00	12,456.37
5121 NHCF GB2030 Milton Watersh	16,729.26	17,545.67	-816.41
5122 GB Signage	1,518.66	1,919.69	-401.03
5310 LRAC Mapping	0.00	801.07	-801.07
Total Municipal and NonProfit Revenue	73,396.37	53,030.44	20,365.93
Total SRPC Revenue	73,396.37	53,030.44	20,365.93
State Award Revenue			
6802 NHHA Housing Navigator	0.00	24,336.39	-24,336.39
Dept of Bus & Econ Affairs			
6004 TBG 24-25	0.00	3,619.08	-3,619.08
Total Dept of Bus & Econ Affairs	0.00	3,619.08	-3,619.08
NHDES			
6105 Coastal TA 2025	0.00	976.50	-976.50
6154 5YR CFRS Update	1,109.65	0.00	1,109.65
6181 Phase II CFRM	836.27	0.00	836.27
6252 Cocheco River Mgmt Plan	1,900.00	0.00	1,900.00
6253 Sunrise Lake	4,862.77	0.00	4,862.77
6306 LSWP NOR SWP-374	0.00	1,514.83	-1,514.83
Total NHDES	8,708.69	2,491.33	6,217.36
UNH			
5206 UNH-GREAT BAY ADAPTS	0.00	1,013.73	-1,013.73
5209 UNH PREPA-SOM NAT RES MP	0.00	2,095.85	-2,095.85

Strafford Regional Planning Commission
Profit & Loss
September 2025

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Accrual Basis

	Sep 25	Sep 24	\$ Change
5211 PREPA Grant-Barrington Str	720.48	0.00	720.48
5212 NOT PREPA	2,331.43	0.00	2,331.43
5213 PREPA Grant-Strafford Bow	617.34	0.00	617.34
5214 PREP Environmental Protect	754.59	0.00	754.59
Total UNH	4,423.84	3,109.58	1,314.26
Pre-Disaster Mitigation			
6504 HAZMIT FAR 4516	0.00	1,800.00	-1,800.00
Total Pre-Disaster Mitigation	0.00	1,800.00	-1,800.00
Total State Award Revenue	13,132.53	35,356.38	-22,223.85 ²
Federal Agencies Incl EDD			
7004 EDD Partnership	11,742.17	8,175.03	3,567.14
7111 EPA Brownfields FY24-28	8,752.17	22,680.77	-13,928.60
7201 HUD EDI CDS	34,813.43	15,065.23	19,748.20
7301 USDA RD-FAR MIL	12,109.01	19,448.45	-7,339.44
Total Federal Agencies Incl EDD	67,416.78	65,369.48	2,047.30 ³
MPO Revenue			
NH DOT			
8002 UPWP 24-25	0.00	69,794.36	-69,794.36
8003 UPWP 26-27	62,617.82	0.00	62,617.82
8101 COAST/CMAQ	0.00	296.07	-296.07
Total NH DOT	62,617.82	70,090.43	-7,472.61
Total MPO Revenue	62,617.82	70,090.43	-7,472.61 ⁴
Contra Income Cash Match			
JLUS Cash Match	-1,357.44	0.00	-1,357.44
Coastal Cash Match	0.00	-244.12	244.12
4403 Cash Match ROC Rec Chapter	0.00	-677.17	677.17
EDD Cash Match	-2,758.88	-530.10	-2,228.78
USDA Cash Match	-341.63	-513.92	172.29
DOT Cash Match	-6,261.78	-6,979.44	717.66
Cash Match CommuteSmart	0.00	-59.21	59.21
Total Contra Income Cash Match	-10,719.73	-9,003.96	-1,715.77
Contra Income InKind/Soft Match			
MIL 3 Ponds IK Match	0.00	-4,111.68	4,111.68
5091 SMPDC Hsg IK Match	-2,401.28	0.00	-2,401.28
IK 6253 Sunrise Lake	-1,037.14	0.00	-1,037.14
In-Kind EDD Match	-4,668.08	-4,994.44	326.36
6504 FAR 4516 Haz Mit IK	0.00	-180.00	180.00

Strafford Regional Planning Commission
Profit & Loss
September 2025

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Accrual Basis

	Sep 25	Sep 24	\$ Change
IK LSWP	0.00	-762.08	762.08
Total Contra Income InKind/Soft Match	-8,106.50	-10,048.20	1,941.70
Contract Overage	0.00	-64.44	64.44
Total Income	209,761.90	216,285.66	-6,523.76
Gross Profit	209,761.90	216,285.66	-6,523.76
Expense			
Personnel Expenses			
Salary and Wages	84,811.28	91,114.56	-6,303.28
Payroll Expenses			
FSA Fees	5.50	0.00	5.50
Dental insurance expense	802.94	710.49	92.45
Health Insurance expense	10,940.48	11,571.05	-630.57
Life Insurance expense	104.85	98.10	6.75
LTD Insurance expense	166.73	54.62	112.11
STD insurance expense	342.28	244.08	98.20
Payroll Processing Fees	266.00	284.50	-18.50
Pension expense	2,298.60	2,592.50	-293.90
Unemployment expense	266.92	246.67	20.25
Workers Compensation	174.67	155.92	18.75
Payroll Taxes			
Medicare Expense	1,202.13	1,293.95	-91.82
Social Security expense	5,140.16	5,532.74	-392.58
Payroll Taxes - Other	0.03	-0.02	0.05
Total Payroll Taxes	6,342.32	6,826.67	-484.35
Total Payroll Expenses	21,711.29	22,784.60	-1,073.31
Dues and Subscriptions	495.16	345.86	149.30
Staff Training and Seminars	1,060.00	2,141.50	-1,081.50
Total Personnel Expenses	108,077.73	116,386.52	-8,308.79 ⁵
Equipment expense			
Copier Maintenance Contract	325.00	407.97	-82.97
Software expense			
ArclInfo/View software	570.42	531.67	38.75
Office Software			
AudioEye	49.17	49.13	0.04
Buffer	30.00	30.00	0.00
Community Viz	56.25	56.25	0.00
Timesheet Software	140.00	148.00	-8.00
Survey Monkey	90.00	75.00	15.00
Zoom	46.66	45.83	0.83

Strafford Regional Planning Commission
Profit & Loss
September 2025

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Accrual Basis

	Sep 25	Sep 24	\$ Change
Adobe In Design	22.99	22.99	0.00
Constant Contact	175.00	130.50	44.50
Microsoft Office 365	212.50	200.00	12.50
Total Office Software	822.57	757.70	64.87
Total Software expense	1,392.99	1,289.37	103.62
Transportation Databases	21,786.00	20,000.00	1,786.00⁶
Total Equipment expense	23,503.99	21,697.34	1,806.65
Fixed Expenses			
Equipment Depreciation	384.86	384.86	0.00
Amortization-Building	2,280.05	2,341.87	-61.82
Insurance			
Liability Insurance	903.08	774.50	128.58
Total Insurance	903.08	774.50	128.58
Rent	418.60	76.17	342.43
Vehicle Expenses			
Vehicle Gas & Repairs	76.19	70.32	5.87
Total Vehicle Expenses	76.19	70.32	5.87
Total Fixed Expenses	4,062.78	3,647.72	415.06
Communications			
Telephone and Internet	530.81	411.21	119.60
Website maintenance and updates			
Website and logo design	17.98	17.98	0.00
Website maintenance and updates - Other	134.10	214.20	-80.10
Total Website maintenance and updates	152.08	232.18	-80.10
Total Communications	682.89	643.39	39.50
Administrative			
Meetings Expense			
Meetings Advertising Expense	262.92	0.00	262.92
Total Meetings Expense	262.92	0.00	262.92
Office Expense	195.30	275.33	-80.03
Office Supplies			
Plotter Ink and Supplies	212.00	0.00	212.00
Office Supplies - Other	106.34	226.04	-119.70
Total Office Supplies	318.34	226.04	92.30

Strafford Regional Planning Commission
Profit & Loss
September 2025

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Accrual Basis

	Sep 25	Sep 24	\$ Change
Professional Fees			
Accounting, Audit	1,500.00	1,500.00	0.00
Total Professional Fees	1,500.00	1,500.00	0.00
Travel & Ent			
Hotel	373.49	0.00	373.49
Travel	326.97	953.19	-626.22
Total Travel & Ent	700.46	953.19	-252.73
Total Administrative	2,977.02	2,954.56	22.46
Contract Labor			
IT and Network support	1,719.00	1,896.18	-177.18
Pass Through Expense			
3507 FAR HOP Consultant	0.00	10,000.00	-10,000.00
3903 MIL CWSRF Consultant	10,734.64	0.00	10,734.64
5121 GB2030 MIL Water Engineer	16,667.50	12,607.25	4,060.25
5122 GB2030 Sign Contract Plan	585.00	1,260.00	-675.00
5207 DOV PREPA Consultant	0.00	250.00	-250.00
6152 NKT CRG Exp & Planner	0.00	652.50	-652.50
6253 Sunrise Lake Engineer	2,338.03	0.00	2,338.03
7111 EPA Brownfields Consultant	7,496.50	21,269.37	-13,772.87
7201 HUD EDI CDS RPC Exp	27,786.32	13,710.12	14,076.20
7301 USDA RD FAR MIL Consultant	10,346.80	17,975.16	-7,628.36
Project Supplies	400.00	0.00	400.00
Total Pass Through Expense	76,354.79	77,724.40	-1,369.61
Total Contract Labor	78,073.79	79,620.58	-1,546.79
Total Expense	217,378.20	224,950.11	-7,571.91
Net Ordinary Income	-7,616.30	-8,664.45	1,048.15
Other Income/Expense			
Other Income			
Interest Income	21.40	26.80	-5.40
Total Other Income	21.40	26.80	-5.40
Net Other Income	21.40	26.80	-5.40
Net Income	-7,594.90	-8,637.65	1,042.75

Strafford Regional Planning Commission
Profit & Loss
September 2025

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Accrual Basis

1. Municipal revenue: All HOP grants, except Dover, were completed in July of last year. The DOV HOP grant was completed in Nov of last year. The NKT, NOT, and SOM HOP2 grants are new for this fiscal year. The NKT MP Other was delayed, pending receipt of additional funds from the Town. ROC Rec was concluded in October of last year. The MIL CWSRF (Sep 2024) and SMPDC InterReg Housing (Aug 2024) are new for this monthly comparison.

2. State Awards Revenue: Given the changing nature of the state contract "portfolio", it is hard to compare each contract from one fiscal year to another. The NHHFA grant concluded in September of last year. The TBG grant concluded in Oct of 2024 and no further funding was available. NHDES Coastal 25 and the LSWP grants were finalized in June and May, respectively. The PREPARE, 5YR CFRS, Phase II CFRM, Cocheco River Mgmt and Sunrise Lake contracts all began work after September of 2024. UNH Great Bay Adapts concluded in July of this year, and SOM PREPA concluded in September 2024. The UNH BAR, NOT, STR PREPA and PREP Environmental grants are new for this fiscal year. The Pre-Disaster Mitigation contracts are now being issued to the individual towns/cities, and SRPC is being hired as the subcontractor.

3. Federal Agencies: These contracts are primarily contingent on the receipt of contractor invoices.

4. MPO Revenue: The new UPWP contract started 7/1/25 for another two-year cycle.

5. Personnel Expenses: In the prior year, there were 17 staff members on payroll. This fiscal year there are 16 staff members, with one staff member receiving Workers' Compensation benefits. Staff training costs in the prior year reflect 5 staff members that registered for the annual NNECAPA conference, whereas in the current fiscal year, only 3 are attending.

6. Transportation Database: Costs for the INRIX Advanced Analytics Suite was to originally be split among most of the RPCs. For this year, one of the RPCs is not participating, and the remaining costs were redistributed.

7. Pass Through Expenses: These costs are contingent on contracts in effect, and the timing of contractor invoices for each month.

Strafford Regional Planning Commission
Income by Customer
September 2025

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Accrual Basis

Date	Name	Memo	Amount
2000 LTA (Local Technical Assistance)			
09/01/2025	2000 LTA (Local...	Dues 144295.57 (LESS LEE)=12024.63 AUG-JUN, JUL 12024.64	12,024.63
Total 2000 LTA (Local Technical Assistance)			12,024.63
3500 Town of Farmington			
3506 Farmington Tax Maps			
09/30/2025	3500 Town of F...	Progress Billing - Farmington Tax Mapping - 8/1-9/30/25, Stephen Geis	582.08
Total 3506 Farmington Tax Maps			582.08
3501 FAR Circuit Rider			
09/30/2025	3500 Town of F...	Progress Billing - Farmington Circuit Rider - September 2025	8,231.50
Total 3501 FAR Circuit Rider			8,231.50
Total 3500 Town of Farmington			8,813.58
3900 Town of Milton			
3904 Milton Sidewalk Audit			
09/30/2025	3900 Town of M...	Progress Billing - MIL Sidewalk Audit - Jul-Sep 2025 - Dewey	1,377.95
09/30/2025	3900 Town of M...	Progress Billing - MIL Sidewalk Audit - Jul-Sep 2025 - Geis	691.22
09/30/2025	3900 Town of M...	Progress Billing - MIL Sidewalk Audit - 9/24/25 Market Basket Refreshments	30.10
Total 3904 Milton Sidewalk Audit			2,099.27
3903 Milton Nitrogen CWSRF			
09/30/2025	3900 Town of M...	Milton CWSRF Progress Billing - September 2025	17,303.21
Total 3903 Milton Nitrogen CWSRF			17,303.21
Total 3900 Town of Milton			19,402.48
4000 Town of New Durham			
4005 NDU RSMS 2025			
09/30/2025	4000 Town of N...	Progress Billing - New Durham Road Surface Management Plan - September 2025 - Nottinger	678.40
09/30/2025	4000 Town of N...	Progress Billing - New Durham Road Surface Management Plan - September 2025 - Geis	1,455.20
Total 4005 NDU RSMS 2025			2,133.60
Total 4000 Town of New Durham			2,133.60
4100 Town of Newmarket			
4106 NKT MP Other			
09/30/2025	4100 Town of N...	Progress Billing - Newmarket Master Plan Other Updates- September 2025	2,373.24
Total 4106 NKT MP Other			2,373.24
Total 4100 Town of Newmarket			2,373.24
4200 Town of Northwood			
4201 NOR Circuit Rider			

Strafford Regional Planning Commission
Income by Customer
September 2025

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Accrual Basis

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
09/30/2025	4200 Town of N...	Progress Billing - Northwood Circuit Rider - September 2025	1,960.00
	Total 4201 NOR Circuit Rider		1,960.00
	Total 4200 Town of Northwood		1,960.00
	4300 Town of Nottingham		
	4301 NOT Circuit Rider		
09/30/2025	4300 Town of N...	Progress Billing - Nottingham Circuit Rider - September 2025	1,196.75
	Total 4301 NOT Circuit Rider		1,196.75
	Total 4300 Town of Nottingham		1,196.75
	4600 City of Somersworth		
	4610 SOM HistCultRes MP		
09/30/2025	4600 City of So...	Progress Billing - SOM HistCultRes Chapter - July-September 2025	1,049.40
	Total 4610 SOM HistCultRes MP		1,049.40
	4608 SOM MP-Transportation & Vision		
09/30/2025	4600 City of So...	Progress Billing - Somersworth MP-Transportation & Vison Chapters - September 2025	850.29
	Total 4608 SOM MP-Transportation & Vision		850.29
	4607 SOM HOP2 Zoning Reform		
09/30/2025	4600 City of So...	Somersworth HOP2 Progress Billing - September 2025	2,332.74
	Total 4607 SOM HOP2 Zoning Reform		2,332.74
	Total 4600 City of Somersworth		4,232.43
	4700 Town of Strafford		
	4701 Strafford Circuit Rider		
09/30/2025	4700 Town of St...	Progress Billing - Strafford Circuit Rider - September 2025	1,000.00
	Total 4701 Strafford Circuit Rider		1,000.00
	Total 4700 Town of Strafford		1,000.00
	4800 Town of Wakefield		
	4801 Wakefield Circuit Rider		
09/30/2025	4800 Town of W...	Progress Billing - Wakefield Circuit Rider - September 2025	1,580.00
	Total 4801 Wakefield Circuit Rider		1,580.00
	Total 4800 Town of Wakefield		1,580.00
	5090 SMPDC		
	5091 SMPDC JLU Housing		
09/30/2025	5090 SMPDC:5...	Progress Billing - SMPDC JLUS Housing - September 2025	12,456.37
09/30/2025	5090 SMPDC:5...	Cash Match JLUS	-1,357.44

Strafford Regional Planning Commission
Income by Customer
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Accrual Basis

Date	Name	Memo	Amount
09/30/2025	5090 SMPDC:5...	In Kind Match	-2,401.28
	Total 5091 SMPDC JLU Housing		8,697.65
	Total 5090 SMPDC		8,697.65
5120 NHCF			
5122 NHCF GB Signage			
09/30/2025	5120 NHCF:512...	Progress Billing, GB2030 Signage-PR24-157235 - September 2025	1,518.66
	Total 5122 NHCF GB Signage		1,518.66
5121 NHCF MIL 3 Ponds			
09/30/2025	5120 NHCF:512...	Progress Billing NHCF - GB2030 - Milton Watershed Plan - PR24-157226 - September 2025	16,729.26
	Total 5121 NHCF MIL 3 Ponds		16,729.26
	Total 5120 NHCF		18,247.92
5201 UNH			
5214 PREP Assessments			
09/30/2025	5201 UNH:5214...	Progress Billing - PREP Environmental Protect Assessments P0333445 - 9/3-9/30/25	754.59
	Total 5214 PREP Assessments		754.59
5212 NOT PREPA			
09/30/2025	5201 UNH:5212...	Progress Billing Nottingham PREPA P0322777 - September 2025	2,331.43
	Total 5212 NOT PREPA		2,331.43
5211 BAR PREPA			
09/30/2025	5201 UNH:5211...	Progress Billing- BAR PREPA P0322650 - September 2025	720.48
	Total 5211 BAR PREPA		720.48
5213 STR PREPA			
09/30/2025	5201 UNH:5213...	Progress Billing-STR PREPA P0322469 - September 2025	617.34
	Total 5213 STR PREPA		617.34
	Total 5201 UNH		4,423.84
6100 NH DES			
6181 NFWF CFR Phase II			
09/30/2025	6100 NH DES:6...	Progress Billing - 21-NFWF-3 SRPC CFR II - September 2025	836.27
	Total 6181 NFWF CFR Phase II		836.27
6252 Cocheco River Plan			
09/30/2025	6100 NH DES:6...	Progress Billing - Cocheco River Mgmt Plan - September 2025	1,900.00
	Total 6252 Cocheco River Plan		1,900.00

Strafford Regional Planning Commission
Income by Customer
September 2025

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Accrual Basis

Date	Name	Memo	Amount
6253 Sunrise Lake			
09/30/2025	6100 NH DES:6...	Progress Billing - Sunrise Lake-RI-24-S-01 - September 2025	4,862.77
09/30/2025	6100 NH DES:6...	In Kind Match Sunrise Lake	-1,037.14
Total 6253 Sunrise Lake			3,825.63
6154 Coastal Flood Risk Summary			
09/30/2025	6100 NH DES:6...	23-CFRS-2 Progress Billing - September 2025	1,109.65
Total 6154 Coastal Flood Risk Summary			1,109.65
Total 6100 NH DES			7,671.55
7000 ECONOMIC DEVELOPMENT ADMINISTRATION			
7004 EDA FY 25-27			
09/30/2025	7000 ECONOMI...	Progress Billing EDD Planning Partnership ED24PHI0G0490 FY25-27 - September 2025	11,742.17
09/30/2025	7000 ECONOMI...	Cash Match	-2,758.88
09/30/2025	7000 ECONOMI...	EDA InKind Match	-4,668.08
Total 7004 EDA FY 25-27			4,315.21
Total 7000 ECONOMIC DEVELOPMENT ADMINISTRATION			4,315.21
7100 EPA			
7111 Brownfields 24-28			
09/30/2025	7100 EPA:7111 ...	Brownfields 24-28 Progress Billing - September 2025	8,752.17
Total 7111 Brownfields 24-28			8,752.17
Total 7100 EPA			8,752.17
7200 HUD			
7201 HUD EDI Regional Plan			
09/30/2025	7200 HUD:7201...	Progress Billing - HUD B-22-CP-NH-0567 - September 2025	34,813.43
Total 7201 HUD EDI Regional Plan			34,813.43
Total 7200 HUD			34,813.43
7300 USDA			
7301 USDA CF TAT			
09/30/2025	7300 USDA:730...	Progress Billing - USDA FY23 RD CF TAT - Aug-Sep 2025	12,109.01
09/30/2025	7300 USDA:730...	Cash Match - Town Cash Match USDA	-341.63
Total 7301 USDA CF TAT			11,767.38
Total 7300 USDA			11,767.38
8000 DOT UPWP			
8003 UPWP 26-27			
09/30/2025	8000 DOT UPW...	Progress Billing - FY 2026-2027 UPWP, #5052, WCC: 112D, Org Code 2944 - September 2025	62,617.82

Strafford Regional Planning Commission
Income by Customer
September 2025

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Accrual Basis

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
09/30/2025	8000 DOT UPW...	10% Matching Funds	-6,261.78
	Total 8003 UPWP 26-27		56,356.04
	Total 8000 DOT UPWP		56,356.04
TOTAL			209,761.90

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Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July through September 2025

11:18 AM

10/23/25

Accrual Basis

	Jul - Sep 25	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
SRPC Membership Dues	36,073.90	34,359.75	1,714.15
SRPC Revenue			
Municipal and NonProfit Revenue			
3403 DUR Wagon Hill Phase II	0.00	3,967.50	-3,967.50
3501 FAR Circuit Rider	22,776.50	17,500.02	5,276.48
3506 FAR Tax Maps	582.08	250.01	332.07
3903 MIL CWSRF	22,811.26	29,250.00	-6,438.74
3904 Milton AARP Walk Audit	2,099.27	1,249.99	849.28
4106 NKT MP Other	7,450.37	4,999.99	2,450.38
4108 NKT HOP2	11,940.83	19,000.03	-7,059.20
4201 NOR Planning Services	8,960.00	8,650.03	309.97
4301 NOT Circuit Rider	8,144.50	5,500.03	2,644.47
4304 NOT HOP2	1,219.23	3,499.97	-2,280.74
4607 SOM HOP2	6,385.60	20,812.50	-14,426.90
4608 SOM Vision/Trans MP	1,399.65	6,000.00	-4,600.35
4609 SOM Econ Dev Chapter	0.00	6,250.03	-6,250.03
4701 Strafford Circuit Rider	8,542.00	9,499.97	-957.97
4705 STR Bow Lake Watershed Mgm	0.00	6,750.00	-6,750.00
4801 WAK Circuit Rider	3,100.00	1,875.00	1,225.00
5021 LRPC CDBG TRANSFORM PLAN	1,284.83	5,550.00	-4,265.17
5091 SMPDC InterReg Housing	21,203.65	7,000.03	14,203.62
5121 NHCF GB2030 Milton Watersh	29,010.20	28,000.00	1,010.20
5122 GB Signage	10,624.12	37,500.00	-26,875.88
512x ADU Challenge	0.00	2,500.00	-2,500.00
512x Reg Plan Climate Action	0.00	2,500.00	-2,500.00
5501 GIS Projects	0.00	1.00	-1.00
Total Municipal and NonProfit Revenue	175,815.28	228,106.10	-52,290.82
Total SRPC Revenue	175,815.28	228,106.10	-52,290.82 ²
State Award Revenue			
NHDES			
6153 PREPARE	582.83	6,666.68	-6,083.85
6154 5YR CFRS Update	2,140.31	818.53	1,321.78
6181 Phase II CFRM	1,521.82	1,575.00	-53.18
6252 Cocheco River Mgmt Plan	3,943.04	4,825.03	-881.99
6253 Sunrise Lake	32,695.01	10,375.03	22,319.98
Total NHDES	40,883.01	24,260.27	16,622.74
UNH			
5206 UNH-GREAT BAY ADAPTS	555.61	0.00	555.61
5210 Evolve CAW Practice	1,691.82	0.00	1,691.82
5211 PREPA Grant-Barrington Str	1,072.61	4,750.88	-3,678.27
5212 NOT PREPA	5,592.50	7,116.28	-1,523.78

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July through September 2025

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10/23/25

Accrual Basis

	Jul - Sep 25	Budget	\$ Over Budget
5213 PREPA Grant-Strafford Bow	1,234.68	6,250.03	-5,015.35
5214 PREP Environmental Protect	754.59	2,000.00	-1,245.41
Total UNH	10,901.81	20,117.19	-9,215.38
CDFA			
6603 CDBG SOM YMCA	1,249.44	2,500.01	-1,250.57
660x CDBG Admin-Zoning Atlas	0.00	500.00	-500.00
Total CDFA	1,249.44	3,000.01	-1,750.57
Pre-Disaster Mitigation			
6503 BRIC21 MAD NOR ROC	1,000.00	1.00	999.00
6504 HAZMIT FAR 4516	0.00	180.00	-180.00
6505 NKT HMGP 4516	0.00	477.00	-477.00
6506 DOV HMGP 4516	0.00	3,030.38	-3,030.38
Total Pre-Disaster Mitigation	1,000.00	3,688.38	-2,688.38
Total State Award Revenue	54,034.26	51,065.85	2,968.41 ³
Federal Agencies Incl EDD			
7004 EDD Partnership	27,199.33	34,999.97	-7,800.64
7111 EPA Brownfields FY24-28	22,898.65	38,250.00	-15,351.35
7201 HUD EDI CDS	91,845.74	116,250.00	-24,404.26
7301 USDA RD-FAR MIL	12,760.29	2,299.97	10,460.32
Total Federal Agencies Incl EDD	154,704.01	191,799.94	-37,095.93 ⁴
MPO Revenue			
NH DOT			
8003 UPWP 26-27	133,533.08	182,210.54	-48,677.46
Total NH DOT	134,223.33	182,210.54	-47,987.21
Total MPO Revenue	134,223.33	182,210.54	-47,987.21
Contra Income Cash Match			
4705 STR Bow Lake Cash Match	0.00	-499.97	499.97
EDD Cash Match	-7,334.12	-4,375.03	-2,959.09
DOT Cash Match	-13,353.31	-18,220.79	4,867.48
Total Contra Income Cash Match	-22,403.98	-23,095.79	691.81
Contra Income InKind/Soft Match			
5091 SMPDC Hsg IK Match	-3,349.37	-750.00	-2,599.37
IK Cocheco River Mgmt	-143.04	-625.03	481.99
IK 6253 Sunrise Lake	-4,620.39	-4,999.97	379.58
In-Kind EDD Match	-8,393.85	-13,125.00	4,731.15
6504 FAR 4516 Haz Mit IK	0.00	-18.00	18.00
6505 NKT HMGP IK	0.00	-72.00	72.00

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
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Accrual Basis

	Jul - Sep 25	Budget	\$ Over Budget
6506 DOV HMGP IK	0.00	-303.05	303.05
BRIC21 IK Match	-250.00	0.00	-250.00
Total Contra Income InKind/Soft Match	-16,756.65	-19,893.05	3,136.40
Total Income	514,810.12	644,553.34	-129,743.22
Gross Profit	514,810.12	644,553.34	-129,743.22 1
Expense			
Personnel Expenses			
Salary and Wages	254,046.43	272,182.70	-18,136.27
Payroll Expenses			
FSA Fees	13.75	418.03	-404.28
PFML	1,912.84	1,822.60	90.24
Dental insurance expense	2,408.82	2,448.56	-39.74
Health incentive	371.88	0.00	371.88
Health Insurance expense	33,104.72	36,409.32	-3,304.60
Life Insurance expense	314.55	315.56	-1.01
LTD Insurance expense	500.19	500.25	-0.06
STD insurance expense	1,026.84	1,027.03	-0.19
Payroll Processing Fees	826.00	1,000.03	-174.03
Pension expense	6,916.32	8,129.53	-1,213.21
Unemployment expense	800.76	770.53	30.23
Workers Compensation	524.01	496.03	27.98
Payroll Taxes	19,009.49	20,992.97	-1,983.48
Total Payroll Expenses	67,730.17	74,330.44	-6,600.27
Dues and Subscriptions	1,311.49	1,261.78	49.71
Staff Training and Seminars	1,510.00	4,000.03	-2,490.03
Total Personnel Expenses	324,598.09	351,774.95	-27,176.86 5
Equipment expense			
Copier Maintenance Contract	975.00	975.00	0.00
Office furniture			
Computer equipment	4,145.52	1,249.97	2,895.55
Office furniture - Other	0.00	250.03	-250.03
Total Office furniture	4,145.52	1,500.00	2,645.52
Other Equipment Repair and Cost	200.00	124.97	75.03
Software expense			
ArcInfo/View software	1,831.26	0.00	1,831.26
Office Software	3,167.61	2,293.78	873.83
Total Software expense	4,998.87	2,293.78	2,705.09 7

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July through September 2025

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Accrual Basis

	Jul - Sep 25	Budget	\$ Over Budget
Traffic Count Expenses			
Traffic counting supplies	57.00	3,507.47	-3,450.47
Total Traffic Count Expenses	57.00	3,507.47	-3,450.47
Transportation Databases	21,786.00	6,537.00	15,249.00 ⁸
Total Equipment expense	32,162.39	14,938.22	17,224.17
Fixed Expenses			
Insurance			
Liability Insurance	2,709.28	2,323.50	385.78
Total Insurance	2,709.28	2,323.50	385.78
Rent	852.63	7,500.00	-6,647.37
Vehicle Expenses	189.76	499.97	-310.21
Total Fixed Expenses	11,808.96	10,323.47	1,485.49 ⁹
Communications			
Media Outreach Expense	0.00	250.03	-250.03
Postage and Delivery	144.59	325.03	-180.44
Telephone and Internet	1,411.52	1,132.97	278.55
Website maintenance and updates	542.24	353.53	188.71
Total Communications	2,098.35	2,061.56	36.79
Administrative			
Meetings Expense	-539.86	874.97	-1,414.83 ¹⁰
Office Expense	532.26	0.00	532.26
Office Supplies	1,582.67	1,500.00	82.67
Printing and Reproduction	0.00	375.00	-375.00
Professional Fees			
Accounting, Audit	4,500.00	4,500.00	0.00
Legal Fees	0.00	1,000.03	-1,000.03
Total Professional Fees	4,500.00	5,500.03	-1,000.03
Travel & Ent			
Travel	1,165.65	0.00	1,165.65
Travel & Ent - Other	0.00	2,500.03	-2,500.03
Total Travel & Ent	1,539.14	2,500.03	-960.89
Total Administrative	7,614.21	10,750.03	-3,135.82
Contract Labor			
IT and Network support	5,782.00	4,500.00	1,282.00 ¹¹

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July through September 2025

	Jul - Sep 25	Budget	\$ Over Budget
Pass Through Expense			
3903 MIL CWSRF Consultant	13,796.10	19,500.00	-5,703.90
4108 NKT HOP2 Consultant	7,000.00	14,749.97	-7,749.97
4607 Somersworth Zoning Reform	0.00	3,000.00	-3,000.00
4705 Strafford Bow Lake Consult	0.00	5,374.97	-5,374.97
5121 GB2030 MIL Water Engineer	25,182.30	24,000.00	1,182.30
5122 GB Sign Manufacturer	0.00	20,000.00	-20,000.00
5122 GB2030 Sign-UNH Production	3,300.00	5,844.00	-2,544.00
5122 GB2030 Sign Contract Plan	3,622.50	7,000.00	-3,377.50
5122 GB2030 Sign Graphic Design	0.00	2,500.00	-2,500.00
5212 PREPA Grant-Nottingham GIS	0.00	2,175.00	-2,175.00
6252 Cocheco River Indigenous	0.00	499.97	-499.97
6253 Sunrise Lake Engineer	24,539.78	4,024.97	20,514.81
7111 EPA Brownfields Consultant	19,571.82	35,749.97	-16,178.15
7201 HUD EDI CDS RPC Exp	70,914.32	94,999.97	-24,085.65
7301 USDA RD FAR MIL Consultant	10,346.80	1,750.03	8,596.77
NHDOT Consultant	0.00	12,499.97	-12,499.97
Total Pass Through Expense	183,285.87	253,668.82	-70,382.95
Total Contract Labor	189,067.87	258,168.82	-69,100.95
Total Expense	567,349.87	648,017.05	-80,667.18
Net Ordinary Income	-52,539.75	-3,463.71	-49,076.04
Other Income/Expense			
Other Income			
Interest Income	58.79	24.94	33.85
Total Other Income	58.79	24.94	33.85
Net Other Income	58.79	24.94	33.85
Net Income	-52,480.96	-3,438.77	-49,042.19

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July through September 2025

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Accrual Basis

1. Revenues: Differences are mostly attributable to the timing of project work performed versus budgeting on an even monthly basis for the months the contract is in effect. Many projects are task-based and cannot be billed until a specified percentage of task completion, which may not coincide with the monthly budget revenue spread. Billing is also contingent upon receipt of contractor invoices for several projects, where SRPC administration of the project is minimal. Also keep in mind that the gross revenue figures include any match requirements for each project.
2. Municipal Revenue: DUR Wagon Hill has not been contracted yet. MIL CWSRF billing is contingent on contractor invoices. The SOM Vision/Trans Master Plan contract was signed in June and work began in Aug. The SOM EcDev MP was signed in July, but work has not begun yet. STR Bow Lake was signed in June, but work has not started yet. The NHCF Milton Watershed and GB Signage are paid in advance, and all funds are expected to be spent down by the end of the contract period. The ADU Challenge and Reg Plan Climate Action have not been contracted yet.
3. State Award Revenue: UNH PREPA (#5211-5214) were budgeted to start in July, but BAR and STR work did not begin until August. The PREPA Assessments (#5214) work just began in Sept. The CDBG Zoning Atlas has not been contracted yet. The FAR and NKT HMGP grants did not have any work done yet for this fiscal year and the DOV HMGP contract was not signed until 9/22/25.
4. Federal Agency Revenue: EDA is paid in advance, and currently costs have exceeded the advanced reimbursement. The EPA Brownfields, HUD and USDA grants are mainly contingent on the receipt of contractor invoices.
5. Personnel: Salaries and Wages were spread evenly over the 12-month period. Actual utilization of interns may not coincide with the monthly budgeting of these salaries. Health benefits and Pension expense were estimated and may not reflect actual staff utilization. In addition, one staff member has been out on Workers' Compensation since April 2025.
6. Computer Equipment: 3 additional computers were invoiced and shipped in July. Equipment costs are spread evenly over the 12-month period.
7. Office Software: Costs are spread evenly over the 12-month period, and may not coincide with actual billings.
8. Traffic Count and Transportation Database: This cost is spread evenly across the 12-month period, and may not coincide with actual billing. The INRIX database was billed for this fiscal year in Sept.
9. Fixed Expense: See Balance Sheet note, Right of Use Asset to explain Amortization and Rent variances to budget. All lease payments were budgeted as Rent, rather than being split out.
10. Meeting Expenses: The negative balance reflects the FY25 Annual Meeting attendance fees transferred in July from PayPal.
11. IT Support: Costs are spread evenly throughout the year. July costs included Windows 11 upgrades to all computers.
12. Pass Through Expenses: These expenses are contingent upon receipt of contractor invoices. Costs are distributed evenly over the course of the estimated contract dates and may not agree with the timing of actual costs, invoices received, or actual contract start dates.

Awards, Contracts, and General Business Updates

Indirect Cost Rate

SRPC’s approved indirect cost rate is 112% and in effect for FY2026-2027. As of September 30, 2025, we are operating at 133.38%, an improvement but still a way to go.



FY2026 Dues Utilization

Income:	
Total FY26 Dues Paid	\$36,073.90

Indirect (112%)	\$5,899.89
Total SRPC Expenses	\$12,281.50

Expenses:	
Planning Salaries	\$5,267.76
Dues and Subscriptions	\$32.01
Staff Training	\$0.00
Equipment Depreciation	\$868.50
Vehicle Interest	\$0.00
Media Outreach	\$0.00
Bank Fees	\$0.00
Interest Expense	\$0.00
Meeting Expense	\$0.00
Office Expense	\$103.34
Travel	\$110.00
PLUR Books	\$0.00
Finance Charge	\$0.00

Cash Match:	
UPWP	\$13,353.31
EDA	\$7,334.12
Coastal	\$0.00
SMPDC JLUS	\$1,357.44
Total Cash Match	\$22,044.87

Contract Overages:	
Total Contract Overages	\$0.00

Total Expenses	\$35,206.40
Dues Remaining	\$867.50

Awards and Contracts

Refer to the table on the following pages.

Proposals and Grant Applications Tracking

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
Brookfield Master Plan Update	Brookfield	TBD	\$7,500	\$7,500	Awarded	Complete	Cost estimate prepared for the planning board to include a warrant article for 2025 funding to conduct a master plan update.
Regional Plan Climate Action Addendum	NHCF	FY2026	\$25,000	\$25,000	Awarded	Complete	Create a companion document to support the regional plan that highlights climate adaptation actions including past and current projects as
Building Capacity for Efficient, Effective, and Equitable Stream Crossing Replacements (Region Wide)	NHDES NFWF	FY2026- FY2028	\$55,172	\$55,172	Awarded	In Process	Finalize a stream crossing methodology, provide technical assistance, and create a funding mechanism for stream crossing replacement projects. (Crossing Navigators)
Durham Wagon Hill Living Shorelines Phase 2	Durham/NFWF	FY2025- 2028	\$15,870	\$15,870	Awarded	Contract Forthcoming	Durham is the primary applicant working with NHDES and project partners and seeks to install Phase II of the Living Shoreline at Wagon Hill Farm in Durham, NH. SRPC's role in the project would be to assist with outreach and engagement.
Coastal Watershed Drinking Water Protection	NHDES	FY2026- 2027	\$100,000	\$100,000	Awarded	Contract Forthcoming	Application developed in collaboration with Rockingham Planning Commission and NH DES. SRPC will update its interactive GIS map of drinking water threats and protections; prepare summary reports of municipal threats, protections, and opportunities; and work with communities to implement new source water protections.
Housing Atlas Outreach and Engagement Pilot (Region Wide)	St. Anselm's College/TBD	FY2026	\$25,000	\$11,000	Awarded	Contract Forthcoming	Working in collaboration with staff from Saint Anselm's College that developed the NH Zoning Atlas to fundraise for a series of community conversations surrounding housing costs and availability in support of both the regional planning process and collecting stories that would complement the zoning atlas data
Enhancing NH's Coastal Habitat Monitoring, Science and Land Protection. (Region Wide)	CDS (Shaheen)	FY2027- 2029	\$240,000	\$240,000	Submitted	NA- App Pending	Collaborative application with NH's Coastal partners. RPC will be the application lead. Would provide 3 years funding for half an FTE to lead coastal resilience planning including septic system research, interactive mapping, living shoreline implementation, outreach and engagement, and

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
NH Coastal Watershed Flood Hazard Assessment, Risk Reduction Plan, and Project Pipeline	NHDES NFWF	FY2026-FY2028	\$100,000	\$100,000	Submitted	NA- App Pending	Develop a comprehensive Flood Hazard Assessment to identify priority assets at risk from coastal and freshwater flooding across 48 municipalities in New Hampshire's Coastal Watershed and create a Coastal Watershed Risk Reduction Plan.
Middleton Asset Management Plan	CWSRF	FY2026-2027	\$30,000	\$30,000	Invited to Submit Full App	NA- App Pending	Project would support implementation of the Sunrise Lake Watershed Management Plan. Currently being determined whether this will be something SRPC can complete in house or would need to be contracted.
Protecting Water Quality in the Upper Watershed	Great Bay 2030	FY2026-2027	\$125,000	\$100,000	Invited to Submit Full App	-	A mix of projects to implement both the Sunrise Lake and Milton Three Ponds Watershed Management Plans, plus assist communities with septic ordinance development.
Investing Across Municipal Boundaries (Region Wide)	Great Bay 2030	FY2026-2027	\$150,000	\$77,500	Invited to Submit Full App	-	Building regional capacity through collaboration on implementation of priority climate adaptation infrastructure projects that benefit multiple communities. The project will explore establishment of intermunicipal agreements and a path to invest in implementation. SRPC will split funding and collaborate with RPC.
Installation of Signage Throughout Watershed (Year 3)	Great Bay 2030	FY2026-2027	\$50,000	\$10,000	Invited to Submit Full App	-	A continuation of the current project that increases awareness of streams flowing into Great Bay and the Coast. This next phase will be focused on additional sign installations in both the SRPC and RPC regions.
ADU Challenge (Region Wide)	NHCF	FY2026	\$25,000	\$25,000	In Development	-	Project is being developed in partnership with the Workforce Housing Coalition of the Greater Seacoast. Key components will include organizing event(s) for residents to learn more and directly access resources and assistance to construct ADUs.
Bow Lake Watershed Management Plan - Part 2 (Strafford)	NHDES 604(b)	FY2026-2027	\$56,500	\$11,000	In Development	-	SRPC is currently working with the Town of Strafford on the data collection and development components that will serve as inputs to the preparation of a full Watershed Management Plan. This application will enable the plan development and lake loading response modelling.

Note: Funding Amounts for Projects in Development are ballpark amounts and will change

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
Application/Proposal Status	Total Award \$	Pass Through	Net SRPC Funding				
Awarded	\$203,542	\$14,000	\$189,542				
Submitted	\$365,000		\$365,000				
Invited to Submit Full App	\$355,000	\$137,500	\$217,500				
In Development	\$81,500	\$45,500	\$36,000				
Grand Total	\$1,005,042	\$197,000	\$808,042				

STRAFFORD

Regional Planning Commission

November 21, 2025

William Watson, Administrator
NH Department of Transportation
Bureau of Planning and Community Assistance
7 Hazen Drive
Concord, NH 03302

RE: November 2025 Minor Revisions to the 2025-2028 TIP

Dear Mr. Watson:

The Strafford Regional Planning Commission (SRPC) staff has received a request to approve the November 2025 Minor Revisions to Strafford Metropolitan Planning Organization's approved 2025-2028 Transportation Improvement Program (TIP).

The following information is in the Strafford MPO Prospectus that was revised and adopted on January 19, 2018, at the Strafford MPO Policy Committee Meeting:

In the Strafford MPO the Executive Director has the authority to review Administrative Modification and/or Informational Revisions. The Executive Director may request the advice of members of the MPO Technical Advisory Committee to complete this review. The Executive Director may make recommendations to the Executive Committee for their concurrence or non-concurrence with Administrative Modifications and/or Informational revisions and for a procedural change from Administrative Modification and/or Informational Revisions to Amendment. The Executive Director will issue a letter to the NHDOT indicating their decision. Copies of these letters will be provided to members of the TAC and MPO.

The Executive Director recommends the approval of the following Administrative Modifications to the 2025-2028 TIP as proposed.

Sincerely,

Jennifer Czysz, AICP
Executive Director



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41415 - BARRINGTON

State ID 41415 Lead Agency DOT Project Type To Be Assigned Performance Measures -

Functional Classification
NA

Project Description
Address the US 4 red list bridge over Oyster River and a culvert west of Topaz Dr in Barrington.

Regional Planning Commission SRPC Clean Air Code ATT Regionally Significant No

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$176,000	-	\$177,541	-	-	-	\$353,541
PE	STBG-5 to 200K	\$88,000	-	-	-	-	-	\$88,000
PE	STBG-Non Urban Areas Under 5K	-	\$88,000	-	-	-	-	\$88,000
PE	Toll Credit	\$66,000	\$22,000	\$44,385	-	-	-	\$132,385
Total PE		\$330,000	\$110,000	\$221,926	-	-	-	\$661,926
ROW	STBG-Non Urban Areas Under 5K	-	-	\$136,263	-	-	-	\$136,263
ROW	Toll Credit	-	-	\$34,066	-	-	-	\$34,066
Total ROW		-	-	\$170,329	-	-	-	\$170,329
CON	National Highway Performance	-	-	-	-	\$2,623,385	-	\$2,623,385
CON	Toll Credit	-	-	-	-	\$655,846	-	\$655,846
Total CON		-	-	-	-	\$3,279,231	-	\$3,279,231
Total Prior Costs		\$330,000	-	-	-	-	-	\$330,000
Total Programmed		\$330,000	\$110,000	\$392,255	-	\$3,279,231	-	\$4,111,486

Previously Approved Amendment 41415 - BARRINGTON

State ID 41415 Lead Agency DOT Project Type To Be Assigned Performance Measures -

Functional Classification
NA

Project Description
Address the US 4 red list bridge over Oyster River and a culvert west of Topaz Dr in Barrington.

Regional Planning Commission SRPC Clean Air Code - Regionally Significant -

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$176,000	-	-	-	-	-	\$176,000
PE	STBG-5 to 200K	\$88,000	-	-	-	-	-	\$88,000
PE	STBG-Non Urban Areas Under 5K	-	\$88,000	\$177,541	-	-	-	\$265,541
PE	Toll Credit	\$66,000	\$22,000	\$44,385	-	-	-	\$132,385
Total PE		\$330,000	\$110,000	\$221,926	-	-	-	\$661,926
ROW	STBG-Non Urban Areas Under 5K	-	-	\$136,263	-	-	-	\$136,263
ROW	Toll Credit	-	-	\$34,066	-	-	-	\$34,066
Total ROW		-	-	\$170,329	-	-	-	\$170,329
CON	STBG-State Flexible	-	-	-	\$2,512,821	-	-	\$2,512,821
CON	Toll Credit	-	-	-	\$628,205	-	-	\$628,205
Total CON		-	-	-	\$3,141,026	-	-	\$3,141,026
Total Prior Costs		\$330,000	-	-	-	-	-	\$330,000
Total Programmed		\$330,000	\$110,000	\$392,255	\$3,141,026	-	-	\$3,973,281

BRDG-T1/2-M&P - PROGRAM

State ID BRDG-T1/2-M&P	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -
Functional Classification NA			
Project Description Maintenance & preservation of tier 1 & 2 bridges.			
Regional Planning Commission -	Clean Air Code ALL	Regionally Significant No	

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$2,312,000	\$167,200	\$52,000	\$68,000	\$68,000	\$408,000	\$3,075,200
PE	STBG-Non Urban Areas Under 5K	-	\$88,000	-	-	-	-	\$88,000
PE	STBG-State Flexible	\$3,224,000	\$800	\$352,000	\$12,000	\$12,000	\$232,000	\$3,832,800
PE	Toll Credit	\$1,384,000	\$64,000	\$101,000	\$20,000	\$20,000	\$160,000	\$1,749,000
Total PE		\$6,920,000	\$320,000	\$505,000	\$100,000	\$100,000	\$800,000	\$8,745,000
ROW	National Highway Performance	\$85,000	\$17,000	\$17,000	\$17,000	\$17,000	\$102,000	\$255,000
ROW	STBG-State Flexible	\$75,000	\$3,000	\$3,000	\$3,000	\$3,000	\$58,000	\$145,000
ROW	Toll Credit	\$40,000	\$5,000	\$5,000	\$5,000	\$5,000	\$40,000	\$100,000
Total ROW		\$200,000	\$25,000	\$25,000	\$25,000	\$25,000	\$200,000	\$500,000
CON	General Fund	\$1,713,833	-	-	-	-	-	\$1,713,833
CON	Hwy Infrastructure	\$2,420,000	-	-	-	-	-	\$2,420,000
CON	National Highway Performance	\$38,405,261	\$5,548,400	\$2,766,320	\$2,578,000	\$1,951,439	\$23,386,500	\$74,635,920
CON	STBG-5 to 200K	\$1,712,989	-	-	\$784,000	\$784,000	\$4,360,127	\$7,641,116
CON	STBG-Non Urban Areas Under 5K	\$3,927,040	\$626,561	-	\$2,012,000	\$2,352,000	\$10,880,000	\$19,797,601
CON	STBG-State Flexible	\$34,521,244	\$2,666,000	\$971,280	\$598,000	\$686,000	\$27,573,373	\$67,015,897
CON	Toll Credit	\$20,246,633	\$2,210,240	\$934,400	\$1,493,000	\$1,443,360	\$16,550,004	\$42,877,637
Total CON		\$102,947,000	\$11,051,201	\$4,672,000	\$7,465,000	\$7,216,799	\$82,750,004	\$216,102,004
Total Prior Costs		\$110,067,000	-	-	-	-	-	\$110,067,000
Total Future Costs		-	-	-	-	-	\$83,750,004	\$83,750,004
Total Programmed		\$110,067,000	\$11,396,201	\$5,202,000	\$7,590,000	\$7,341,799	\$83,750,004	\$225,347,004

Previously Approved Amendment BRDG-T1/2-M&P - PROGRAM

State ID BRDG-T1/2-M&P	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -
Functional Classification NA			

Project Description

Maintenance & preservation of tier 1 & 2 bridges.

Regional Planning Commission

Clean Air Code

Regionally Significant

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PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$2,312,000	\$167,200	\$52,000	\$68,000	\$68,000	\$408,000	\$3,075,200
PE	STBG-Non Urban Areas Under 5K	-	\$88,000	-	-	-	-	\$88,000
PE	STBG-State Flexible	\$3,224,000	\$800	\$12,000	\$12,000	\$12,000	\$232,000	\$3,492,800
PE	Toll Credit	\$1,384,000	\$64,000	\$16,000	\$20,000	\$20,000	\$160,000	\$1,664,000
Total PE		\$6,920,000	\$320,000	\$80,000	\$100,000	\$100,000	\$800,000	\$8,320,000
ROW	National Highway Performance	\$85,000	\$17,000	\$17,000	\$17,000	\$17,000	\$102,000	\$255,000
ROW	STBG-State Flexible	\$75,000	\$3,000	\$3,000	\$3,000	\$3,000	\$58,000	\$145,000
ROW	Toll Credit	\$40,000	\$5,000	\$5,000	\$5,000	\$5,000	\$40,000	\$100,000
Total ROW		\$200,000	\$25,000	\$25,000	\$25,000	\$25,000	\$200,000	\$500,000
CON	General Fund	\$1,713,833	-	-	-	-	-	\$1,713,833
CON	Hwy Infrastructure	\$2,420,000	-	-	-	-	-	\$2,420,000
CON	National Highway Performance	\$38,405,261	\$5,548,400	\$2,766,320	\$2,578,000	\$1,951,439	\$26,686,500	\$77,935,920
CON	STBG-5 to 200K	\$1,712,989	-	-	\$784,000	\$784,000	\$4,360,127	\$7,641,116
CON	STBG-Non Urban Areas Under 5K	\$3,927,040	\$626,561	-	\$2,352,000	\$2,352,000	\$13,080,000	\$22,337,601
CON	STBG-State Flexible	\$34,521,244	\$2,666,000	\$971,280	\$598,000	\$686,000	\$28,673,373	\$68,115,897
CON	Toll Credit	\$20,246,633	\$2,210,240	\$934,400	\$1,578,000	\$1,443,360	\$18,200,004	\$44,612,637
Total CON		\$102,947,000	\$11,051,201	\$4,672,000	\$7,890,000	\$7,216,799	\$91,000,004	\$224,777,004
Total Prior Costs		\$110,067,000	-	-	-	-	-	\$110,067,000
Total Future Costs		-	-	-	-	-	\$92,000,004	\$92,000,004
Total Programmed		\$110,067,000	\$11,396,201	\$4,777,000	\$8,015,000	\$7,341,799	\$92,000,004	\$233,597,004

LTAP - PROGRAM

State ID LTAP	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -
Functional Classification NA			
Project Description Local Technology Assistance Program (LTAP) administered by the Technology Transfer Center @ UNH			
Regional Planning Commission -	Clean Air Code E-35	Regionally Significant No	

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
OTHER	Local Tech Assistance Program	\$666,000	\$183,000	\$210,000	\$210,000	\$210,000	\$1,680,000	\$3,159,000
Total OTHER		\$666,000	\$183,000	\$210,000	\$210,000	\$210,000	\$1,680,000	\$3,159,000
SPR	Local Tech Assistance Program	\$1,000,000	-	-	-	-	-	\$1,000,000
Total SPR		\$1,000,000	-	-	-	-	-	\$1,000,000
Total Prior Costs		\$1,666,000	-	-	-	-	-	\$1,666,000
Total Future Costs		-	-	-	-	-	\$1,680,000	\$1,680,000
Total Programmed		\$1,666,000	\$183,000	\$210,000	\$210,000	\$210,000	\$1,680,000	\$4,159,000

Previously Approved Amendment LTAP - PROGRAM

State ID LTAP	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -
Functional Classification NA			
Project Description Local Technology Assistance Program (LTAP) administered by the Technology Transfer Center @ UNH			
Regional Planning Commission -	Clean Air Code -	Regionally Significant -	

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
OTHER	Local Tech Assistance Program	\$666,000	\$183,000	\$183,000	\$183,000	\$183,000	\$1,107,000	\$2,505,000
Total OTHER		\$666,000	\$183,000	\$183,000	\$183,000	\$183,000	\$1,107,000	\$2,505,000
SPR	Local Tech Assistance Program	\$1,000,000	-	-	-	-	-	\$1,000,000
Total SPR		\$1,000,000	-	-	-	-	-	\$1,000,000
Total Prior Costs		\$1,666,000	-	-	-	-	-	\$1,666,000
Total Future Costs		-	-	-	-	-	\$1,107,000	\$1,107,000
Total Programmed		\$1,666,000	\$183,000	\$183,000	\$183,000	\$183,000	\$1,107,000	\$3,505,000

PAVE-T3/4-RESUR - PROGRAM

State ID: PAVE-T3/4-RESUR Lead Agency: DOT Project Type: To Be Assigned Performance Measures: -

Functional Classification: NA

Project Description: Resurfacing Tier 3 and 4 roadways.

Regional Planning Commission: - Clean Air Code: E-10 Regionally Significant: No

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	-	-	-	-	-	\$606,800	\$606,800
PE	NHDOT Operating Budget	-	-	\$100,000	-	-	-	\$100,000
PE	STBG-State Flexible	-	-	\$60,000	-	-	\$377,200	\$437,200
PE	Toll Credit	-	-	\$15,000	-	-	\$246,000	\$261,000
Total PE		-	-	\$175,000	-	-	\$1,230,000	\$1,405,000
ROW	National Highway Performance	-	-	-	-	-	\$103,600	\$103,600
ROW	STBG-State Flexible	-	-	-	-	-	\$64,400	\$64,400
ROW	Toll Credit	-	-	-	-	-	\$42,000	\$42,000
Total ROW		-	-	-	-	-	\$210,000	\$210,000
CON	Betterment	\$47,080,000	\$23,300,000	\$8,650,000	\$11,900,000	\$12,100,000	\$96,800,000	\$199,830,000
CON	National Highway Performance	-	-	\$3,283,840	-	-	\$41,632,000	\$44,915,840
CON	NHDOT Operating Budget	-	-	\$4,500,000	-	-	-	\$4,500,000
CON	SB367-4-Cents	\$70,125,000	\$4,620,000	-	-	-	-	\$74,745,000
CON	STBG-Non Urban Areas Under 5K	-	-	\$2,400,000	-	-	-	\$2,400,000
CON	STBG-State Flexible	-	\$8,320,000	\$7,316,160	\$10,600,000	\$10,600,000	\$42,016,000	\$78,852,160
CON	Toll Credit	-	\$2,080,000	\$3,250,000	\$2,650,000	\$2,650,000	\$20,912,000	\$31,542,000
Total CON		\$117,205,000	\$38,320,000	\$29,400,000	\$25,150,000	\$25,350,000	\$201,360,000	\$436,785,000
Total Prior Costs		\$117,205,000	-	-	-	-	-	\$117,205,000
Total Future Costs		-	-	-	-	-	\$202,800,000	\$202,800,000
Total Programmed		\$117,205,000	\$38,320,000	\$29,575,000	\$25,150,000	\$25,350,000	\$202,800,000	\$438,400,000

Previously Approved Amendment PAVE-T3/4-RESUR - PROGRAM

State ID: PAVE-T3/4-RESUR Lead Agency: DOT Project Type: To Be Assigned Performance Measures: -

Functional Classification

NA

Project Description

Resurfacing Tier 3 and 4 roadways.

Regional Planning Commission

Clean Air Code

Regionally Significant

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PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	-	-	-	-	-	\$606,800	\$606,800
PE	STBG-State Flexible	-	-	-	-	-	\$377,200	\$377,200
PE	Toll Credit	-	-	-	-	-	\$246,000	\$246,000
Total PE		-	-	-	-	-	\$1,230,000	\$1,230,000
ROW	National Highway Performance	-	-	-	-	-	\$103,600	\$103,600
ROW	STBG-State Flexible	-	-	-	-	-	\$64,400	\$64,400
ROW	Toll Credit	-	-	-	-	-	\$42,000	\$42,000
Total ROW		-	-	-	-	-	\$210,000	\$210,000
CON	Betterment	\$47,080,000	\$23,300,000	\$11,725,000	\$11,900,000	\$12,100,000	\$96,800,000	\$202,905,000
CON	National Highway Performance	-	-	-	-	-	\$41,632,000	\$41,632,000
CON	SB367-4-Cents	\$70,125,000	\$4,620,000	-	-	-	-	\$74,745,000
CON	STBG-State Flexible	-	\$8,320,000	\$10,600,000	\$10,600,000	\$10,600,000	\$42,016,000	\$82,136,000
CON	Toll Credit	-	\$2,080,000	\$2,650,000	\$2,650,000	\$2,650,000	\$20,912,000	\$30,942,000
Total CON		\$117,205,000	\$38,320,000	\$24,975,000	\$25,150,000	\$25,350,000	\$201,360,000	\$432,360,000
Total Prior Costs		\$117,205,000	-	-	-	-	-	\$117,205,000
Total Future Costs		-	-	-	-	-	\$202,800,000	\$202,800,000
Total Programmed		\$117,205,000	\$38,320,000	\$24,975,000	\$25,150,000	\$25,350,000	\$202,800,000	\$433,800,000

43552 - ROCHESTER

State ID 43552	Lead Agency Muni/Local	Project Type To Be Assigned	Performance Measures -
Functional Classification NA			
Project Description Widen `3,450' from north of Spldg Tpk ramp to Toyota entrance, add signal and sidewalk.			
Regional Planning Commission SRPC	Clean Air Code ATT	Regionally Significant No	

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	STBG-50 to 200K	\$364,685	\$23,632	\$182,130	-	-	-	\$570,447
PE	Towns	\$91,171	\$5,908	\$45,532	-	-	-	\$142,611
Total PE		\$455,856	\$29,540	\$227,662	-	-	-	\$713,058
ROW	STBG-50 to 200K	-	-	\$65,792	-	-	-	\$65,792
ROW	Towns	-	-	\$16,448	-	-	-	\$16,448
Total ROW		-	-	\$82,240	-	-	-	\$82,240
CON	STBG-50 to 200K	-	-	-	\$2,718,032	-	-	\$2,718,032
CON	Towns	-	-	-	\$679,508	-	-	\$679,508
Total CON		-	-	-	\$3,397,540	-	-	\$3,397,540
Total Prior Costs		\$455,856	-	-	-	-	-	\$455,856
Total Programmed		\$455,856	\$29,540	\$309,902	\$3,397,540	-	-	\$4,192,838

Previously Approved Amendment 43552 - ROCHESTER

State ID 43552	Lead Agency Muni/Local	Project Type To Be Assigned	Performance Measures -
Functional Classification NA			
Project Description Widen `3,450' from north of Spldg Tpk ramp to Toyota entrance, add signal and sidewalk.			
Regional Planning Commission SRPC	Clean Air Code -	Regionally Significant -	

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	STBG-50 to 200K	\$364,685	\$23,632	\$182,130	-	-	-	\$570,447
PE	Towns	\$91,171	\$5,908	\$45,532	-	-	-	\$142,611
Total PE		\$455,856	\$29,540	\$227,662	-	-	-	\$713,058
ROW	STBG-50 to 200K	-	-	\$65,792	-	-	-	\$65,792
ROW	Towns	-	-	\$16,448	-	-	-	\$16,448
Total ROW		-	-	\$82,240	-	-	-	\$82,240
CON	STBG-50 to 200K	-	-	-	\$2,837,625	-	-	\$2,837,625
CON	Towns	-	-	-	\$709,406	-	-	\$709,406
Total CON		-	-	-	\$3,547,031	-	-	\$3,547,031
Total Prior Costs		\$455,856	-	-	-	-	-	\$455,856
Total Programmed		\$455,856	\$29,540	\$309,902	\$3,547,031	-	-	\$4,342,329