

**SRPC EXECUTIVE COMMITTEE MEETING**

August 15, 2025

8:00 a.m. to 9:00 a.m.

Hybrid Meeting (Conference Rm 1A & via Zoom)

In accordance with RSA 91:A, the Commission requires an in-person quorum. So long as an in-person quorum, Commissioners may participate virtually. Guests may attend the meeting virtually or at the SRPC Office. All participants, both in-person and virtual, can communicate contemporaneously.

**Meeting URL:** <https://us02web.zoom.us/j/84905778392>

**Meeting ID:** 849 0577 8392

**Telephone-only Access:** +1 312 626 6799

These instructions have also been provided at [www.trafford.org](http://www.trafford.org). If anybody is unable to access the meeting, please email [mtaylorfetter@trafford.org](mailto:mtaylorfetter@trafford.org) or call 603-994-3500 (x115).

Agenda Item	Time	Notes
<b>1) Welcome and Introductions</b>	8:00-8:05	N/A
<b>2) Action Items</b> a) <a href="#">July 18, 2025 Minutes</a> b) <a href="#">Acceptance of the Draft June Financials</a> c) <a href="#">Executive Committee Alternate Appointment</a>	8:05-8:20	See enclosed <a href="#">memo</a> and attachments.
<b>3) Updates and Discussion Items</b> a) <a href="#">FY2027 Municipal Dues</a> b) <a href="#">Non-Profit Progress</a> c) <a href="#">Draft Organizational Goals</a> d) <a href="#">Awards, Contracts, and General Business</a> e) <a href="#">July Minors</a>	8:20-8:50	See enclosed <a href="#">memo</a> and attachments. Minors to be sent later.
<b>4) Other Business</b>	8:50-8:55	N/A
<b>5) Adjourn</b>	9:00	N/A

Reasonable accommodations for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last-minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 x115 or email [srpc@trafford.org](mailto:srpc@trafford.org).



## **RULES OF PROCEDURE**

*Strafford Regional Planning Commission  
Strafford Metropolitan Planning Organization, and  
Strafford Economic Development District*

### **Meeting Etiquette**

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



**DATE:** August 11, 2025  
**TO:** Executive Committee Members  
**FROM:** Jen Czysz, Executive Director  
**RE:** Director's Report for the August 15, 2025 Meeting

## **2b. Accept the Draft June Financials**

*Balance Sheet:* As of the end of June the bank balances are the lowest they have been in years. Several things are driving this – EDA which pays in advance was overdrawn for the fiscal year, large contractor expenses received at the end of the FY with checks cut but not sent, fewer contracts that pay in advance, and dues overspent for the FY while waiting for the new payments to come in, high accounts receivable, and a few payments that are past due. Additionally, on the liabilities side, annually in June we adjust accrued payroll and vacation liabilities. As said in years past, we need staff to take vacations. The accrued vacation leave increased by just over \$13,000.

*Accounts Receivable:* All of the dues invoices went out mid-May with a July 15, 2025 due date. Of the \$438,387 due at the end of June, \$184,934 was the current month's billing. Another \$148,612 was received in June. Leaving a past due balance of \$46,334 (less the \$86,642 dues balances and \$ of June's billings received in July). This is a higher past due amount than typical.

*Profit and Loss and Income by Customer:* June, while a 2-paycheck month, also sees our year end adjustments. This includes the net difference in payroll expenses from time in June paid in July. It also includes the net difference in the accrued leave time subject to payouts for all staff. Together this represents \$18,373 in expenses without direct reimbursements in the month of June. Additionally, we haven't been able to bill the Newmarket Master Plan since May as we waited for a contract amendment to make its way through two readings at town council. We are carrying about \$13,500 in project expenses that won't be invoiced until July. So, the net impact, June closed with a net loss of \$27,391. However, year to date, we were carrying a substantial profit and closed the year with a profit of \$12,588.

*Quarterly Profit and Loss by Job:* Time permitting I will have this extra analysis report for the meeting.

## **2c. Executive Committee Alternate Appointment**

Following the announcement at the July Commission meeting of an opening on the EC for an alternate, Steve Stancel of Wakefield expressed interest in filling the alternate seat.

## **3a. FY2027 Municipal Dues – Majority of the Meeting's Conversation**

Enclosed in the meeting packet are several alternatives to dues assessments for FY2027 and associated historical information. Dues are a primary mechanism to replace our former state funding for use as EDD grant match and to build a financial safety net. Each of the scenarios is followed by how the proposed total assessment meets budget targets for the commission.



It is not my expectation that we fully meet goals through a single year of dues adjustments. We need to balance the impact on municipalities with meeting our goals. Please note, the OPD population estimates are running a little later than years prior. The 2024 population estimates are due out either later this week or early next week. If they are available before the meeting on Friday, I will update the scenarios to have the correct population figures.

### **3b. Non-Profit Progress**

Since last month's meeting, I connected with the three RPCs with active non-profits to understand whether they found it worthwhile and the administrative impacts. In summary:

- They all found it was worthwhile in that they have been able to fund larger projects through donations, funding from private foundations, and other grants limited to non-profits.
- Nashua noted that it hasn't yet helped to fund existing programs, but instead new projects.
- Nashua seems to have a more active board that is looking to distinguish itself from the RPC and take on other initiatives that would not otherwise be something the RPC would undertake.
- Both Southern and Upper Valley said the administrative burden was not significant.
- The non-profit will have some administrative costs that can't be covered through restricted grant funds.
- SNHPC transfers \$1,500 per year to its nonprofit to support administrative expenses. That contribution from the RPC is not recouped through the indirect cost rate so would come from dues funds.
- NRPC on the other hand is going to be charging their non-profit an administrative fee.
- Upper Valley's board meets annually and virtually.
- Nashua, however, said the administrative burden has recently been significant and their board is meeting monthly. As such NRPC staff must cover meeting prep, minutes, bookkeeping, along with grant writing and fundraising.
- Financials are maintained in a separate QuickBooks file and bank account.
- While the non-profit is technically a separate entity, it is considered a "component unit" of the RPC for auditing purposes. As such the non-profit is audited alongside that of the RPC and included in the same report.
- Two of the RPCs have used the non-profit to purchase software at a significant discount and then in turn invoice the RPC for the costs. However, one noted that the paperwork to do so was cumbersome. The third RPC has not done this and is concerned it would be a breach of End User License Agreements.
- Biggest challenge is to know upfront the intent and purpose of the non-profit and set it up accordingly.
- The other challenge is volunteer engagement.
- NRPC participated in NH Gives this summer and found that it was heavy lift and without a lot of local outreach from the board members it didn't yield many donations.

Reference links to Planning Commissions with a non-profit:

- [Nashua RPC](#)
- Rockingham Planning Commission – no information online
- [Southern NH Planning Commission](#)
- [Upper Valley Lake Sunapee RPC](#)

### **3c. Draft Organizational Goals**

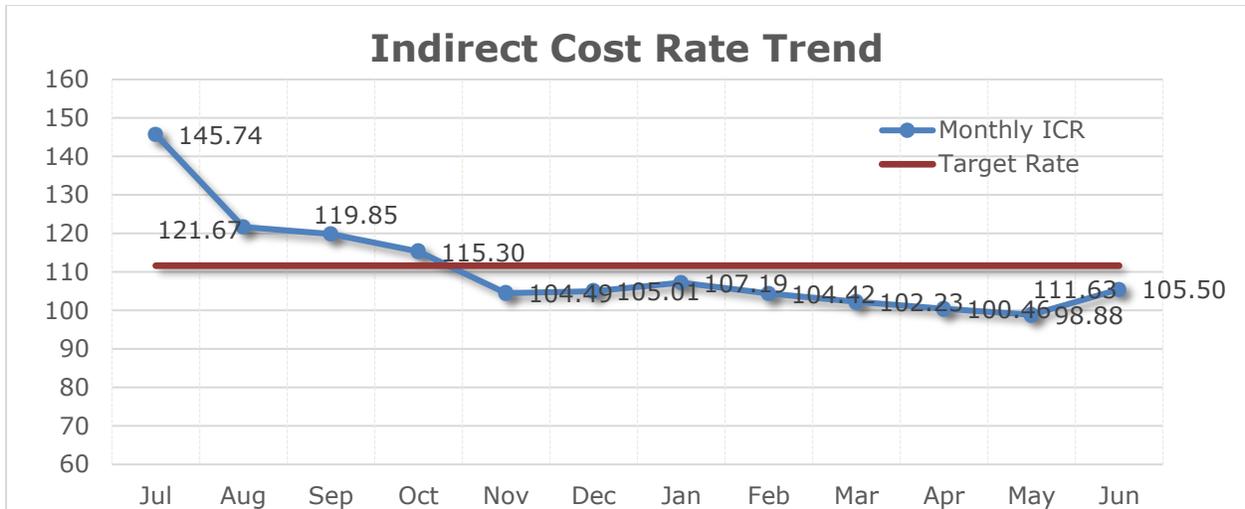
1. Finalize and adopt updates to SRPC's organizational policies.
  - a. Update the Employee Handbook to include:

- i. a social media policy for use of SRPC's accounts.
    - ii. A policy or guidelines for use of ChatGPT and similar AI applications.
    - iii. Identify and incorporate policies to reward longevity.
    - iv. Updates to various sections including remedial actions and required documentation for employees
  - b. Update SRPC's Operating Policies.
  - c. Complete the Disaster Recovery Plan and Continuity of Operations Plan.
  - d. Update the SRPC Bylaws to formalize the EDD Board of Directors and Strategy Committee similar to the MPO Policy Committee and TAC.
- 2. Continue efforts to strengthen Commissioner engagement.
  - a. Continue the annual SRPC 101 training in the evening open to all commissioners and interested individuals.
  - b. Increase regular communication with commissioners to ensure they are aware of efforts within their and surrounding communities.
  - c. Engaged in regular conversations at Commission meetings regarding commissioners' roles in engagement.
  - d. Conduct a board self-evaluation.
  - e. Develop a simple guide of our services the commissioners can use when advocating for SRPC with municipal officials.
- 3. Improve and grow staff and project management capabilities.
  - a. Either identify new tools and strategies to track project progress and staff time to ensure projects are completed on time and on budget or revive the hours allocation model.
  - b. Grow distributed management capacity within the office with more hands-on senior staff monitoring junior work progress with frequent check-ins to incrementally review work progress and products.
  - c. Utilize the executive committee as a resource when addressing staffing and human resource concerns. This includes having periodic scheduled non-public sessions to address any items that arise.
- 4. Strengthen SRPC's financial position.
  - a. Build capacity among all staff to represent SRPC and market our services, as well as take an entrepreneurial approach and seek new funding opportunities that meet community needs.
  - b. Pursue 501(c)(3) status in collaboration with executive committee members.
  - c. Continue efforts to ensure the financial sustainability of the SRPC circuit rider program.
  - d. Continued monitoring of SRPC's financial position and make adjustments as needed to meet budgetary expectations and implement best practices identified by the auditors, SRPC's leadership and/or executive committee.

### **3c. Awards, Contracts and General Business Update**

Awards and Contracts: Refer to the table following this memo.

Indirect Rate: Approved Rate: 111.63%. Year End Actual: 105.5%.



FY2025 Dues Utilization: Total for Fiscal Year.

<b>Income:</b>	
<b>Total FY25 Dues Paid</b>	<b>\$138,666.33</b>

<b>Expenses:</b>	
Planning Salaries	\$3,526.59
Dues and Subscriptions	\$125.52
Staff Training	\$50.00
Equipment Depreciation	\$3,474.00
Vehicle Interest	\$0.00
Media Outreach	\$136.45
Bank Fees	\$85.00
Interest Expense	\$0.00
Meeting Expense	\$1,669.23
Office Expense	\$1,007.18
Travel	\$72.20
PLUR Books	-\$213.00
Finance Charge	\$241.18
Indirect (111.63%)	\$3,936.73
<b>Total SRPC Expenses</b>	<b>\$14,111.08</b>

<b>Cash Match:</b>	
UPWP	\$81,688.47
EDA	\$25,709.23
Coastal	\$3,371.33
LSWP	\$0.00
CommuteSmart	\$205.87

ROC Recreation Chapter	\$1,153.16
USDA Community Facilities	\$1,399.52
Safe Streets for All	\$7,750.00
<b>Total Cash Match</b>	<b>\$121,277.58</b>

<b>Contract Overages:</b>	
New Durham HOP	\$80.56
UNH PREPA Lee	\$422.89
UNH PREPA Somersworth	\$11.45
Housing Navigator	\$52.99
Rochester Rec Master Plan	\$2,407.94
Dover NRI PREPA grant	\$530.16
Target Block Grant	\$394.12
Dover HOP Grant	\$88.32
Farmington Tax Maps	\$23.71
Middleton Zoning Updates	\$301.14
Lamprey River AC Mapping	\$29.07
Gafney Home CDBG Admin	\$30.45
Nottingham Circuit Rider	\$234.90
Newmarket Riverfront Plan	\$138.64
UPWP – Transportation	\$1,980.79
Coastal Technical Assist.	\$354.03
<b>Total Contract Overages</b>	<b>\$7,081.16</b>

<b>Total Expenses</b>	<b>\$142,469.82</b>
<b>Dues Remaining</b>	<b>(\$3,803.49)</b>

**NEXT MEETING: September 19, 2025 8 AM. – 9:00 A.M.**

## Proposals and Grant Applications Tracking

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
<b>Somersworth</b> Economic Development Master Plan Chapter	Somersworth	FY2026	\$25,000	\$25,000	Awarded	Complete	Update to the city's economic development chapter of the master plan.
<b>Somersworth</b> Historic and Cultural Resources Master Plan Chapter	Somersworth CLG grant	FY2026	\$20,000	\$20,000	Awarded	Complete	Update to the city's historic and cultural resources master plan chapter.
<b>Piscataqua Region</b> Environmental Planning Assessment	UNH PREP	FY2026	\$5,000	\$10,170	Awarded	Complete	Collect data for the 18 SRPC communities as part of a larger comprehensive analysis of regulatory and nonregulatory strategies. This is an update to the 2020 PREPA assessments.
<b>Farmington Tax Maps</b>	Farmington	FY2026	\$2,332	\$2,332	Awarded	Complete	Annual update of the town's tax maps
Building Capacity for Efficient, Effective, and Equitable Stream Crossing Replacements <b>(Region Wide)</b>	NHDES NFWF	FY2026-FY2028	\$55,172	\$55,172	Awarded	In Process	Finalize a stream crossing methodology, provide technical assistance, and create a funding mechanism for stream crossing replacement projects. (Crossina Navigators)
<b>Durham</b> Wagon Hill Living Shorelines Phase 2	Durham/NFWF	FY2025-2028	\$15,870	\$15,870	Awarded	Contract Forthcoming	Durham is the primary applicant working with NHDES and project partners and seeks to install Phase II of the Living Shoreline at Wagon Hill Farm in Durham, NH. SRPC's role in the project would be to assist with outreach and engagement.
<b>Brookfield</b> Master Plan Update	Brookfield	TBD	\$7,500	\$7,500	Awarded	Contract Forthcoming	Cost estimate prepared for the planning board to include a warrant article for 2025 funding to conduct a master plan update.
Enhancing NH's Coastal Habitat Monitoring, Science and Land Protection. <b>(Region Wide)</b>	CDS (Shaheen)	FY2027-2029	\$240,000	\$240,000	Submitted	NA- App Pending	Collaborative application with NH's Coastal partners. RPC will be the application lead. Would provide 3 years funding for half an FTE to lead coastal resilience planning including septic system research, interactive mapping, living shoreline implementation, outreach and engagement, and land protection
<b>Coastal Watershed</b> Drinking Water Protection	NHDES	FY2026-2027	\$100,000	\$100,000	Submitted	NA- App Pending	Application developed in collaboration with Rockingham Planning Commission and NH DES. SRPC will update its interactive GIS map of drinking water threats and protections; prepare summary reports of municipal threats, protections, and opportunities; and work with communities to implement new source water protections.

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
NH <b>Coastal Watershed</b> Flood Hazard Assessment, Risk Reduction Plan, and Project Pipeline	NHDES NFWF	FY2026-FY2028	\$100,000	\$100,000	Submitted	NA- App Pending	Develop a comprehensive Flood Hazard Assessment to identify priority assets at risk from coastal and freshwater flooding across 48 municipalities in New Hampshire's Coastal Watershed and create a Coastal Watershed Risk
New Durham RSMS	New Durahm	FY2026	\$6,200	\$6,200	Submitted	NA- App Pending	Update to the town's Road Surface Management System existing conditions and 10-year forecast improvement scenarios.
Middleton Asset Management Plan	CWSRF	FY2026-2027	\$30,000	\$30,000	Invited to Submit Full App	NA- App Pending	Project would support implementation of the Sunrise Lake Watershed Management Plan. Currently being determined whether this will be something SRPC can complete in house or would need to be contracted.
Protecting Water Quality in the <b>Upper Watershed</b>	Great Bay 2030	FY2026-2027	\$125,000	\$125,000	Invited to Submit Full App	-	A mix of projects to implement both the Sunrise Lake and Milton Three Ponds Watershed Management Plans, plus assist communities with septic ordinance development.
Investing Across Municipal Boundaries ( <b>Region Wide</b> )	Great Bay 2030	FY2026-2027	\$150,000	\$75,000	Invited to Submit Full App	-	Building regional capacity through collaboration on implementation of priority climate adaptation infrastructure projects that benefit multiple communities. The project will explore establishment of intermunicipal agreements and a path to invest in implementation. SRPC will split funding and collaborate with RPC
<b>Regional</b> Plan Climate Action Addendum	NHCF	FY2026	\$25,000	\$25,000	LOI Submitted	-	Create a companion document to support the regional plan that highlights climate adaptation actions including past and current projects as illustrations of success stories, and implementation priorities for the future.
Housing Atlas Outreach and Engagement Pilot ( <b>Region Wide</b> )	St. Anselm's College/TBD	FY2026	\$50,000	\$20,000	In Development	-	Working in collaboration with staff from Saint Anselm's College that developed the NH Zoning Atlas to fundraise for a series of community conversations surrounding housing costs and availability in support of both the regional planning process and collecting stories that would compliment the zoning atlas data
ADU Challenge ( <b>Region Wide</b> )	NHCF	FY2026	\$25,000	\$25,000	In Development	-	Project is being developed in partnership with the Workforce Housing Coalition of the Greater Seacoast. Key components will include organizing event(s) for residents to learn more and directly access resources and assistance to construct ADUs.

Title	Funder	Funding Year(s)	Award \$	Net Funding	Application Status	Contract Status	Description
Installation of Signage Throughout <b>Watershed</b> (Year 3)	Great Bay 2030	FY2026-2027	\$50,000	\$10,000	In Development	-	A continuation of the current project that increases awareness of streams flowing into Great Bay and the Coast. This next phase will be focused on additional sign installations in both the SRPC and RPC regions.

Note: Funding Amounts for Projects in Development are ballpark amounts and will change

Application/Proposal Status	Total Award \$	Pass Through	Net SRPC Funding
Awarded	\$128,542		\$133,712
Submitted	\$440,000		\$440,000
Invited to Submit Full App	\$305,000	\$145,000	\$230,000
In Development	\$125,000	\$70,000	\$55,000
<b>Grand Total</b>	<b>\$998,542</b>	<b>\$215,000</b>	<b>\$858,712</b>

## EXECUTIVE COMMITTEE MEETING

July 18, 2025

8:00 a.m. to 9:00 a.m.

### 1) Welcome and Introductions:

Vice Chair Peter Nelson called the meeting to order and asked for introductions.

**Committee members attending:** Peter Nelson, Newmarket; Mark Richardson, Somersworth; Joe Boudreau, Rochester; Barbara Holstein, Rochester; Michael Lehrman, Durham; Paul Rasmussen, Durham; Matthew Towne, Barrington; Paul Rasmussen, Durham; and Michael Bobinsky, Somersworth

P. Nelson seated Mark Richardson as a voting member.

**Staff attending Zoom:** Megan Taylor-Fetter, Kyle Pimental

### 2) Action Items

#### a. Approval of the June 20, 2025 minutes

*B. Holstein motioned to approve the minutes with one correction: She was not present at the June 20, 2025 meeting. M. Bobinsky seconded the motion. The motion passed with a unanimous vote in favor. M. Lehrman abstained.*

#### b. Acceptance of the Draft May Financials

J. Czysz the draft May financials:

Balance Sheet: As of the end of May our bank balances are the tightest we've seen. It was a three-payroll month which made things a bit tighter than normal. Additionally, our accounts receivable was very high. Through June we held checks waiting for reimbursements to come in before releasing them. Dues invoices are out and should help to bolster the savings account over the next couple of months.

Accounts Receivable: All dues invoices went out mid-May with a July 15, 2025 due date. With the issuance of those invoices, the prepaid Barrington dues is now balanced out and removed from the aging summary. Of the \$446,816 due at the end of May, \$196,550 was the current month's billing. Another \$ was received in June. Leaving a past due balance of \$18,291.15 (less the \$140,901 dues balances and \$64,394 of May's billings received in June).

Profit and Loss and Income by Customer: Three payroll months are never the best for us. After several strong months, May ended with a loss of \$13,203. While our billing was strong, we had several pass through consultant invoices, and not enough billable staff time to balance the month. Year to date we continue to do well with a net income of \$29,032.

*M. Bobinsky motioned to accept the May financials as presented. M. Lehrman seconded the motion. The motion passed with a unanimous vote in favor.*



### **c. Executive Committee Officers**

J. Czysz stated that the Executive Committee needs to appoint a new chair. Lee is no longer paying dues therefore K. Kasper has stepped down from the Executive Committee. By state statute, the Lee Commissioners can retain their commission seats but lose their voting power per the commission bylaws with the exception of the federal transportation programs where they retain one vote.

J. Czysz provided a brief explanation of why the Town of Lee has chosen to not pay dues. Despite transportation planning and engineering services provided to the town by SRPC at a cost two to three times what they were paying for dues, their planning department did not value the services and stated poor customer service.

The group discussed ways to boost membership on the Commission and fill vacancies.

*After discussion, M. Lehrman motioned to appoint P. Rasmussen as a full member and to serve as Chair. M. Bobinsky seconded the motion. The motion passed with a unanimous vote in favor.*

P. Nelson will remain Vice Chair.

*M. Towne motioned to approve the three officers, Chair Paul Rasmussen, Vice Chair Peter Nelson, and Treasurer Joseph Boudreau as signers on the SRPC checking account. Peter Nelson seconded the motion. The motion passed with a unanimous vote in favor.*

### **3) Updates and Discussion Items**

#### **a. 501(c)(3) status**

J. Czysz stated SRPC will start the process for the establishment of a non-profit to support SRPC's activities. A colleague at the Dover Chamber of Commerce has shared what is entailed in the process as they are mid-process.

J. Czysz stated that she has been gaining insights from peers at other RPC's that have an associated non-profit:

- Nashua RPC
- Rockingham Planning Commission
- Southern NH Planning Commission
- Upper Valley Lake Sunapee RPC

The first step is to draft articles of incorporation and then request an Employer Identification Number (EIN) from the Internal Revenue Service (IRS). Stay tuned for updates as this process is underway.

B. Holstein noted that the New Hampshire Center for Non-Profits will be hosting a Non-Profit Leadership Summit in Fall and it is a good idea to attend.



**b. Draft Organizational Goals**

A Draft of the FY2026 Organization Goals was included in the meeting packet. J. Czysz asked the committee members to review the goals and send any comments to her.

**c. Awards, Contracts, and General Business**

J. Czysz provided a brief review of the Awards, Contracts, and General Business.

**d. June Minors**

C. Lentz reported that a few local projects, including a Barrington bridge project, the Rochester NH11 widening project, and the Dover community trail are affected due to inflation. The General Sullivan Bridge project is still in process; there has been a reduction in the funds with no further details available now. Statewide programmatic did not have any impacts to "child" projects in the region.

If any communities have ideas for recreation trails, please reach out to Colin or Mark. In-kind match is allowed on recreation trail grants.

**4) Other Business**

There was no other business

**5) Citizens Comments**

There were no citizens' comments

**6) Adjournment**

Following a motion and a second, the committee voted unanimously to adjourn.



4:15 PM

08/02/25

Accrual Basis

**Strafford Regional Planning Commission**  
**Balance Sheet**  
**As of June 30, 2025**

	Jun 30, 25	Jun 30, 24	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
FSB Checking	-41,367.02	-40,239.85	-1,127.17
FSB Savings	32,409.61	84,510.78	-52,101.17
<b>Total Checking/Savings</b>	-8,957.41	44,270.93	-53,228.34 <sup>1</sup>
<b>Accounts Receivable</b>			
Accounts Receivable	438,387.24	413,863.29	24,523.95
<b>Total Accounts Receivable</b>	438,387.24	413,863.29	24,523.95 <sup>2</sup>
<b>Other Current Assets</b>			
<b>Prepaid Expenses</b>			
Prepaid Dues and Subscriptions	1,240.17	700.50	539.67
Prepaid training	600.00	600.00	0.00
Prepaid Unemployment Comp	1,601.52	1,480.02	121.50
Prepaid Workers Compensation	1,048.02	935.52	112.50
<b>Total Prepaid Expenses</b>	4,489.71	3,716.04	773.67
Prepaid software support	5,255.06	6,326.44	-1,071.38 <sup>3</sup>
Undeposited Funds	90.00	0.00	90.00 <sup>4</sup>
<b>Total Other Current Assets</b>	9,834.77	10,042.48	-207.71
<b>Total Current Assets</b>	439,264.60	468,176.70	-28,912.10
<b>Fixed Assets</b>			
<b>Right of Use Asset - Building</b>			
Accumulated Amortization - Buil	-110,067.39	-81,964.95	-28,102.44
Right of Use Asset - Building - Other	112,410.00	112,410.00	0.00
<b>Total Right of Use Asset - Building</b>	2,342.61	30,445.05	-28,102.44 <sup>5</sup>
<b>Vehicles</b>			
Vehicle Accumulated Depreciatio	-22,943.35	-22,943.35	0.00
Ford Transit	22,943.35	22,943.35	0.00
<b>Total Vehicles</b>	0.00	0.00	0.00
<b>Property and Equipment</b>			
Accumulated Depreciation	-24,505.22	-19,886.90	-4,618.32
<b>Equipment Purchase</b>			
AI Traffic Counter	9,830.00	9,830.00	0.00
Pyro Traffic Count System	7,540.00	7,540.00	0.00
ThinkSystem ST520 FY24 Server	5,721.45	5,721.45	0.00
Lenova Think Server	3,983.04	3,983.04	0.00
Equipment Purchase - Other	11,762.40	11,762.40	0.00

4:15 PM

08/02/25

Accrual Basis

**Strafford Regional Planning Commission**  
**Balance Sheet**  
**As of June 30, 2025**

	Jun 30, 25	Jun 30, 24	\$ Change
Total Equipment Purchase	38,836.89	38,836.89	0.00
Total Property and Equipment	14,331.67	18,949.99	-4,618.32 <sup>6</sup>
Total Fixed Assets	16,674.28	49,395.04	-32,720.76
<b>TOTAL ASSETS</b>	<b>455,938.88</b>	<b>517,571.74</b>	<b>-61,632.86</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Credit Cards</b>			
FSB Credit Card	5,182.51	1,726.62	3,455.89 <sup>7</sup>
Total Credit Cards	5,182.51	1,726.62	3,455.89
<b>Other Current Liabilities</b>			
FY26 Dues in Advance	144,295.57	0.00	144,295.57
FY25 Dues in Advance	0.00	138,666.33	-138,666.33
FY24 Dues in Advance	-0.02	-0.02	0.00
Building Lease Liab Current	0.15	0.15	0.00
<b>Benefits payable</b>			
Simple IRA payable	48.00	48.00	0.00
Total Benefits payable	48.00	48.00	0.00
Contract Revenue In Advance	47,872.19	127,376.93	-79,504.74 <sup>8</sup>
<b>Payroll Liabilities</b>			
FSA Payable	2,153.21	800.00	1,353.21 <sup>9</sup>
FUTA	30.41	30.41	0.00
Social Security Payable	-0.02	-0.02	0.00
Payroll Liabilities - Other	1,675.54	1,798.17	-122.63
Total Payroll Liabilities	3,859.14	2,628.56	1,230.58
Total Other Current Liabilities	196,075.03	268,719.95	-72,644.92
Total Current Liabilities	201,257.54	270,446.57	-69,189.03
<b>Long Term Liabilities</b>			
Building Lease Liab Non Current	2,492.85	31,868.00	-29,375.15 <sup>10</sup>
<b>Accrued expenses</b>			
Accrued Payroll	27,196.48	22,021.22	5,175.26
Accrued Vacation	61,211.09	48,013.13	13,197.96
Annual Audit Accrual	18,000.00	12,000.00	6,000.00
Total Accrued expenses	106,407.57	82,034.35	24,373.22 <sup>11</sup>
Total Long Term Liabilities	108,900.42	113,902.35	-5,001.93

**Strafford Regional Planning Commission**  
**Balance Sheet**  
**As of June 30, 2025**

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08/02/25

Accrual Basis

	Jun 30, 25	Jun 30, 24	\$ Change
<b>Total Liabilities</b>	310,157.96	384,348.92	-74,190.96
<b>Equity</b>			
<b>Retained Earnings</b>	133,222.82	167,769.00	-34,546.18
<b>Net Income</b>	12,558.10	-34,546.18	47,104.28
<b>Total Equity</b>	145,780.92	133,222.82	12,558.10
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>455,938.88</b>	<b>517,571.74</b>	<b>-61,632.86</b>

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08/02/25

Accrual Basis

**Strafford Regional Planning Commission**  
**Balance Sheet**  
**As of June 30, 2025**

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1. Checking/Savings: In the current fiscal year, there are approximately \$128,000 in contractor checks being held until reimbursement is received. Savings: In the prior year, we received NHHFA funds in advance. All of those funds were spent down in Sept 2024, and that revenue in advance source does not apply to the current fiscal year. FY26 dues invoices were sent out 5/15/25, and at the date of this report, approximately \$86,600 is still outstanding.

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2. Accounts Receivable: See the Accounts Receivable Aging Summary Comments for details.

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3. Prepaid Software: Prior year Adobe licenses were replaced with a one-time purchase of Foxit in July 2024. In the current fiscal year, Constant Contact is now a monthly charge, instead of a six-month prepaid subscription.

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4. Undeposited Funds: This reflects payments received this month, but not yet deposited to the bank.

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5. Right of Use Asset: Effective for fiscal year 2022, a new Government Accounting method was introduced, called GASB 87. It requires total lease payments (our office space) to be recorded as a liability, and a monthly expense is recorded as Amortization (previously Rent expense). The Amortization for this fiscal year is recorded at \$2,341.87 per month for the remainder of the fiscal year. The lease renews 7/31/25.

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6. Property and Equipment: The FY23 audit resulted in traffic count equipment being reclassified from the profit and loss as an expense, to the balance sheet as two separate assets: AI Traffic Counter and Pyro Traffic Count System purchased in June 2023. The cost for these items is recorded monthly to the profit and loss statement as depreciation expense over a five-year period. This equipment was paid for by NHDOT, so the depreciation expense is not reimbursable. In addition, a new server was purchased in December 2023. The expense is being recorded over a five-year period as monthly depreciation on the profit and loss statement and is considered an eligible indirect expense. All other assets are fully depreciated.

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7. Credit Card: In the current fiscal year, several traffic count supplies and equipment were purchased.

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8. Contract Revenue in Advance: Current year balance: ROC RFP \$3,923, NHCf \$67,070, and EDA (\$23,121). An additional EDA Advance was requested and received July 1, 2025. For \$17,500. In the prior year, revenue in advance was received from the GSCH contract, which was completed in February, 2024, the NHHFA contract, which was completed in September, 2024, and EDA costs did not exceed advance reimbursement. Advances are deposited to savings. Invoices are billed monthly to income on the profit and loss, and offset to the Contract Revenue in Advance balance, and those amounts earned are then transferred to the checking account.

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9. FSA Payable: This balance is the difference between payroll deductions collected and invoices received from HealthTrust for FSA eligible expense claims.

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10. Building Lease Liab Non Current: This reflects the amount of lease payments in future fiscal years. The lease liability for fiscal year 2025 is reflected in the current liability account. Since the lease renews in July of 2025, there is approximately one month of non-current liability remaining for July of 2026.

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11. Accrued Expenses: Accrued payroll and Accrued Vacation balances have been adjusted for FY25 and reflect wages paid in FY26, but worked in FY25, and half of the Paid Time Off (PTO) hours accrued by staff at 6/30/25. These amounts are adjusted at year-end as part of the fiscal year close-out. The FY24 audit cost is \$18,000 based on Marcum LLP's/CBiz engagement letter, an increase of \$6,000 from last year. Audit costs are booked at \$1,500 per month, and the Annual Audit Accrual account is reduced as actual invoices from the auditor are paid. To date, \$18,000 has been invoiced by Marcum. A Request for Proposal is currently being advertised with a closing submission date of 7/7/25 to hire a new accounting firm for the FY25 audit. The audit accrual

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08/02/25  
Accrual Basis

**Strafford Regional Planning Commission**  
**Balance Sheet**  
As of June 30, 2025

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amount will be adjusted

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08/02/25

**Strafford Regional Planning Commission**  
**A/R Aging Summary**  
As of June 30, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
<b>2000 LTA (Local Technical Assistance)</b>						
Annual Dinner Attendance	180.00	0.00	0.00	0.00	0.00	180.00
Strafford County Public Health Network	0.00	90.00	0.00	0.00	0.00	90.00
<b>2100 Dues</b>						
2103 City of Dover dues	0.00	0.00	24,343.95	0.00	0.00	24,343.95
2110 Town of New Durham dues	0.00	0.00	3,685.45	0.00	0.00	3,685.45
2111 Town of Newmarket dues	0.00	0.00	9,456.73	0.00	0.00	9,456.73
2113 Town of Nottingham dues	0.00	0.00	6,856.18	0.00	0.00	6,856.18
2114 City of Rochester dues	0.00	0.00	24,465.80	0.00	0.00	24,465.80
2116 City of Somersworth dues	0.00	0.00	11,013.81	0.00	0.00	11,013.81
2118 Town of Wakefield dues	0.00	0.00	6,820.57	0.00	0.00	6,820.57
<b>Total 2100 Dues</b>	0.00	0.00	86,642.49	0.00	0.00	86,642.49 <sup>1</sup>
<b>2200 PLUR Books</b>						
2209 Town of Milton PLUR	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 2200 PLUR Books</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>2000 LTA (Local Technical Assistance) - Other</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 2000 LTA (Local Technical Assistance)</b>	180.00	90.00	86,642.49	0.00	0.00	86,912.49
<b>3500 Town of Farmington</b>						
3501 FAR Circuit Rider	7,362.00	4,871.50 <sup>2</sup>	0.00	0.00	0.00	12,233.50
<b>Total 3500 Town of Farmington</b>	7,362.00	4,871.50	0.00	0.00	0.00	12,233.50
<b>3900 Town of Milton</b>						
3903 Milton Nitrogen CWSRF	11,145.21	5,711.01	0.00	0.00	0.00	16,856.22
<b>Total 3900 Town of Milton</b>	11,145.21	5,711.01	0.00	0.00	0.00	16,856.22
<b>4100 Town of Newmarket</b>						
4108 NKT HOP2	0.00	1,491.99	0.00	0.00	0.00	1,491.99 <sup>3</sup>
4106 NKT MP Other	0.00	10,917.12	0.00	0.00	0.00	10,917.12
<b>Total 4100 Town of Newmarket</b>	0.00	12,409.11	0.00	0.00	0.00	12,409.11
<b>4200 Town of Northwood</b>						
4201 NOR Circuit Rider	2,300.00	1,960.00 <sup>4</sup>	0.00	0.00	0.00	4,260.00
<b>Total 4200 Town of Northwood</b>	2,300.00	1,960.00	0.00	0.00	0.00	4,260.00
<b>4300 Town of Nottingham</b>						
4304 NOT Housing MP HOP2	433.15	1,924.47 <sup>5</sup>	0.00	0.00	0.00	2,357.62
4301 NOT Circuit Rider	2,089.85	1,537.25 <sup>6</sup>	0.00	3,524.75	0.02	7,151.87
<b>Total 4300 Town of Nottingham</b>	2,523.00	3,461.72	0.00	3,524.75	0.02	9,509.49

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**Strafford Regional Planning Commission**  
**A/R Aging Summary**  
As of June 30, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
<b>4400 City of Rochester</b>						
4402 UPWP ROC Sidewalk Assess	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 4400 City of Rochester</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>4600 City of Somersworth</b>						
4607 SOM HOP2 Zoning Reform	3,260.42	3,661.58	0.00	1,241.02 <sup>7</sup>	0.00	8,163.02
4604 SOM Tax Map	0.00	1,939.78	0.00	0.00	0.00	1,939.78 <sup>8</sup>
4600 City of Somersworth - Other	0.00	135.00	0.00	0.00	0.00	135.00
<b>Total 4600 City of Somersworth</b>	3,260.42	5,736.36	0.00	1,241.02	0.00	10,237.80
<b>4700 Town of Strafford</b>						
4701 Strafford Circuit Rider	4,081.00	5,401.00 <sup>9</sup>	0.00	0.00	0.00	9,482.00
<b>Total 4700 Town of Strafford</b>	4,081.00	5,401.00	0.00	0.00	0.00	9,482.00
<b>4800 Town of Wakefield</b>						
4803 WAK NBRC Union Hotel Grant Admin	599.23	0.00	0.00	0.00	5,571.40	6,170.63
4801 Wakefield Circuit Rider	920.00	0.00	0.00	0.00	0.00	920.00
<b>Total 4800 Town of Wakefield</b>	1,519.23	0.00	0.00	0.00	5,571.40	7,090.63
<b>5090 SMPDC</b>						
5091 SMPDC JLU Housing	3,586.11	6,264.61	0.00	0.00	0.00	9,850.72
<b>Total 5090 SMPDC</b>	3,586.11	6,264.61	0.00	0.00	0.00	9,850.72
<b>5020 LRPC</b>						
5021 LRPC CDBG Transformative Planning	1,822.02	2,216.79	0.00	4,110.84	0.00	8,149.65
<b>Total 5020 LRPC</b>	1,822.02	2,216.79	0.00	4,110.84	0.00	8,149.65
<b>5201 UNH</b>						
5210 GB 2030 CAW Evolve Our Practice	572.37	0.00	0.00	0.00	0.00	572.37
<b>Total 5201 UNH</b>	572.37	0.00	0.00	0.00	0.00	572.37
<b>5310 Lamprey River LAC</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>6100 NH DES</b>						
6181 NFWF CFR Phase II	859.49	0.00	0.00	0.00	0.00	859.49
6153 PSM24 PREPARE	657.30	0.00	0.00	2,305.48	0.00	2,962.78 <sup>10</sup>
6105 Coastal 2025	4,886.09	1,614.30	0.00	1,095.05	0.00	7,595.44 <sup>11</sup>
6152 NKT Riverfront Coastal Resilience	9,750.31	6,500.27 <sup>12</sup>	0.00	0.00	0.00	16,250.58
6252 Cocheco River Plan	887.50	0.00	0.00	0.00	0.00	887.50

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**Strafford Regional Planning Commission**  
**A/R Aging Summary**  
**As of June 30, 2025**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
6253 Sunrise Lake	1,676.21	5,053.80 <sup>13</sup>	0.00	0.00	0.00	6,730.01
6154 Coastal Flood Risk Summary	922.88	0.00	0.00	442.84 <sup>14</sup>	0.00	1,365.72
6306 LSWP NOR SWP-374	0.00	3,367.50	0.00	0.00	0.00	3,367.50
<b>Total 6100 NH DES</b>	<b>19,639.78</b>	<b>16,535.87</b>	<b>0.00</b>	<b>3,843.37</b>	<b>0.00</b>	<b>40,019.02</b>
6500 DEPT OF SAFETY (OEM)						
6505 NKT HMGP 4516	1,053.00	1,917.00 <sup>15</sup>	0.00	0.00	0.00	2,970.00
6504 HMGP 4516 FAR HazMit	567.00	0.00	0.00	0.00	0.00	567.00
6503 BRIC 21 MAD,NOR,ROC	937.50	656.25	0.00	0.00	0.00	1,593.75 <sup>16</sup>
<b>Total 6500 DEPT OF SAFETY (OEM)</b>	<b>2,557.50</b>	<b>2,573.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,130.75</b>
6600 CDFA-CDBG Grant Administration						
6603 CDBG Somersworth YMCA	717.06	763.10	0.00	0.00	0.00	1,480.16
<b>Total 6600 CDFA-CDBG Grant Administration</b>	<b>717.06</b>	<b>763.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,480.16</b>
7100 EPA						
7111 Brownfields 24-28	1,001.97	0.00	0.00	0.00	0.00	1,001.97
<b>Total 7100 EPA</b>	<b>1,001.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,001.97<sup>17</sup></b>
7200 HUD						
7201 HUD EDI Regional Plan	23,797.58	0.00	0.00	0.00	0.00	23,797.58
<b>Total 7200 HUD</b>	<b>23,797.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,797.58<sup>18</sup></b>
7300 USDA						
7301 USDA CF TAT	1,740.40	0.00	0.00	0.00	0.00	1,740.40
<b>Total 7300 USDA</b>	<b>1,740.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,740.40<sup>19</sup></b>
8000 DOT UPWP						
8002 UPWP 24-25	97,128.23	80,525.15	0.00	0.00	0.00	177,653.38
<b>Total 8000 DOT UPWP</b>	<b>97,128.23</b>	<b>80,525.15<sup>20</sup></b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>177,653.38</b>
DOT_UPWP 2010-2011	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>184,933.88</b>	<b>148,519.47</b>	<b>86,642.49</b>	<b>12,719.98</b>	<b>5,571.42</b>	<b>438,387.24</b>

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**Strafford Regional Planning Commission**  
**A/R Aging Summary**  
**As of June 30, 2025**

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1. DUES: The FY26 dues invoices were sent out 5/15/25, with a due date of 7/15/25. Follow up will be done early August.
2. FAR CR: \$4,871.50 received in July
3. NKT HOP2: \$1,491.99 received in July
4. Northwood: \$1,960.00 received in July
5. NOT HOP2: \$1,924.47 received in July
6. NOT CR: \$1,537.25 received in July
7. SOM HOP2: \$1,241.02 received in July
8. SOM Tax Map: \$1,939.78 received in July
9. STR: \$5,401.00 received in July
10. PREPARE: \$2,962.78 received in July
11. COASTAL: \$ 2,709.35 received in July
12. NKT CRG: \$6,500.27 received in July
13. Sunrise Lake: \$5,053.80 received in July
14. CFRS: \$442.84 received in July
15. NKT HMGP: \$1,917.00 received in July
16. BRIC21: \$1,593.75 received in July
17. EPA: \$1,001.97 received in July
18. HUD: \$23,797.58 received in July



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08/02/25

**Strafford Regional Planning Commission**  
**A/R Aging Summary**  
As of June 30, 2025

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19. USDA: \$1,740.40 received in July

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20. UPWP: \$80,525.15 received in July

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**Strafford Regional Planning Commission**  
**Profit & Loss**  
**June 2025**

08/02/25

Accrual Basis

	Jun 25	Jun 24	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
SRPC Membership Dues	11,555.53	11,568.53	-13.00
SRPC Revenue			
Municipal and NonProfit Revenue			
3304 DOV HOP	0.00	5,115.19	-5,115.19
3501 FAR Circuit Rider	7,362.00	1,592.50	5,769.50
3507 FAR HOP Grant	0.00	25,826.13	-25,826.13
3903 MIL CWSRF	11,145.21	0.00	11,145.21
4004 NDU Housing and Land Use	0.00	7,786.61	-7,786.61
4105 NKT HOP1 MP Housing	0.00	4,991.80	-4,991.80
4106 NKT MP Other	0.00	2,507.18	-2,507.18
4107 NKT HOP3 Form Based Code	0.00	10,001.74	-10,001.74
4201 NORPlanning Services	2,300.00	747.50	1,552.50
4301 NOT Circuit Rider	2,324.75	1,922.35	402.40
4304 NOT HOP2	433.15	0.00	433.15
4403 ROC Rec Chapter	0.00	765.25	-765.25
460x SOM Tax Maps	1,939.78	0.00	1,939.78
4605 SOM MP and Audit	0.00	2,405.01	-2,405.01
4607 SOM HOP2	3,260.42	0.00	3,260.42
4701 Strafford Circuit Rider	4,081.00	1,767.50	2,313.50
4801 WAK Circuit Rider	920.00	1,032.50	-112.50
4803 WAK NBRC Union Hotel	599.23	0.00	599.23
5002 NHARPC Administration	4,000.00	4,000.00	0.00
5021 LRPC CDBG TRANSFORM PLAN	1,822.02	0.00	1,822.02
5091 SMPDC InterReg Housing	3,586.11	0.00	3,586.11
5121 NHCF GB2030 Milton Watersh	3,918.39	827.66	3,090.73
5122 GB Signage	2,402.64	354.06	2,048.58
5310 LRAC Mapping	0.00	1,175.30	-1,175.30
<b>Total Municipal and NonProfit Revenue</b>	<b>50,094.70</b>	<b>72,818.28</b>	<b>-22,723.58</b>
<b>Total SRPC Revenue</b>	<b>50,094.70</b>	<b>72,818.28</b>	<b>-22,723.58</b>
<b>Federal Agencies Incl EDD</b>			
7004 EDD Partnership	8,143.92	6,127.02	2,016.90
7111 EPA Brownfields FY24-28	1,001.97	8,986.64	-7,984.67
7201 HUD EDI CDS	23,797.58	12,772.52	11,025.06
7301 USDA RD-FAR MIL	1,748.68	800.64	948.04
<b>Total Federal Agencies Incl EDD</b>	<b>34,692.15</b>	<b>28,686.82</b>	<b>6,005.33</b>
<b>State Award Revenue</b>			
NHDES			
6105 Coastal TA 2025	15,376.25	0.00	15,376.25
6104 Coastal 24	0.00	2,653.48	-2,653.48
6152 NKT Riverfront CRG	9,888.95	1,028.22	8,860.73
6153 PREPARE	657.30	0.00	657.30

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08/02/25

Accrual Basis

**Strafford Regional Planning Commission**  
**Profit & Loss**  
**June 2025**

	Jun 25	Jun 24	\$ Change
6154 5YR CFRS Update	922.88	0.00	922.88
6181 Phase II CFRM	859.49	0.00	859.49
6252 Cocheco River Mgmt Plan	1,060.70	0.00	1,060.70
6253 Sunrise Lake	5,419.59	0.00	5,419.59
<b>Total NHDES</b>	<b>34,185.16</b>	<b>3,681.70</b>	<b>30,503.46</b>
<b>UNH</b>			
5206 UNH-GREAT BAY ADAPTS	0.00	386.99	-386.99
5208 UNH PREPA-LEE NRI	0.00	256.60	-256.60
5209 UNH PREPA-SOM NAT RES MP	0.00	304.75	-304.75
5210 Evolve CAW Practice	572.37	0.00	572.37
<b>Total UNH</b>	<b>572.37</b>	<b>948.34</b>	<b>-375.97</b>
<b>CDFA</b>			
6603 CDBG SOM YMCA	717.06	840.84	-123.78
<b>Total CDFA</b>	<b>717.06</b>	<b>840.84</b>	<b>-123.78</b>
6802 NHHA Housing Navigator Pre-Disaster Mitigation	0.00	9,288.31	-9,288.31
6503 BRIC21 MAD NOR ROC	1,250.00	0.00	1,250.00
6504 HAZMIT FAR 4516	630.00	0.00	630.00
6505 NKT HMGP 4516	1,170.00	0.00	1,170.00
<b>Total Pre-Disaster Mitigation</b>	<b>3,050.00</b>	<b>0.00</b>	<b>3,050.00</b>
<b>Total State Award Revenue</b>	<b>38,524.59</b>	<b>14,759.19</b>	<b>23,765.40</b> <sup>3</sup>
<b>MPO Revenue</b>			
NH DOT			
8002 UPWP 24-25	109,901.05	62,799.82	47,101.23
<b>Total NH DOT</b>	<b>109,901.05</b>	<b>62,799.82</b>	<b>47,101.23</b>
<b>Total MPO Revenue</b>	<b>109,901.05</b>	<b>62,799.82</b>	<b>47,101.23</b> <sup>4</sup>
<b>Contra Income Cash Match</b>			
4403 Cash Match ROC Rec Chapter	0.00	-116.73	116.73
EDD Cash Match	-2,429.02	-1,876.97	-552.05
Coastal Cash Match	0.00	-393.26	393.26
Cash Match FAR HOP Pd by Town	0.00	-3,000.00	3,000.00
USDA Cash Match	-8.28	0.00	-8.28
DOT Cash Match	-10,792.03	-6,279.98	-4,512.05
<b>Total Contra Income Cash Match</b>	<b>-13,229.33</b>	<b>-11,666.94</b>	<b>-1,562.39</b>
<b>Contra Income InKind/Soft Match</b>			
IK 6253 Sunrise Lake	-3,743.38	0.00	-3,743.38
IK Cocheco River Mgmt	-173.20	0.00	-173.20

**Strafford Regional Planning Commission**  
**Profit & Loss**  
**June 2025**

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08/02/25

Accrual Basis

	Jun 25	Jun 24	\$ Change
In-Kind EDD Match	-5,714.90	-1,536.78	-4,178.12
In-Kind Coastal Match	-10,136.13	0.00	-10,136.13
BRIC21 IK Match	-312.50	0.00	-312.50
6504 FAR_NKT 4516 Haz Mit IK	-63.00	0.00	-63.00
6505 NKT HMGP IK	-117.00	0.00	-117.00
<b>Total Contra Income InKind/Soft Match</b>	<b>-20,260.11</b>	<b>-1,536.78</b>	<b>-18,723.33</b>
<b>Contract Overage</b>	<b>-2,708.36</b>	<b>0.00</b>	<b>-2,708.36</b>
<b>Total Income</b>	<b>208,570.22</b>	<b>177,428.92</b>	<b>31,141.30</b>
<b>Gross Profit</b>	<b>208,570.22</b>	<b>177,428.92</b>	<b>31,141.30</b>
<b>Expense</b>			
<b>Personnel Expenses</b>			
<b>Salary and Wages</b>			
STD Reimbursement	-1,263.88	-2,485.71	1,221.83
STD Wages	1,263.88	2,485.71	-1,221.83
Salary and Wages - Other	98,906.45	78,901.57	20,004.88
<b>Total Salary and Wages</b>	<b>98,906.45</b>	<b>78,901.57</b>	<b>20,004.88</b>
<b>Payroll Expenses</b>			
FSA Fees	2.75	0.00	2.75
Dental insurance expense	764.71	607.56	157.15
Health incentive	7,756.22	8,455.90	-699.68
Health Insurance expense	9,441.90	9,499.44	-57.54
Life Insurance expense	104.85	106.93	-2.08
LTD Insurance expense	55.00	59.10	-4.10
STD insurance expense	245.54	211.01	34.53
Payroll Processing Fees	283.00	280.50	2.50
Pension expense	2,263.11	2,091.17	171.94
Unemployment expense	266.92	246.67	20.25
Workers Compensation	174.67	155.92	18.75
<b>Payroll Taxes</b>			
Medicare Expense	1,275.53	1,192.57	82.96
Social Security expense	5,453.99	5,099.27	354.72
Payroll Taxes - Other	0.03	1,269.23	-1,269.20
<b>Total Payroll Taxes</b>	<b>6,729.55</b>	<b>7,561.07</b>	<b>-831.52</b>
<b>Total Payroll Expenses</b>	<b>28,088.22</b>	<b>29,275.27</b>	<b>-1,187.05</b>
<b>Dues and Subscriptions</b>	<b>180.90</b>	<b>431.19</b>	<b>-250.29</b>
<b>Staff Training and Seminars</b>	<b>309.91</b>	<b>0.00</b>	<b>309.91</b>
<b>Total Personnel Expenses</b>	<b>127,485.48</b>	<b>108,608.03</b>	<b>18,877.45</b>
<b>Equipment expense</b>			

**Strafford Regional Planning Commission**  
**Profit & Loss**  
**June 2025**

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Accrual Basis

	Jun 25	Jun 24	\$ Change
Copier Maintenance Contract	325.00	436.31	-111.31
<b>Software expense</b>			
ArcInfo/View software	570.42	531.67	38.75
<b>Office Software</b>			
AudioEye	49.17	49.17	0.00
Buffer	30.00	30.00	0.00
Community Viz	56.25	72.88	-16.63
Trimble SketchUp	0.00	62.42	-62.42
Timesheet Software	140.00	140.00	0.00
Survey Monkey	90.00	75.00	15.00
Zoom	46.66	45.83	0.83
Adobe In Design	22.99	86.88	-63.89
Constant Contact	350.00	130.50	219.50
Microsoft Office 365	212.50	200.00	12.50
Office Software - Other	50.52	23.23	27.29
<b>Total Office Software</b>	<u>1,048.09</u>	<u>915.91</u>	<u>132.18</u>
<b>Total Software expense</b>	1,618.51	1,447.58	170.93
<b>Traffic Count Expenses</b>			
Traffic counting equipment	647.95	0.00	647.95
Traffic counting supplies	2,311.37	0.00	2,311.37
<b>Total Traffic Count Expenses</b>	<u>2,959.32</u>	<u>0.00</u>	<u>2,959.32</u>
<b>Total Equipment expense</b>	4,902.83	1,883.89	3,018.94
<b>Fixed Expenses</b>			
Equipment Depreciation	384.86	384.86	0.00
Amortization-Building	2,341.87	2,341.87	0.00
<b>Insurance</b>			
Liability Insurance	774.50	657.50	117.00
<b>Total Insurance</b>	<u>774.50</u>	<u>657.50</u>	<u>117.00</u>
Rent	14.02	96.53	-82.51
<b>Vehicle Expenses</b>			
Vehicle Gas & Repairs	84.06	91.57	-7.51
<b>Total Vehicle Expenses</b>	<u>84.06</u>	<u>91.57</u>	<u>-7.51</u>
<b>Total Fixed Expenses</b>	3,599.31	3,572.33	26.98
<b>Communications</b>			
Telephone and Internet	528.39	372.67	155.72
Website maintenance and updates			
Website and logo design	17.98	17.98	0.00

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Accrual Basis

**Strafford Regional Planning Commission**  
**Profit & Loss**  
**June 2025**

	Jun 25	Jun 24	\$ Change
Total Website maintenance and updates	17.98	17.98	0.00
<b>Total Communications</b>	<b>546.37</b>	<b>390.65</b>	<b>155.72</b>
<b>Administrative</b>			
<b>Meetings Expense</b>			
Meetings Advertising Expense	272.88	0.00	272.88
Meetings Expense - Other	974.23	1,566.00	-591.77
<b>Total Meetings Expense</b>	<b>1,247.11</b>	<b>1,566.00</b>	<b>-318.89</b>
<b>Office Expense</b>	<b>446.28</b>	<b>342.61</b>	<b>103.67</b>
<b>Office Supplies</b>	<b>266.21</b>	<b>287.64</b>	<b>-21.43</b>
<b>Professional Fees</b>			
Accounting, Audit	1,500.00	1,000.00	500.00
<b>Total Professional Fees</b>	<b>1,500.00</b>	<b>1,000.00</b>	<b>500.00</b>
<b>Travel &amp; Ent</b>			
Travel	703.79	648.55	55.24
<b>Total Travel &amp; Ent</b>	<b>703.79</b>	<b>648.55</b>	<b>55.24</b>
<b>Total Administrative</b>	<b>4,163.39</b>	<b>3,844.80</b>	<b>318.59</b>
<b>Contract Labor</b>			
<b>IT and Network support</b>	<b>2,224.00</b>	<b>1,683.58</b>	<b>540.42</b> <sup>7</sup>
<b>Pass Through Expense</b>			
3507 FAR HOP Consultant	0.00	22,826.13	-22,826.13
3903 MIL CWSRF Consultant	9,639.29	0.00	9,639.29
4107 NKT HOP3 Form Based Code	0.00	9,250.00	-9,250.00
5121 GB2030 MIL Water Engineer	2,369.45	0.00	2,369.45
5122 GB2030 Sign Contract Plan	1,972.50	0.00	1,972.50
6105 Coastal TA SubAward DUR	4,000.00	0.00	4,000.00
6152 NKT CRG Exp & Planner	262.50	0.00	262.50
6152 NKT CRG Engineer	9,600.00	0.00	9,600.00
6253 Sunrise Lake Engineer	1,032.83	0.00	1,032.83
7111 EPA Brownfields Consultant	0.00	6,493.93	-6,493.93
7201 HUD EDI CDS RPC Exp	20,893.30	12,018.59	8,874.71
NHDOT Consultant	43,287.67	25,010.04	18,277.63
<b>Total Pass Through Expense</b>	<b>93,057.54</b>	<b>75,598.69</b>	<b>17,458.85</b> <sup>8</sup>
<b>Total Contract Labor</b>	<b>95,281.54</b>	<b>77,282.27</b>	<b>17,999.27</b>
<b>Total Expense</b>	<b>235,978.92</b>	<b>195,581.97</b>	<b>40,396.95</b>
<b>Net Ordinary Income</b>	<b>-27,408.70</b>	<b>-18,153.05</b>	<b>-9,255.65</b>
<b>Other Income/Expense</b>			

**Strafford Regional Planning Commission**  
**Profit & Loss**  
**June 2025**

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Accrual Basis

	Jun 25	Jun 24	\$ Change
Other Income			
Interest Income	18.01	11.33	6.68
<b>Total Other Income</b>	<b>18.01</b>	<b>11.33</b>	<b>6.68</b>
Net Other Income	18.01	11.33	6.68
<b>Net Income</b>	<b>-27,390.69</b>	<b>-18,141.72</b>	<b>-9,248.97</b>

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**Strafford Regional Planning Commission**  
**Profit & Loss**  
**June 2025**

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08/02/25

Accrual Basis

1. Municipal revenue: All HOP grants, except Dover, were completed in July of this year. The NKT MP Other budget amendment was completed late July and April and May costs were billed as a 5/31/25 invoice. The June and July costs will be billed in the 7/31/25 billing, due to fiscal year budget constraints. The NKT, NOT, and SOM HOP2 grants are new for this fiscal year. ROC Rec was concluded in October, and the SOM MP & Audit concluded in July. The MIL CWSRF, LRPC TPG, SMPDC InterReg Housing, and NHCHF grants (#5121, 5122) are new for this fiscal year.

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2. Federal Agencies: The EPA contract is primarily contingent on the receipt of contractor invoices. The first HUD billing was in February, 2024, and is contingent on RPC subrecipient invoices. The USDA contract is new for this fiscal year, and is also highly dependent on contractor invoices.

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3. State Awards Revenue: All TBG funding was spent down in October. NHDES Coastal 24, concluded in the previous fiscal year. The UNH PREPA grants (#5207, 5208, #5209) were completed in August, October and September, respectively. The NHHFA grant concluded in September. The BRIC21 grant work is completed and the final reimbursement received. The Pre-Disaster Mitigation contracts are now being issued to the individual towns/cities, and SRPC is being hired as the subcontractor. Given the changing nature of the state contract "portfolio", it is hard to compare each contract from one fiscal year to another.

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4. MPO Revenue: The new UPWP contract started 7/1/23 for another two-year cycle, and all funds were spent by the end date of 6/30/25.

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5. Personnel Costs: Over the past couple of years, salaries have been slowly increased to better reflect labor market conditions and to encourage employee retention. Increases in pension and payroll tax expenses correlate to the increase in salaries. Health Incentives were paid out at fiscal year-end this fiscal year.

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6. Traffic Count Supplies: In the current fiscal year, supplies were purchased in June. In the previous fiscal year, they were purchased in May.

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7. IT and Network Support: In the current fiscal year, additional costs were paid to upgrade all computers to Windows 11.

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8. Pass Through Expenses: These are contingent on contracts in effect, and the timing of contractor invoices for each month.

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**Strafford Regional Planning Commission**  
**Income by Customer**  
**June 2025**

08/02/25

Accrual Basis

Date	Name	Memo	Amount
<b>2000 LTA (Local Technical Assistance)</b>			
06/01/2025	2000 LTA (Local...	Dues 138666.33 (LESS NOT)=11555.53 AUG-JUN, JUL 11555.50	11,555.53
Total 2000 LTA (Local Technical Assistance)			11,555.53
<b>3500 Town of Farmington</b>			
<b>3501 FAR Circuit Rider</b>			
06/30/2025	3500 Town of F...	Progress Billing - Farmington Circuit Rider - June 2025	7,362.00
Total 3501 FAR Circuit Rider			7,362.00
Total 3500 Town of Farmington			7,362.00
<b>3900 Town of Milton</b>			
<b>3903 Milton Nitrogen CWSRF</b>			
06/30/2025	3900 Town of M...	Milton CWSRF Progress Billing - June 2025	11,145.21
Total 3903 Milton Nitrogen CWSRF			11,145.21
Total 3900 Town of Milton			11,145.21
<b>4200 Town of Northwood</b>			
<b>4201 NOR Circuit Rider</b>			
06/30/2025	4200 Town of N...	Progress Billing - Northwood Circuit Rider - June 2025	2,300.00
Total 4201 NOR Circuit Rider			2,300.00
Total 4200 Town of Northwood			2,300.00
<b>4300 Town of Nottingham</b>			
<b>4304 NOT Housing MP HOP2</b>			
06/30/2025	4300 Town of N...	Progress Billing - Nottingham HOP2 - June 2025	433.15
Total 4304 NOT Housing MP HOP2			433.15
<b>4301 NOT Circuit Rider</b>			
06/30/2025	4300 Town of N...	Progress Billing - Nottingham Circuit Rider - June 2025	2,324.75
06/30/2025	4300 Town of N...	To record when contracts go over budget in QuickBooks	-234.90
Total 4301 NOT Circuit Rider			2,089.85
Total 4300 Town of Nottingham			2,523.00
<b>4600 City of Somersworth</b>			
<b>4607 SOM HOP2 Zoning Reform</b>			
06/30/2025	4600 City of So...	Somersworth HOP2 Progress Billing - June 2025	3,260.42
Total 4607 SOM HOP2 Zoning Reform			3,260.42
<b>4604 SOM Tax Map</b>			
06/25/2025	4600 City of So...	Somersworth Tax Mapping FY25 - Stephen Geis	1,566.62
06/25/2025	4600 City of So...	Somersworth Tax Mapping FY25 - Jackson Rand	38.16

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Accrual Basis

**Strafford Regional Planning Commission**  
**Income by Customer**  
**June 2025**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/25/2025	4600 City of So...	Somersworth Tax Mapping FY25 - Printing	335.00
	Total 4604 SOM Tax Map		1,939.78
	Total 4600 City of Somersworth		5,200.20
	<b>4700 Town of Strafford</b>		
	<b>4701 Strafford Circuit Rider</b>		
06/30/2025	4700 Town of St...	Progress Billing - Strafford Circuit Rider - June 2025	4,081.00
	Total 4701 Strafford Circuit Rider		4,081.00
	Total 4700 Town of Strafford		4,081.00
	<b>4800 Town of Wakefield</b>		
	<b>4803 WAK NBRC Union Hotel Grant Admin</b>		
06/30/2025	4800 Town of W...	Progress Billing - Wakefield NBRC Union Hotel Grant Admin - April-June 2025	599.23
	Total 4803 WAK NBRC Union Hotel Grant Admin		599.23
	<b>4801 Wakefield Circuit Rider</b>		
06/30/2025	4800 Town of W...	Progress Billing - Wakefield Circuit Rider - May-June 2025	920.00
	Total 4801 Wakefield Circuit Rider		920.00
	Total 4800 Town of Wakefield		1,519.23
	<b>5000 NHARPC</b>		
	<b>5002 NHARPC Administration</b>		
06/18/2025	5000 NHARPC:...	NHARPC Administration - FY25 Invoice #2	4,000.00
	Total 5002 NHARPC Administration		4,000.00
	Total 5000 NHARPC		4,000.00
	<b>5090 SMPDC</b>		
	<b>5091 SMPDC JLU Housing</b>		
06/30/2025	5090 SMPDC:5...	Progress Billing - SMPDC JLUS Housing - June 2025	3,586.11
	Total 5091 SMPDC JLU Housing		3,586.11
	Total 5090 SMPDC		3,586.11
	<b>5120 NHCF</b>		
	<b>5122 NHCF GB Signage</b>		
06/30/2025	5120 NHCF:512...	Progress Billing, GB2030 Signage-PR24-157235 - June 2025	2,402.64
	Total 5122 NHCF GB Signage		2,402.64
	<b>5121 NHCF MIL 3 Ponds</b>		
06/30/2025	5120 NHCF:512...	Progress Billing NHCF - GB2030 - Milton Watershed Plan - PR24-157226 - June 2025	3,918.39

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Accrual Basis

**Strafford Regional Planning Commission**  
**Income by Customer**  
**June 2025**

Date	Name	Memo	Amount
	Total 5121 NHCF MIL 3 Ponds		3,918.39
	Total 5120 NHCF		6,321.03
	<b>5020 LRPC</b>		
	<b>5021 LRPC CDBG Transformative Planning</b>		
06/30/2025	5020 LRPC:502...	LRPC Transformative Planning Grant Progress Billing - June 2025	1,822.02
	Total 5021 LRPC CDBG Transformative Planning		1,822.02
	Total 5020 LRPC		1,822.02
	<b>5201 UNH</b>		
	<b>5210 GB 2030 CAW Evolve Our Practice</b>		
06/30/2025	5201 UNH:5210...	CAW Evolve Our Practice - P0178947 - April-June 2025	572.37
	Total 5210 GB 2030 CAW Evolve Our Practice		572.37
	Total 5201 UNH		572.37
	<b>6100 NH DES</b>		
	<b>6181 NFWF CFR Phase II</b>		
06/30/2025	6100 NH DES:6...	Progress Billing - 21-NFWF-3 SRPC CFR II - June 2025	859.49
	Total 6181 NFWF CFR Phase II		859.49
	<b>6153 PSM24 PREPARE</b>		
06/30/2025	6100 NH DES:6...	PREPARE PSM-24-2 Progress Billing - May-June 2025	657.30
	Total 6153 PSM24 PREPARE		657.30
	<b>6105 Coastal 2025</b>		
06/30/2025	6100 NH DES:6...	Final Billing Coastal TA FY25- 24-306-08- June 2025	15,376.25
06/30/2025	6100 NH DES:6...	In Kind match for Coastal grant	-10,136.13
06/30/2025	6100 NH DES:6...	To record when contracts go over budget in QuickBooks	-354.03
	Total 6105 Coastal 2025		4,886.09
	<b>6152 NKT Riverfront Coastal Resilience</b>		
06/30/2025	6100 NH DES:6...	Final Billing - Newmarket Waterfront CRG #22-306-20 - June 2025	9,888.95
06/30/2025	6100 NH DES:6...	To record when contracts go over budget in QuickBooks	-138.64
	Total 6152 NKT Riverfront Coastal Resilience		9,750.31
	<b>6252 Cocheco River Plan</b>		
06/30/2025	6100 NH DES:6...	Progress Billing - Cocheco River Mgmt Plan - March-June 2025	1,060.70
06/30/2025	6100 NH DES:6...	In Kind Match Cocheco River Mgmt Plan	-173.20
	Total 6252 Cocheco River Plan		887.50
	<b>6253 Sunrise Lake</b>		
06/30/2025	6100 NH DES:6...	Progress Billing - Sunrise Lake-RI-24-S-01 - June 2025	5,419.59

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Accrual Basis

**Strafford Regional Planning Commission**  
**Income by Customer**  
**June 2025**

Date	Name	Memo	Amount
06/30/2025	6100 NH DES:6...	In Kind Match Sunrise Lake	-3,743.38
Total 6253 Sunrise Lake			1,676.21
<b>6154 Coastal Flood Risk Summary</b>			
06/30/2025	6100 NH DES:6...	23-CFRS-2 Progress Billing - May-June 2025	922.88
Total 6154 Coastal Flood Risk Summary			922.88
Total 6100 NH DES			19,639.78
<b>6500 DEPT OF SAFETY (OEM)</b>			
<b>6505 NKT HMGP 4516</b>			
06/30/2025	6500 DEPT OF ...	Progress Billing - Newmarket 4516 HMGP - June 2025	1,170.00
06/30/2025	6500 DEPT OF ...	Newmarket 4516 HMGP In Kind Match	-117.00
Total 6505 NKT HMGP 4516			1,053.00
<b>6504 HMGP 4516 FAR HazMit</b>			
06/30/2025	6500 DEPT OF ...	Progress Billing - Farmington HMGP4516 - Apr-June 2025	630.00
06/30/2025	6500 DEPT OF ...	Farmington HMGP InKind Match	-63.00
Total 6504 HMGP 4516 FAR HazMit			567.00
<b>6503 BRIC 21 MAD,NOR,ROC</b>			
06/30/2025	6500 DEPT OF ...	Progress Billing - 23BRIC21 4393 - June 2025 -	1,250.00
06/30/2025	6500 DEPT OF ...	BRIC21 In Kind Match	-312.50
Total 6503 BRIC 21 MAD,NOR,ROC			937.50
Total 6500 DEPT OF SAFETY (OEM)			2,557.50
<b>6600 CDFA-CDBG Grant Administration</b>			
<b>6603 CDBG Somersworth YMCA</b>			
06/30/2025	6600 CDFA-CD...	Progress Billing - SOM YMCA - June 2025	717.06
Total 6603 CDBG Somersworth YMCA			717.06
Total 6600 CDFA-CDBG Grant Administration			717.06
<b>7000 ECONOMIC DEVELOPMENT ADMINISTRATION</b>			
<b>7004 EDA FY 25-27</b>			
06/30/2025	7000 ECONOMI...	Progress Billing EDD Planning Partnership ED24PHI0G0490 FY25-27 - June 2025	8,143.92
06/30/2025	7000 ECONOMI...	Cash Match	-2,429.02
06/30/2025	7000 ECONOMI...	InKind Match	-5,714.90
Total 7004 EDA FY 25-27			0.00
Total 7000 ECONOMIC DEVELOPMENT ADMINISTRATION			0.00
<b>7100 EPA</b>			
<b>7111 Brownfields 24-28</b>			

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Accrual Basis

**Strafford Regional Planning Commission**  
**Income by Customer**  
**June 2025**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/30/2025	7100 EPA:7111 ...	Brownfields 24-28 Progress Billing - June 2025	1,001.97
	Total 7111 Brownfields 24-28		1,001.97
	Total 7100 EPA		1,001.97
	<b>7200 HUD</b>		
	<b>7201 HUD EDI Regional Plan</b>		
06/30/2025	7200 HUD:7201...	Progress Billing - HUD B-22-CP-NH-0567 - June 2025	23,797.58
	Total 7201 HUD EDI Regional Plan		23,797.58
	Total 7200 HUD		23,797.58
	<b>7300 USDA</b>		
	<b>7301 USDA CF TAT</b>		
06/30/2025	7300 USDA:730...	Progress Billing - USDA FY23 RD CF TAT - June 2025	1,748.68
06/30/2025	7300 USDA:730...	Cash Match	-8.28
	Total 7301 USDA CF TAT		1,740.40
	Total 7300 USDA		1,740.40
	<b>8000 DOT UPWP</b>		
	<b>8002 UPWP 24-25</b>		
06/30/2025	8000 DOT UPW...	Final Billing - 2024-2025 UPWP, #44378, WCC: 112D, Org Code 2944 - June 2025	109,901.05
06/30/2025	8000 DOT UPW...	To record when contracts go over budget in QuickBooks	-1,980.79
06/30/2025	8000 DOT UPW...	Cash Match	-10,792.03
	Total 8002 UPWP 24-25		97,128.23
	Total 8000 DOT UPWP		97,128.23
	<b>TOTAL</b>		<b>208,570.22</b>

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Accrual Basis

**Strafford Regional Planning Commission**  
**Profit & Loss Budget vs. Actual**  
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
SRPC Membership Dues	138,666.33	138,666.00	0.33
SRPC Revenue			
Municipal and NonProfit Revenue			
3304 DOV HOP	26,001.61	25,910.00	91.61
3403 DUR Wagon Hill Phase II	0.00	5,500.00	-5,500.00
3501 FAR Circuit Rider	70,696.46	70,000.00	696.46
3506 FAR Tax Maps FY23	1,598.71	1,575.00	23.71
3507 FAR HOP Grant	17,105.96	17,105.00	0.96
3802 MID Zoning Update	3,063.14	2,762.00	301.14
3903 MIL CWSRF	61,428.42	72,000.00	-10,571.58
4004 NDU Housing and Land Use	7,438.61	7,358.00	80.61
410x NKT Tax Maps	0.00	1.00	-1.00
4105 NKT HOP1 MP Housing	687.14	687.00	0.14
4106 NKT MP Other	73,396.37	65,000.00	8,396.37
4107 NKT HOP3 Form Based Code	37,480.59	37,480.00	0.59
4108 NKT HOP2	2,313.18	23,200.00	-20,886.82
4201 NORPlanning Services	35,895.00	30,000.00	5,895.00
4301 NOT Circuit Rider	32,322.40	20,000.00	12,322.40
4304 NOT HOP2	10,663.64	13,000.00	-2,336.36
4403 ROC Rec Chapter	9,967.41	9,350.00	617.41
460x SOM Tax Maps	1,939.78	500.00	1,439.78
4605 SOM MP and Audit	8,356.90	8,357.00	-0.10
4607 SOM HOP2	8,163.02	9,000.00	-836.98
4608 SOM Master Plan	0.00	10,000.00	-10,000.00
470x STR Tax Maps	0.00	500.00	-500.00
4701 Strafford Circuit Rider	48,207.90	36,000.00	12,207.90
4801 WAK Circuit Rider	4,862.50	7,500.00	-2,637.50
4803 WAK NBRC Union Hotel	5,650.77	1,500.00	4,150.77
5002 NHARPC Administration	8,970.98	8,000.00	970.98
5021 LRPC CDBG TRANSFORM PLAN	8,149.65	10,000.00	-1,850.35
5091 SMPDC InterReg Housing	16,404.13	29,000.00	-12,595.87
5121 NHCF GB2030 Milton Watersh	62,481.61	70,000.00	-7,518.39
5122 GB Signage	21,466.10	54,000.00	-32,533.90
5310 LRAC Mapping	3,433.77	2,290.00	1,143.77
5501 GIS Projects	0.00	1.00	-1.00
Total Municipal and NonProfit Revenue	589,037.83	647,576.00	-58,538.17
Total SRPC Revenue	589,037.83	647,576.00	-58,538.17 <sup>2</sup>
Federal Agencies Incl EDD			
7004 EDD Partnership	173,593.14	140,000.00	33,593.14
7111 EPA Brownfields FY24-28	112,391.07	135,300.00	-22,908.93
7201 HUD EDI CDS	225,874.56	456,413.00	-230,538.44
7301 USDA RD-FAR MIL	127,195.19	147,538.00	-20,342.81

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Accrual Basis

**Strafford Regional Planning Commission**  
**Profit & Loss Budget vs. Actual**  
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
Total Federal Agencies Incl EDD	639,053.96	879,251.00	-240,197.04 <sup>3</sup>
<b>State Award Revenue</b>			
Dept of Bus & Econ Affairs			
6004 TBG 24-25	11,505.12	11,111.00	394.12
Total Dept of Bus & Econ Affairs	11,505.12	11,111.00	394.12
<b>NHDES</b>			
6105 Coastal TA 2025	34,205.32	30,000.00	4,205.32
6152 NKT Riverfront CRG	48,689.56	33,582.00	15,107.56
6153 PREPARE	4,358.62	10,000.00	-5,641.38
6154 5YR CFRS Update	2,440.47	1,700.00	740.47
6181 Phase II CFRM	2,853.87	2,100.00	753.87
6252 Cochecho River Mgmt Plan	10,163.14	16,450.00	-6,286.86
6253 Sunrise Lake	33,610.53	39,000.00	-5,389.47
6306 LSWP NOR SWP-374	33,833.34	29,937.00	3,896.34
Total NHDES	170,154.85	162,769.00	7,385.85
<b>UNH</b>			
5206 UNH-GREAT BAY ADAPTS	7,969.59	2,000.00	5,969.59
5207 UNH-PREPA DOV NRI	7,263.75	6,500.00	763.75
5208 UNH PREPA-LEE NRI	6,569.58	6,500.00	69.58
5209 UNH PREPA-SOM NAT RES MP	6,827.23	6,816.00	11.23
5210 Evolve CAW Practice	9,188.21	10,000.00	-811.79
Total UNH	37,818.36	31,816.00	6,002.36
<b>CDFA</b>			
6602 CDBG Gafney	4,641.62	1,000.00	3,641.62
6603 CDBG SOM YMCA	17,773.76	15,000.00	2,773.76
Total CDFA	22,415.38	16,000.00	6,415.38
6802 NHHA Housing Navigator Pre-Disaster Mitigation	47,801.95	47,750.00	51.95
6502 BRIC20	6,591.65	6,592.00	-0.35
6503 BRIC21 MAD NOR ROC	18,600.00	19,600.00	-1,000.00
6504 HAZMIT FAR 4516	11,130.00	9,600.00	1,530.00
6505 NKT HMGP 4516	11,220.00	4,800.00	6,420.00
6506 DOV HMGP 4516	0.00	3,333.00	-3,333.00
Total Pre-Disaster Mitigation	47,541.65	43,925.00	3,616.65
Total State Award Revenue	337,237.31	313,371.00	23,866.31 <sup>4</sup>
<b>MPO Revenue</b>			
NH DOT			
8002 UPWP 24-25	818,865.23	816,884.00	1,981.23

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Accrual Basis

**Strafford Regional Planning Commission**  
**Profit & Loss Budget vs. Actual**  
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
8101 COAST/CMAQ	1,029.37	6,250.00	-5,220.63
Total NH DOT	819,894.60	823,134.00	-3,239.40
Total MPO Revenue	819,894.60	823,134.00	-3,239.40 <sup>5</sup>
Contra Income Cash Match			
4403 Cash Match ROC Rec Chapter	-1,153.16	-900.00	-253.16
EDD Cash Match	-25,709.23	-17,500.00	-8,209.23
7301 USDA Cash Match	0.00	-1,448.00	1,448.00
7301 USDA Town Cash Match	0.00	-2,900.00	2,900.00
Coastal Cash Match	-3,371.33	-5,000.00	1,628.67
USDA Cash Match	-2,314.88	0.00	-2,314.88
DOT Cash Match	-81,688.47	-81,688.00	-0.47
Cash Match CommuteSmart	-205.87	-1,250.00	1,044.13
Safe Streets Cash Match	-7,750.00	-7,750.00	0.00
Total Contra Income Cash Match	-122,192.94	-118,436.00	-3,756.94
Contra Income InKind/Soft Match			
IK Cocheco River Mgmt	-900.64	-2,150.00	1,249.36
5091 SMPDC Hsg IK Match	0.00	-4,000.00	4,000.00
In-Kind EDD Match	-54,762.96	-52,500.00	-2,262.96
In-Kind Coastal Match	-15,479.96	-10,000.00	-5,479.96
IK LSWP	-3,888.34	0.00	-3,888.34
BRIC20 IK Match	-1,647.91	-1,648.00	0.09
BRIC21 IK Match	-4,650.00	-4,900.00	250.00
6504 FAR_NKT 4516 Haz Mit IK	-1,113.00	-960.00	-153.00
6505 NKT HMGP IK	-1,122.00	-480.00	-642.00
6506 DOV HMGP IK	0.00	-333.00	333.00
Total Contra Income InKind/Soft Match	-122,170.08	-76,971.00	-45,199.08
Total Income	2,271,586.81	2,606,591.00	-335,004.19
Gross Profit	2,271,586.81	2,606,591.00	-335,004.19 <sup>1</sup>
Expense			
Personnel Expenses			
Salary and Wages	1,124,565.07	1,104,915.00	19,650.07
Payroll Expenses			
PFML	5,976.01	6,668.00	-691.99
FSA Fees	13.75	1,672.00	-1,658.25
Dental insurance expense	8,740.17	8,526.00	214.17
Health incentive	7,671.42	9,163.00	-1,491.58
Health Insurance expense	119,582.94	132,832.00	-13,249.06
Life Insurance expense	1,261.95	1,372.00	-110.05
LTD Insurance expense	854.54	660.00	194.54

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Accrual Basis

**Strafford Regional Planning Commission**  
**Profit & Loss Budget vs. Actual**  
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
STD insurance expense	2,773.94	2,946.00	-172.06
Payroll Processing Fees	3,576.50	4,000.00	-423.50
Pension expense	31,134.00	32,439.00	-1,305.00
Unemployment expense	3,081.50	3,082.00	-0.50
Workers Compensation	1,983.50	1,984.00	-0.50
Payroll Taxes	84,105.28	85,227.00	-1,121.72
<b>Total Payroll Expenses</b>	<b>270,755.50</b>	<b>290,571.00</b>	<b>-19,815.50</b>
Dues and Subscriptions	4,716.88	4,319.00	397.88
Staff Training and Seminars	2,997.37	16,000.00	-13,002.63
<b>Total Personnel Expenses</b>	<b>1,403,034.82</b>	<b>1,415,805.00</b>	<b>-12,770.18</b> <sup>6</sup>
Equipment expense			
Copier Maintenance Contract	3,923.86	3,900.00	23.86
Office furniture			
Computer equipment	2,701.39	5,625.00	-2,923.61
Office furniture - Other	0.00	1,000.00	-1,000.00
<b>Total Office furniture</b>	<b>2,701.39</b>	<b>6,625.00</b>	<b>-3,923.61</b>
Other Equipment Repair and Cost	0.00	500.00	-500.00
Software expense			
ArcInfo/View software	6,813.75	6,880.00	-66.25
Office Software	15,377.71	13,000.00	2,377.71
Transcad software/maintenance	2,000.00	0.00	2,000.00
<b>Total Software expense</b>	<b>24,191.46</b>	<b>19,880.00</b>	<b>4,311.46</b>
Traffic Count Expenses			
Traffic counting supplies	4,162.33	3,000.00	1,162.33
<b>Total Traffic Count Expenses</b>	<b>4,810.28</b>	<b>3,000.00</b>	<b>1,810.28</b>
Transportation Databases	26,459.00	27,960.00	-1,501.00
<b>Total Equipment expense</b>	<b>62,085.99</b>	<b>61,865.00</b>	<b>220.99</b>
Fixed Expenses			
Amortization-Building	28,102.44	0.00	28,102.44
Insurance			
Liability Insurance	9,294.00	0.00	9,294.00
Insurance - Other	0.00	9,294.00	-9,294.00
<b>Total Insurance</b>	<b>9,294.00</b>	<b>9,294.00</b>	<b>0.00</b>
Rent	624.85	30,000.00	-29,375.15

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Accrual Basis

**Strafford Regional Planning Commission**  
**Profit & Loss Budget vs. Actual**  
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
Vehicle Expenses	1,609.38	4,600.00	-2,990.62
<b>Total Fixed Expenses</b>	<b>44,248.99</b>	<b>43,894.00</b>	<b>354.99<sup>9</sup></b>
<b>Communications</b>			
Media Outreach Expense	136.45	1,000.00	-863.55
Office Telephone System	0.00	915.00	-915.00
Postage and Delivery	1,124.07	1,200.00	-75.93
Telephone and Internet	5,051.16	4,200.00	851.16
Website maintenance and updates	783.16	1,285.00	-501.84
<b>Total Communications</b>	<b>7,094.84</b>	<b>8,600.00</b>	<b>-1,505.16</b>
<b>Administrative</b>			
Library & Planning Books	2,516.75	2,500.00	16.75
Meetings Expense	2,838.03	3,500.00	-661.97
Office Expense	3,070.18	10,000.00	-6,929.82
Office Supplies	2,819.26	4,000.00	-1,180.74
Printing and Reproduction	902.89	1,500.00	-597.11
<b>Professional Fees</b>			
Accounting, Audit	24,000.00	18,000.00	6,000.00 <sup>10</sup>
Legal Fees	0.00	4,000.00	-4,000.00
<b>Total Professional Fees</b>	<b>24,000.00</b>	<b>22,000.00</b>	<b>2,000.00</b>
<b>Travel &amp; Ent</b>			
Travel	8,477.52	10,000.00	-1,522.48
<b>Total Travel &amp; Ent</b>	<b>8,477.52</b>	<b>10,000.00</b>	<b>-1,522.48</b>
<b>Total Administrative</b>	<b>44,924.37</b>	<b>53,500.00</b>	<b>-8,575.63</b>
<b>Contract Labor</b>			
IT and Network support	19,341.68	20,000.00	-658.32
<b>Pass Through Expense</b>			
3507 FAR HOP Consultant	30,007.55	17,007.00	13,000.55
3903 MIL CWSRF Consultant	53,171.36	56,000.00	-2,828.64
4107 NKT HOP3 Form Based Code	28,250.00	28,250.00	0.00
4108 NKT HOP2 Consultant	0.00	18,000.00	-18,000.00
5121 GB2030 MIL Water Engineer	39,817.70	55,000.00	-15,182.30
5122 GB2030 Sign Contract Plan	14,239.50	16,260.00	-2,020.50
5122 GB Sign Manufacturer	0.00	25,000.00	-25,000.00
5122 GB2030 Sign-UNH Production	0.00	5,844.00	-5,844.00
5207 DOV PREPA Consultant	6,250.00	6,250.00	0.00
5208 LEE PREPA Consultant	6,000.00	6,000.00	0.00
6105 Coastal TA SubAward DUR	4,000.00	4,000.00	0.00
6152 NKT CRG Exp & Planner	15,000.00	15,000.00	0.00
6152 NKT CRG Engineer	16,000.00	16,000.00	0.00

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Accrual Basis

**Strafford Regional Planning Commission**  
**Profit & Loss Budget vs. Actual**  
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
6252 Cocheco River Indigenous	0.00	2,250.00	-2,250.00
6253 Sunrise Lake Engineer	5,274.06	32,000.00	-26,725.94
7111 EPA Brownfields Consultant	101,053.55	127,000.00	-25,946.45
7201 HUD EDI CDS RPC Exp	186,121.90	383,250.00	-197,128.10
7301 USDA RD FAR MIL Consultant	103,400.00	120,900.00	-17,500.00
NHDOT Consultant	69,942.89	70,000.00	-57.11
<b>Total Pass Through Expense</b>	<b>678,553.50</b>	<b>1,004,011.00</b>	<b>-325,457.50</b>
<b>Total Contract Labor</b>	<b>697,895.18</b>	<b>1,024,011.00</b>	<b>-326,115.82</b>
<b>Total Expense</b>	<b>2,259,284.19</b>	<b>2,607,675.00</b>	<b>-348,390.81</b>
<b>Net Ordinary Income</b>	<b>12,302.62</b>	<b>-1,084.00</b>	<b>13,386.62</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Interest Income	255.48	100.00	155.48
<b>Total Other Income</b>	<b>255.48</b>	<b>100.00</b>	<b>155.48</b>
<b>Net Other Income</b>	<b>255.48</b>	<b>100.00</b>	<b>155.48</b>
<b>Net Income</b>	<b>12,558.10</b>	<b>-984.00</b>	<b>13,542.10</b>

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Accrual Basis

**Strafford Regional Planning Commission**  
**Profit & Loss Budget vs. Actual**  
**July 2024 through June 2025**

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1. Revenues: Differences are mostly attributable to the timing of project work performed versus budgeting on an even monthly basis for the months the contract is in effect. Many projects are task-based and cannot be billed until a specified percentage of task completion, which may not coincide with the monthly budget revenue spread. Billing is also contingent upon receipt of contractor invoices for several projects, where SRPC administration of the project is minimal. Also keep in mind that the gross revenue figures include any match requirements for each project. This budget report reflects the adopted mid-year budget figures.

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2. Municipal Revenue: DUR Wagon Hill has not been contracted yet. The majority of the first-round HOP grants concluded in July (#3507, 4004, 4105, 4107, 4605). The DOV HOP was extended through December. The NKT MP Other budget amendment was not finalized until late July, and April and May costs were invoiced 5/31/25. May and June costs will be billed in July. MIL CWSRF was first billed in October, but budgeted to begin in September. The NKT HOP2 was budgeted to start in January, but work did not start until April. The NOT HOP2 was budgeted to start in January, 2025, but work began in March 2025. The SOM HOP2 was also budgeted to start January, 2025 and work began in April. The SOM Master Plan was budgeted to start January 2025, the contract is about to be signed, but work has not begun yet. The LRPC Transformative Plan contract was executed mid-March, but budgeted to start in January. The SMPDC was budgeted at approximately \$4,100 per month but current actual billing is about half of that amount. The NHCf Milton Watershed and GB Signage are paid in advance, and all funds are expected to be spent down by the end of the contract period.

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3. Federal Agency Revenue: The EPA Brownfields, HUD and USDA grants are mainly contingent on the receipt of contractor invoices.

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4. State Award Revenue: Work on the PREPARE was budgeted to start October 2024, but actually began in February 2025. Cochecho River Mgmt Plan was budgeted evenly for Dec-June, but no work was billed for March or April. Sunrise Lake billing is contingent on the receipt of contractor invoices. Under Pre-Disaster Mitigation, the DOV HMGP 4516 contract has not been executed yet.

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5. MPO Revenue: COAST is expected to be extended to complete work.

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6. Personnel: Salaries and Wages were spread evenly over the 12-month period. Actual utilization of interns may not coincide with the monthly budgeting of these salaries. Health benefits and Pension expense were estimated and may not reflect actual staff utilization.

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7. Computer Equipment: Additional computers were ordered in June, but were not invoiced until shipped in July.

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8. Office Software: In July, a \$3,391 one-time purchase of Foxit was made to replace Adobe. SkinnyApps software was purchased for \$550 and will be paid by UPWP.

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9. Fixed Expense: See Balance Sheet note, Right of Use Asset to explain Amortization and Rent variances to budget. All lease payments were budgeted as Rent, rather than being split out.

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10. Accounting and Audit: Audit costs are budgeted evenly for all 12 months and may not coincide with the actual payment of invoices. See Balance Sheet comments regarding Accruals.

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11. Pass Through Expenses: These expenses are contingent upon receipt of contractor invoices. Costs are distributed evenly over the course of the year and may not agree with the timing of actual costs, invoices received, or actual contract start dates.

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# Strafford Regional Planning Commission

## Fiscal Year 2027 Dues Rates-Option 1 Adjust by Population and CPI

Draft for Consideration by the SRPC Executive Committee August 15, 2025

CPI 2.7% 2.7% (June 2025 12 mo., All Items)

Community	Current FY2026 Dues Rates				Draft FY2027 Dues Rates				
	2023 Population Estimate	FY2026 Per Capita Rate for up to 5,000 Population with 2.9% CPI Increase	FY2026 Per Capita Rate for above 5,000 Population with 2.9% CPI Increase	FY2026 Dues	DRAFT 2024 Population Estimate	FY2026 Per Capita Rate for up to 5,000 Population with 2.7% CPI Increase	FY2026 Per Capita Rate for above 5,000 Population with 2.7% CPI Increase	FY2027 Dues	Dues Change from FY2026
Dover	33,360	\$1.3247	\$0.6248	\$23,581.37	33784	\$1.3605	\$0.6417	\$25,273.32	\$1,691.96
Rochester	33,555	\$1.3247	\$0.6248	\$23,450.21	33685	\$1.3605	\$0.6417	\$25,209.79	\$1,759.59
Durham	15,069	\$1.3247	\$0.6248	\$12,324.08	15171	\$1.3605	\$0.6417	\$13,329.33	\$1,005.25
Somersworth	12,026	\$1.3247	\$0.6248	\$10,710.09	12026	\$1.3605	\$0.6417	\$11,311.18	\$601.09
Barrington	9,568	\$1.3247	\$0.6248	\$9,153.78	9618	\$1.3605	\$0.6417	\$9,765.96	\$612.18
Newmarket	9,534	\$1.3247	\$0.6248	\$9,144.67	9558	\$1.3605	\$0.6417	\$9,727.46	\$582.79
Farmington	6,841	\$1.3247	\$0.6248	\$7,553.75	6816	\$1.3605	\$0.6417	\$7,967.91	\$414.17
Nottingham	5,372	\$1.3247	\$0.6248	\$6,662.35	5449	\$1.3605	\$0.6417	\$7,090.71	\$428.36
Wakefield	5,315	\$1.3247	\$0.6248	\$6,611.95	5,328	\$1.3605	\$0.6417	\$7,013.06	\$401.11
Northwood	4,698	\$1.3247		\$6,030.25	4717	\$1.3605		\$6,417.56	\$387.31
Lee*	4,592	\$1.3247		\$5,879.62	4591	\$1.3605		\$6,246.13	\$366.51
Milton	4,539	\$1.3247		\$5,839.71	4538	\$1.3605		\$6,174.03	\$334.32
Strafford	4,289	\$1.3247		\$5,510.13	4304	\$1.3605		\$5,855.67	\$345.53
New Durham	2,782	\$1.3247		\$3,566.14	2779	\$1.3605		\$3,780.88	\$214.74
Rollinsford	2,635	\$1.3247		\$3,396.20	2633	\$1.3605		\$3,582.24	\$186.04
Madbury	1,963	\$1.3247		\$2,528.48	1961	\$1.3605		\$2,667.97	\$139.49
Middleton	1,855	\$1.3247		\$2,389.44	1860	\$1.3605		\$2,530.56	\$141.12
Brookfield	769	\$1.3247		\$996.46	775	\$1.3605		\$1,054.40	\$57.94
<b>TOTALS</b>	<b>158,762</b>			<b>\$145,328.65</b>	<b>159,593</b>			<b>\$154,998.17</b>	<b>\$9,669.52</b>

\*Not currently dues paying

\$139,449.04

-----Less Lee as non-dues paying-----

\$148,752.04

\$9,303.01

Sources:

CPI: <https://www.bls.gov/bls/news-release/cpi.htm> (June 2025 CPI All)

Population Estimates: [https://www.nheconomy.com/office-of-planning-and-development/what-we-do/state-data-center-\(census-data\)/population-estimates](https://www.nheconomy.com/office-of-planning-and-development/what-we-do/state-data-center-(census-data)/population-estimates)

## Dues Allocation and Review Against Budget Benchmarks

Note: In the following calculations, it is assumed that Lee will remain non-dues paying and is removed from dues revenue for the purposes of budgeting.

### Match as a Share of Dues Targets

UPWP Match	\$70,000	10% match required
EDD Match	\$35,000	Replace state funding, increase match to respond to EDA's request we increase cash match and decrease in-kind match (\$70,000 total match required)
Coastal Match	\$5,000	1/3 of the \$15,000 required match, balance comprised of in-kind match

\$110,000	73.9%	of all Draft dues (above) to match
Target	65%	maximum dues used as match to grants
	69%	10-year average
	61%	20-year average

### Projected Budget Needs and Distribution of Dues Funds

Conservative Budget Need			Dist. of Draft Dues	(Short)/Surplus
UPWP Match	\$70,000	45%	\$67,614.56	(\$2,385.44)
EDD Match	\$35,000	23%	\$33,807.28	(\$1,192.72)
Coastal Match	\$5,000	3%	\$4,829.61	(\$170.39)
Other State and Grant Match	\$7,000	5%	\$6,761.46	(\$238.54)
Local Contracts Support	\$7,000	5%	\$6,761.46	(\$238.54)
On Demand Technical Assistance	\$15,000	10%	\$14,488.84	(\$511.16)
Reserve Funds	\$15,000	10%	\$14,488.84	(\$511.16)
Total Need	\$154,000		\$148,752.04	(\$5,247.96)

*Budget need exceeds target max dues used as match to grants*

Anticipated Dues Revenue Less Non Dues Paying Town(s)

### Dues as a Share of Total Revenue

The following assumes SRPC's current FY Revenue Budget (less pass throughs to other grantees) remains constant.

\$2,001,070.00	Total Revenue
7.4%	Draft dues as a % of Total Revenue
8%	10-year average dues share
\$160,085.60	Dues Required to return to this level
(\$11,333.56)	(Short)/Surplus
10%	20-year average dues share
\$200,107.00	Dues Required to return to this level
(\$51,354.96)	(Short)/Surplus

## Strafford Regional Planning Commission

Fiscal Year 2027 Dues Rates-Option 2a Adjust by Population, CPI (2.7%), and Value Added (1%)

Draft for Consideration by the SRPC Executive Committee August 15, 2025

2.7% CPI + 1% Value Add  
3.7%                      3.7%

Community	Current FY2026 Dues Rates				Draft FY2027 Dues Rates				
	2023 Population Estimate	FY2026 Per Capita Rate for up to 5,000 Population with 2.9% CPI Increase	FY2026 Per Capita Rate for above 5,000 Population with 2.9% CPI Increase	FY2026 Dues	DRAFT 2024 Population Estimate	FY2026 Per Capita Rate for up to 5,000 Population with 2.7% CPI Increase + 1% Value Added	FY2026 Per Capita Rate for above 5,000 Population with 2.7% CPI Increase + 1% Value Added	FY2027 Dues	Dues Change from FY2026
Dover	33,360	\$1.3247	\$0.6248	\$23,581.37	33,784	\$1.3738	\$0.6479	\$25,519.41	\$1,938.05
Rochester	33,555	\$1.3247	\$0.6248	\$23,450.21	33,685	\$1.3738	\$0.6479	\$25,455.26	\$2,005.06
Durham	15,069	\$1.3247	\$0.6248	\$12,324.08	15,171	\$1.3738	\$0.6479	\$13,459.12	\$1,135.04
Somersworth	12,026	\$1.3247	\$0.6248	\$10,710.09	12,026	\$1.3738	\$0.6479	\$11,421.32	\$711.23
Barrington	9,568	\$1.3247	\$0.6248	\$9,153.78	9,618	\$1.3738	\$0.6479	\$9,861.05	\$707.28
Newmarket	9,534	\$1.3247	\$0.6248	\$9,144.67	9,558	\$1.3738	\$0.6479	\$9,822.18	\$677.51
Farmington	6,841	\$1.3247	\$0.6248	\$7,553.75	6,816	\$1.3738	\$0.6479	\$8,045.50	\$491.75
Nottingham	5,372	\$1.3247	\$0.6248	\$6,662.35	5,449	\$1.3738	\$0.6479	\$7,159.75	\$497.40
Wakefield	5,315	\$1.3247	\$0.6248	\$6,611.95	5,328	\$1.3738	\$0.6479	\$7,081.35	\$469.40
Northwood	4,698	\$1.3247		\$6,030.25	4,717	\$1.3738		\$6,480.05	\$449.80
Lee	4,592	\$1.3247		\$5,879.62	4,591	\$1.3738		\$6,306.95	\$427.33
Milton	4,539	\$1.3247		\$5,839.71	4,538	\$1.3738		\$6,234.14	\$394.43
Strafford	4,289	\$1.3247		\$5,510.13	4,304	\$1.3738		\$5,912.68	\$402.55
New Durham	2,782	\$1.3247		\$3,566.14	2,779	\$1.3738		\$3,817.69	\$251.56
Rollinsford	2,635	\$1.3247		\$3,396.20	2,633	\$1.3738		\$3,617.12	\$220.92
Madbury	1,963	\$1.3247		\$2,528.48	1,961	\$1.3738		\$2,693.95	\$165.47
Middleton	1,855	\$1.3247		\$2,389.44	1,860	\$1.3738		\$2,555.20	\$165.76
Brookfield	769	\$1.3247		\$996.46	775	\$1.3738		\$1,064.67	\$68.21
<b>TOTALS</b>	<b>158,762</b>			<b>\$145,328.65</b>	<b>159,593</b>			<b>\$156,507.41</b>	<b>\$11,178.75</b>

\*Not currently dues paying

\$139,449.04

-----Less Lee as non-dues paying-----

\$150,200.45

\$10,751.42

Sources:

CPI: <https://www.bls.gov/bls/news-release/cpi.htm> (June 2025 CPI All)

Population Estimates: [https://www.nheconomy.com/office-of-planning-and-development/what-we-do/state-data-center-\(census-data\)/population-estimates](https://www.nheconomy.com/office-of-planning-and-development/what-we-do/state-data-center-(census-data)/population-estimates)

## Dues Allocation and Review Against Budget Benchmarks

Note: In the following calculations, it is assumed that Lee will remain non-dues paying and is removed from dues revenue for the purposes of budgeting.

### Match as a Share of Dues Targets

UPWP Match	\$70,000	10% match required
EDD Match	\$35,000	Replace state funding, increase match to respond to EDA's request we increase cash match and decrease in-kind match (\$70,000 total match required)
Coastal Match	\$5,000	1/3 of the \$15,000 required match, balance comprised of in-kind match

\$110,000	73.2%	of all Draft dues (above) to match
Target	65%	maximum dues used as match to grants
	69%	10-year average
	61%	20-year average

### Projected Budget Needs and Distribution of Dues Funds

Conservative Budget Need			Dist. of Draft Dues	(Short)/Surplus
UPWP Match	\$70,000	45%	\$68,272.93	(\$1,727.07)
EDD Match	\$35,000	23%	\$34,136.47	(\$863.53)
Coastal Match	\$5,000	3%	\$4,876.64	(\$123.36)
Other State and Grant Match	\$7,000	5%	\$6,827.29	(\$172.71)
Local Contracts Support	\$7,000	5%	\$6,827.29	(\$172.71)
On Demand Technical Assistance	\$15,000	10%	\$14,629.91	(\$370.09)
Reserve Funds	\$15,000	10%	\$14,629.91	(\$370.09)
Total Need	\$154,000		\$150,200.45	(\$3,799.55)

*Budget need exceeds target max dues used as match to grants*

Anticipated Dues Revenue Less Non Dues Paying Town(s)

### Dues as a Share of Total Revenue

The following assumes SRPC's current FY Revenue Budget (less pass throughs to other grantees) remains constant.

\$2,001,070.00	Total Revenue
7.5%	Draft dues as a % of Total Revenue
8%	10-year average dues share
\$160,085.60	Dues Required to return to this level
(\$9,885.15)	(Short)/Surplus
10%	20-year average dues share
\$200,107.00	Dues Required to return to this level
(\$49,906.55)	(Short)/Surplus



## Dues Allocation and Review Against Budget Benchmarks

Note: In the following calculations, it is assumed that Lee will remain non-dues paying and is removed from dues revenue for the purposes of budgeting.

### Match as a Share of Dues Targets

UPWP Match	\$70,000	10% match required
EDD Match	\$35,000	Replace state funding, increase match to respond to EDA's request we increase cash match and decrease in-kind match (\$70,000 total match required)
Coastal Match	\$5,000	1/3 of the \$15,000 required match, balance comprised of in-kind match

\$110,000	72.5%	of all Draft dues (above) to match
Target	65%	maximum dues used as match to grants
	69%	10-year average
	61%	20-year average

### Projected Budget Needs and Distribution of Dues Funds

Conservative Budget Need			Dist. of Draft Dues	(Short)/Surplus
UPWP Match	\$70,000	45%	\$68,931.30	(\$1,068.70)
EDD Match	\$35,000	23%	\$34,465.65	(\$534.35)
Coastal Match	\$5,000	3%	\$4,923.66	(\$76.34)
Other State and Grant Match	\$7,000	5%	\$6,893.13	(\$106.87)
Local Contracts Support	\$7,000	5%	\$6,893.13	(\$106.87)
On Demand Technical Assistance	\$15,000	10%	\$14,770.99	(\$229.01)
Reserve Funds	\$15,000	10%	\$14,770.99	(\$229.01)
Total Need	\$154,000		\$151,648.87	(\$2,351.13)

*Budget need exceeds target max dues used as match to grants*

Anticipated Dues Revenue Less Non Dues Paying Town(s)

### Dues as a Share of Total Revenue

The following assumes SRPC's current FY Revenue Budget (less pass throughs to other grantees) remains constant.

\$2,001,070.00	Total Revenue
7.6%	Draft dues as a % of Total Revenue
8%	10-year average dues share
\$160,085.60	Dues Required to return to this level
(\$8,436.73)	(Short)/Surplus
10%	20-year average dues share
\$200,107.00	Dues Required to return to this level
(\$48,458.13)	(Short)/Surplus

## Strafford Regional Planning Commission

**Fiscal Year 2027 Dues Rates-Option 3 Adjust by Population, CPI (2.7%), and Value Added (2%); Reset Rate for Population > 5,000**  
**Draft for Consideration by the SRPC Executive Committee August 15, 2025**

2.7% CPI + 2% Value Add

4.7%

Community	Current FY2026 Dues Rates				Draft FY2027 Dues Rates				
	2023 Population Estimate	FY2026 Per Capita Rate for up to 5,000 Population with 2.9% CPI Increase	FY2026 Per Capita Rate for above 5,000 Population with 2.9% CPI Increase	FY2026 Dues	DRAFT 2024 Population Estimate	FY2026 Per Capita Rate for up to 5,000 Population with 2.7% CPI Increase + 2% Value Added	FY2026 Per Capita Rate for above 5,000 Population (50% discount)	FY2027 Dues	Dues Change from FY2026
Dover	33,360	\$1.3247	\$0.6248	\$23,581.37	33,784	\$1.3870	\$0.6935	\$26,514.56	\$2,933.20
Rochester	33,555	\$1.3247	\$0.6248	\$23,450.21	33,685	\$1.3870	\$0.6935	\$26,448.65	\$2,998.45
Durham	15,069	\$1.3247	\$0.6248	\$12,324.08	15,171	\$1.3870	\$0.6935	\$13,988.71	\$1,664.63
Somersworth	12,026	\$1.3247	\$0.6248	\$10,710.09	12,026	\$1.3870	\$0.6935	\$11,807.63	\$1,097.54
Barrington	9,568	\$1.3247	\$0.6248	\$9,153.78	9,618	\$1.3870	\$0.6935	\$10,137.67	\$983.89
Newmarket	9,534	\$1.3247	\$0.6248	\$9,144.67	9,558	\$1.3870	\$0.6935	\$10,096.06	\$951.39
Farmington	6,841	\$1.3247	\$0.6248	\$7,553.75	6,816	\$1.3870	\$0.6935	\$8,194.47	\$640.72
Nottingham	5,372	\$1.3247	\$0.6248	\$6,662.35	5,449	\$1.3870	\$0.6935	\$7,246.44	\$584.10
Wakefield	5,315	\$1.3247	\$0.6248	\$6,611.95	5,328	\$1.3870	\$0.6935	\$7,162.53	\$550.58
Northwood	4,698	\$1.3247		\$6,030.25	4,717	\$1.3870		\$6,542.54	\$512.29
Lee	4,592	\$1.3247		\$5,879.62	4,591	\$1.3870		\$6,367.77	\$488.15
Milton	4,539	\$1.3247		\$5,839.71	4,538	\$1.3870		\$6,294.26	\$454.55
Strafford	4,289	\$1.3247		\$5,510.13	4,304	\$1.3870		\$5,969.70	\$459.57
New Durham	2,782	\$1.3247		\$3,566.14	2,779	\$1.3870		\$3,854.51	\$288.37
Rollinsford	2,635	\$1.3247		\$3,396.20	2,633	\$1.3870		\$3,652.00	\$255.80
Madbury	1,963	\$1.3247		\$2,528.48	1,961	\$1.3870		\$2,719.93	\$191.45
Middleton	1,855	\$1.3247		\$2,389.44	1,860	\$1.3870		\$2,579.84	\$190.40
Brookfield	769	\$1.3247		\$996.46	775	\$1.3870		\$1,074.93	\$78.48
<b>TOTALS</b>	<b>158,762</b>			<b>\$145,328.65</b>	<b>159,593</b>			<b>\$160,652.21</b>	<b>\$15,323.56</b>

\*Not currently dues paying

\$139,449.04

-----Less Lee as non-dues paying-----

\$154,284.44

\$14,835.40

Sources:

CPI: <https://www.bls.gov/bls/news-release/cpi.htm> (June 2025 CPI All)

Population Estimates: [https://www.nheconomy.com/office-of-planning-and-development/what-we-do/state-data-center-\(census-data\)/population-estimates](https://www.nheconomy.com/office-of-planning-and-development/what-we-do/state-data-center-(census-data)/population-estimates)

## Dues Allocation and Review Against Budget Benchmarks

Note: In the following calculations, it is assumed that Lee will remain non-dues paying and is removed from dues revenue for the purposes of budgeting.

### Match as a Share of Dues Targets

UPWP Match	\$70,000	10% match required
EDD Match	\$35,000	Replace state funding, increase match to respond to EDA's request we increase cash match and decrease in-kind match (\$70,000 total match required)
Coastal Match	\$5,000	1/3 of the \$15,000 required match, balance comprised of in-kind match

\$110,000	71.3%	of all Draft dues (above) to match
Target	65%	maximum dues used as match to grants
	69%	10-year average
	61%	20-year average

### Projected Budget Needs and Distribution of Dues Funds

Conservative Budget Need			Dist. of Draft Dues	(Short)/Surplus
UPWP Match	\$70,000	45%	\$70,129.29	\$129.29
EDD Match	\$35,000	23%	\$35,064.65	\$64.65
Coastal Match	\$5,000	3%	\$5,009.24	\$9.24
New Projects Match	\$7,000	5%	\$7,012.93	\$12.93
Local Contracts Support	\$7,000	5%	\$7,012.93	\$12.93
On Demand Technical Assistance	\$15,000	10%	\$15,027.71	\$27.71
Reserve Funds	\$15,000	10%	\$15,027.71	\$27.71
Total Need	\$154,000		\$154,284.44	\$284.44

Budget need exceeds target max dues used as match to grants

Anticipated Dues Revenue Less Non Dues Paying Town(s)

### Dues as a Share of Total Revenue

The following assumes SRPC's current FY Revenue Budget (less pass throughs to other grantees) remains constant.

\$2,001,070.00 Total Revenue  
7.7% Draft dues as a % of Total Revenue

8% 10-year average dues share  
\$160,085.60 Dues Required to return to this level  
(\$5,801.16) (Short)/Surplus

10% 20-year average dues share  
\$200,107.00 Dues Required to return to this level  
(\$45,822.56) (Short)/Surplus

### History of SRPC's Dues Relative to the Annual Budget

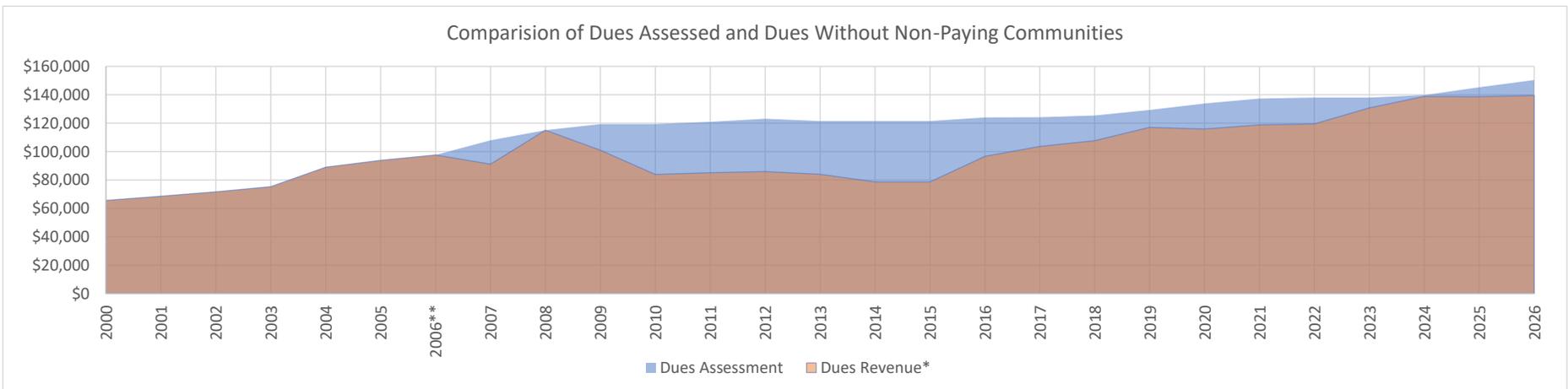
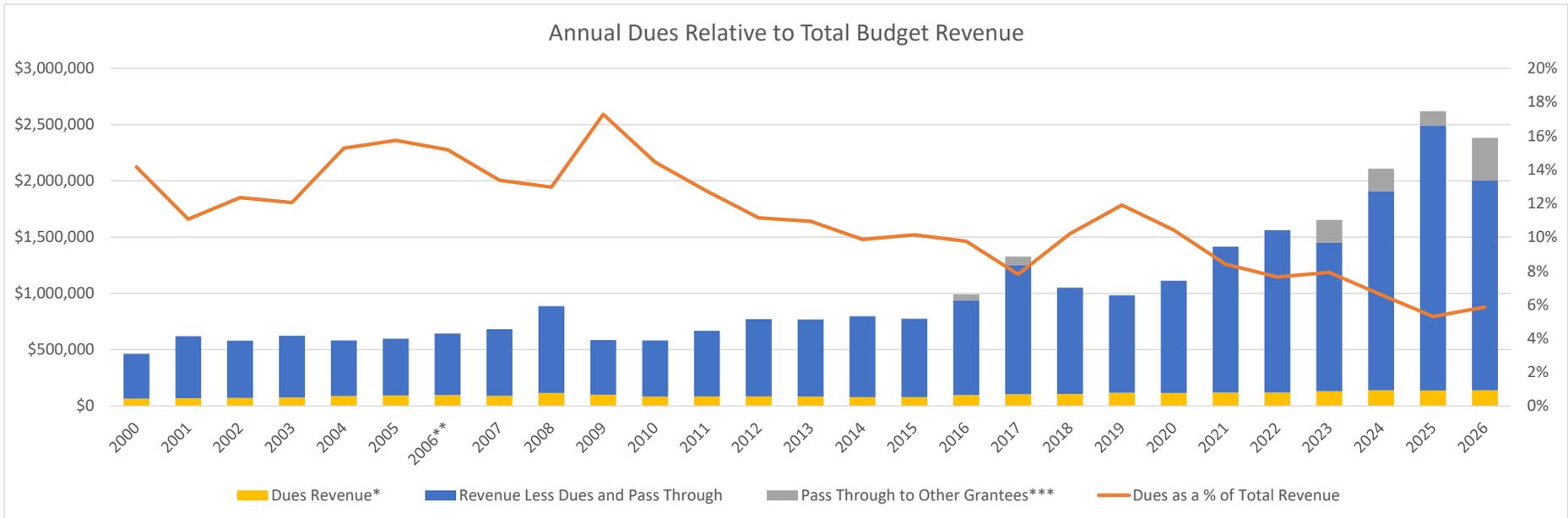
FY	Dues Assessment	Dues Revenue*	Total Budget Revenue	Dues as a % of Total Revenue	Dues Used as Grant Match	% of Dues Used as Match	Non-Dues Paying Communities	Notes
2000	\$65,560	\$65,560	\$463,052	14%	\$26,885	41%		NA
2001	\$68,546	\$68,546	\$619,676	11%	\$29,396	43%		NA
2002	\$71,596	\$71,596	\$580,372	12%	\$31,499	44%		Adjusted by updated population estimates and CPI (3.4%)
2003	\$75,227	\$75,227	\$624,465	12%	\$36,347	48%		Adjusted by updated population estimates and CPI (2.7%)
2004	\$88,903	\$88,903	\$582,348	15%	\$47,243	53%	BRK joined SRPC from LRPC	Adjusted by population estimates and anticipated labor cost increases
2005	\$93,800	\$93,800	\$596,300	16%	\$62,185	66%		Adjusted by updated population estimates and CPI (2.1%) and +1.5% value added
2006**	\$97,552	\$97,552	\$643,093	15%	\$50,018	51%		Current System Implemented; Adjusted by updated population estimates only
2007	\$107,978	\$91,159	\$681,780	13%	\$47,125	52%	DOV	Adjusted by updated population estimates and CPI (3.2%)
2008	\$115,027	\$115,027	\$887,312	13%	\$85,097	74%		Adjusted by updated population estimates and CPI (4.3%) and +1% value added
2009	\$119,285	\$100,985	\$584,656	17%	\$59,488	59%	DOV	Adjusted by updated population estimates and CPI (2.7%)
2010	\$119,285	\$83,908	\$581,107	14%	\$82,583	98%	DOV, FAR, MIL, WAK	No adjustments
2011	\$120,883	\$85,058	\$668,297	13%	\$12,468	15%	DOV, FAR, MIL, WAK	Adjusted by updated population estimates only
2012	\$123,075	\$85,876	\$770,991	11%	\$22,549	26%	BRK, DOV, FAR, MIL, WAK	Adjusted by updated population estimates and CPI (1.1%)
2013	\$121,544	\$84,053	\$768,096	11%	\$42,456	51%	BRK, DOV, FAR, MIL, WAK	Adjusted with 2010 Census Population only
2014	\$121,544	\$78,620	\$796,908	10%	\$53,027	67%	BRK, DOV, FAR, MIL, NOT, WAK	No adjustments
2015	\$121,497	\$78,620	\$775,554	10%	\$18,303	23%	BRK, DOV, FAR, MIL, NOT, WAK	No adjustments
2016	\$124,049	\$96,673	\$991,466	10%	\$61,310	63%	BRK, MIL, NDU, NOT, WAK	Adjusted by updated population estimates and CPI (2.1%)
2017	\$124,173	\$103,551	\$1,328,036	8%	\$79,565	77%	BRK, MIL, NDU, NOT, WAK	Adjusted by updated population estimates and CPI (0.1%)
2018	\$125,415	\$107,678	\$1,055,012	10%	\$69,299	64%	BRK, MIL, NOT, WAK	Adjusted by updated population estimates and CPI (1.0%)
2019	\$129,217	\$117,049	\$983,567	12%	\$72,173	62%	BRK, MIL, NOT	Adjusted by updated population estimates and CPI (1.6%)
2020	\$133,861	\$115,876	\$1,111,783	10%	\$69,407	60%	BRK, LEE, MIL, NOT	Adjusted by updated population estimates and CPI (2.9%)
2021	\$137,284	\$118,806	\$1,415,073	8%	\$73,058	61%	BRK, LEE, MIL, NOT	Adjusted by updated population estimates and CPI (1.8%)
2022	\$137,994	\$119,402	\$1,561,968	8%	\$78,595	66%	BRK, LEE, MIL, NOT	Adjusted by updated population estimates only
2023	\$137,994	\$130,755	\$1,653,498	8%	\$96,770	74%	BRK, NOT	Dues frozen at 2022 rates
2024	\$139,764	\$138,822	\$2,108,418	7%	\$102,544	74%	BRK	Adjusted by updated population estimates only
2025	\$145,329	\$138,666	\$2,617,841	5%	\$115,536	83%	NOT	Adjusted by updated population estimates and CPI (3.2%)
2026	\$150,379	\$139,449	\$2,381,070	6%	\$98,284	70%	LEE	Adjusted by updated population estimates and CPI (2.9%)

\*Excludes non dues paying communities, reflects budgeted revenue.

\*\* Dues Rate system shifted from 3 separate per capita rates (pop >10,000; pop 5,000 - 9,999; <5,000) to a base rate for first 5,000 person and a reduced rate for population beyond 5,000.

\*\*\* Pass through grants from SRPC to other RPCs where SRPC was the prime applicant on behalf of all RPCs. Does not include pass through costs such as engineering where the services are retained within the region.

All figures above are based upon the adopted budget for the fiscal year.



\*Excludes non dues paying communities, reflects budgeted revenue.

\*\* Dues Rate system shifted from 3 separate per capita rates (pop >10,000; pop 5,000 - 9,999; <5,000) to a base rate for first 5,000 person and a reduced rate for population beyond 5,000.

\*\*\* Pass through grants from SRPC to other RPCs where SRPC was the prime applicant on behalf of all RPCs. Does not include pass through costs such as engineering where the services are retained within the region.

All figures above are based upon the adopted budget for the fiscal year.

# STRAFFORD

Regional Planning Commission

August 15, 2025

William Watson, Administrator  
 NH Department of Transportation  
 Bureau of Planning and Community Assistance  
 7 Hazen Drive  
 Concord, NH 03302

RE: August 2025 Minor Revisions to the 2025-2028 TIP

Dear Mr. Watson:

The Strafford Regional Planning Commission (SRPC) staff has received a request to approve the August 2025 Minor Revisions to Strafford Metropolitan Planning Organization's approved 2025-2028 Transportation Improvement Program (TIP).

**The following information is in the Strafford MPO Prospectus that was revised and adopted on January 19, 2018, at the Strafford MPO Policy Committee Meeting:**

*In the Strafford MPO the Executive Director has the authority to review Administrative Modification and/or Informational Revisions. The Executive Director may request the advice of members of the MPO Technical Advisory Committee to complete this review. The Executive Director may make recommendations to the Executive Committee for their concurrence or non-concurrence with Administrative Modifications and/or Informational revisions and for a procedural change from Administrative Modification and/or Informational Revisions to Amendment. The Executive Director will issue a letter to the NHDOT indicating their decision. Copies of these letters will be provided to members of the TAC and MPO.*

The Executive Director recommends the approval of the following Administrative Modifications to the 2025-2028 TIP as proposed.

Sincerely,

Jennifer Czysz, AICP  
 Executive Director



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**CRDR - PROGRAM**

State ID CRDR	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -
Functional Classification NA			
Project Description CULVERT REPLACEMENT/REHABILITATION & DRAINAGE REPAIRS (Annual Project)			
Regional Planning Commission -	Clean Air Code ALL	Regionally Significant No	

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$2,294,118	\$444,400	\$50,640	\$136,000	\$136,000	-	\$3,061,158
PE	STBG-5 to 49,999	\$88,000	\$184,800	-	-	-	-	\$272,800
PE	STBG-50 to 200K	\$44,000	\$66,000	-	-	-	-	\$110,000
PE	STBG-Non Urban Areas Under 5K	\$365,200	\$297,440	-	-	-	-	\$662,640
PE	STBG-State Flexible	\$2,180,258	\$150,400	\$536,000	\$24,000	\$24,000	\$1,280,000	\$4,194,658
PE	Toll Credit	\$1,242,894	\$285,760	\$146,660	\$40,000	\$40,000	\$320,000	\$2,075,314
<b>Total PE</b>		<b>\$6,214,470</b>	<b>\$1,428,800</b>	<b>\$733,300</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$1,600,000</b>	<b>\$10,376,570</b>
ROW	National Highway Performance	\$50,988	-	\$16,400	\$20,400	\$20,400	\$177,600	\$285,788
ROW	STBG-5 to 49,999	-	\$7,700	\$15,020	-	-	-	\$22,720
ROW	STBG-Non Urban Areas Under 5K	\$29,040	\$7,700	\$33,420	-	-	-	\$70,160
ROW	STBG-State Flexible	\$219,492	-	\$4,400	\$3,600	\$3,600	\$14,400	\$245,492
ROW	Toll Credit	\$74,880	\$3,850	\$17,310	\$6,000	\$6,000	\$48,000	\$156,040
<b>Total ROW</b>		<b>\$374,400</b>	<b>\$19,250</b>	<b>\$86,550</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$240,000</b>	<b>\$780,200</b>
CON	National Highway Performance	\$6,230,905	-	-	\$910,200	\$4,430,200	\$27,396,142	\$38,967,447
CON	PROTECT	-	\$2,346,710	\$2,346,710	-	-	-	\$4,693,420
CON	STBG-Non Urban Areas Under 5K	\$560,000	\$1,483,690	\$525,466	-	-	-	\$2,569,156
CON	STBG-State Flexible	\$13,290,508	-	-	\$3,231,408	\$781,800	\$15,499,858	\$32,803,574
CON	Toll Credit	\$5,020,353	\$957,600	\$718,044	\$1,035,402	\$1,303,000	\$10,724,000	\$19,758,399
<b>Total CON</b>		<b>\$25,101,766</b>	<b>\$4,788,000</b>	<b>\$3,590,220</b>	<b>\$5,177,010</b>	<b>\$6,515,000</b>	<b>\$53,620,000</b>	<b>\$98,791,996</b>
OTHER	National Highway Performance	\$6,800	-	\$3,400	\$3,400	\$3,400	\$18,800	\$35,800
OTHER	STBG-State Flexible	\$57,200	-	\$600	\$600	\$600	\$13,200	\$72,200
OTHER	Toll Credit	\$16,000	-	\$1,000	\$1,000	\$1,000	\$8,000	\$27,000
<b>Total OTHER</b>		<b>\$80,000</b>	<b>-</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$40,000</b>	<b>\$135,000</b>
<b>Total Prior Costs</b>		<b>\$31,770,636</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$31,770,636</b>
<b>Total Future Costs</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$55,500,000</b>	<b>\$55,500,000</b>
<b>Total Programmed</b>		<b>\$31,770,636</b>	<b>\$6,236,050</b>	<b>\$4,415,070</b>	<b>\$5,412,010</b>	<b>\$6,750,000</b>	<b>\$55,500,000</b>	<b>\$110,083,766</b>

### Previously Approved Amendment CRDR - PROGRAM

State ID CRDR	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -
Functional Classification NA			
Project Description CULVERT REPLACEMENT/REHABILITATION & DRAINAGE REPAIRS (Annual Project)			

Regional Planning Commission

Clean Air Code

Regionally Significant

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$2,294,118	\$444,400	\$50,640	\$136,000	\$136,000	-	\$3,061,158
PE	STBG-5 to 49,999	\$88,000	\$184,800	-	-	-	-	\$272,800
PE	STBG-50 to 200K	\$44,000	\$66,000	-	-	-	-	\$110,000
PE	STBG-Non Urban Areas Under 5K	\$365,200	\$297,440	-	-	-	-	\$662,640
PE	STBG-State Flexible	\$2,180,258	\$150,400	\$536,000	\$24,000	\$24,000	\$1,280,000	\$4,194,658
PE	Toll Credit	\$1,242,894	\$285,760	\$146,660	\$40,000	\$40,000	\$320,000	\$2,075,314
<b>Total PE</b>		<b>\$6,214,470</b>	<b>\$1,428,800</b>	<b>\$733,300</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$1,600,000</b>	<b>\$10,376,570</b>
ROW	National Highway Performance	\$50,988	\$16,400	-	\$20,400	\$20,400	\$177,600	\$285,788
ROW	STBG-5 to 49,999	-	\$13,200	-	-	-	-	\$13,200
ROW	STBG-Non Urban Areas Under 5K	\$29,040	\$13,200	\$27,920	-	-	-	\$70,160
ROW	STBG-State Flexible	\$219,492	\$4,400	\$5,520	\$3,600	\$3,600	\$14,400	\$251,012
ROW	Toll Credit	\$74,880	\$11,800	\$8,360	\$6,000	\$6,000	\$48,000	\$155,040
<b>Total ROW</b>		<b>\$374,400</b>	<b>\$59,000</b>	<b>\$41,800</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$240,000</b>	<b>\$775,200</b>
CON	National Highway Performance	\$6,230,905	-	\$2,219,852	\$910,200	\$4,430,200	\$27,396,142	\$41,187,299
CON	PROTECT	-	\$2,346,710	-	-	-	-	\$2,346,710
CON	STBG-Non Urban Areas Under 5K	\$560,000	\$1,483,690	-	-	-	-	\$2,043,690
CON	STBG-State Flexible	\$13,290,508	-	\$652,324	\$3,231,408	\$781,800	\$15,499,858	\$33,455,898
CON	Toll Credit	\$5,020,353	\$957,600	\$718,044	\$1,035,402	\$1,303,000	\$10,724,000	\$19,758,399
<b>Total CON</b>		<b>\$25,101,766</b>	<b>\$4,788,000</b>	<b>\$3,590,220</b>	<b>\$5,177,010</b>	<b>\$6,515,000</b>	<b>\$53,620,000</b>	<b>\$98,791,996</b>
OTHER	National Highway Performance	\$6,800	\$3,400	\$3,400	\$3,400	\$3,400	\$18,800	\$39,200
OTHER	STBG-State Flexible	\$57,200	\$600	\$600	\$600	\$600	\$13,200	\$72,800
OTHER	Toll Credit	\$16,000	\$1,000	\$1,000	\$1,000	\$1,000	\$8,000	\$28,000
<b>Total OTHER</b>		<b>\$80,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$40,000</b>	<b>\$140,000</b>
<b>Total Prior Costs</b>		<b>\$31,770,636</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$31,770,636</b>
<b>Total Future Costs</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$55,500,000</b>	<b>\$55,500,000</b>
<b>Total Programmed</b>		<b>\$31,770,636</b>	<b>\$6,280,800</b>	<b>\$4,370,320</b>	<b>\$5,412,010</b>	<b>\$6,750,000</b>	<b>\$55,500,000</b>	<b>\$110,083,766</b>

## PAVE-T1-RESURF - PROGRAM

State ID PAVE-T1-RESURF	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -					
Functional Classification NA								
Project Description Preservation of Tier 1 Highways								
Regional Planning Commission -	Clean Air Code E-10	Regionally Significant No						
PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$1,217,320	\$158,400	\$204,000	\$204,000	\$204,000	\$1,296,000	\$3,283,720
PE	STBG-State Flexible	\$809,000	\$36,000	\$36,000	\$36,000	\$36,000	\$624,000	\$1,577,000
PE	Toll Credit	\$506,580	\$48,600	\$60,000	\$60,000	\$60,000	\$480,000	\$1,215,180
<b>Total PE</b>		<b>\$2,532,900</b>	<b>\$243,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$2,400,000</b>	<b>\$6,075,900</b>
CON	Hwy Infrastructure	-	\$2,000,878	-	-	-	-	\$2,000,878
CON	National Highway Performance	\$54,336,536	\$7,191,249	\$9,740,000	\$1,800,000	\$12,960,000	\$65,280,000	\$151,307,785
CON	Redistribution	\$1,935,448	-	-	-	-	-	\$1,935,448
CON	STBG-State Flexible	\$23,040,704	\$1,000,000	-	\$7,940,000	-	\$38,400,000	\$70,380,704
CON	Toll Credit	\$19,828,172	\$2,548,032	\$2,435,000	\$2,435,000	\$3,240,000	\$25,920,000	\$56,406,204
<b>Total CON</b>		<b>\$99,140,860</b>	<b>\$12,740,159</b>	<b>\$12,175,000</b>	<b>\$12,175,000</b>	<b>\$16,200,000</b>	<b>\$129,600,000</b>	<b>\$282,031,019</b>
<b>Total Prior Costs</b>		<b>\$101,673,760</b>	-	-	-	-	-	<b>\$101,673,760</b>
<b>Total Future Costs</b>		-	-	-	-	-	<b>\$132,000,000</b>	<b>\$132,000,000</b>
<b>Total Programmed</b>		<b>\$101,673,760</b>	<b>\$12,983,159</b>	<b>\$12,475,000</b>	<b>\$12,475,000</b>	<b>\$16,500,000</b>	<b>\$132,000,000</b>	<b>\$288,106,919</b>

## Previously Approved Amendment PAVE-T1-RESURF - PROGRAM

State ID PAVE-T1-RESURF	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -					
Functional Classification NA								
Project Description Preservation of Tier 1 Highways								
Regional Planning Commission -	Clean Air Code -	Regionally Significant -						

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$1,217,320	\$158,400	\$204,000	\$204,000	\$204,000	\$1,296,000	\$3,283,720
PE	STBG-State Flexible	\$809,000	\$36,000	\$36,000	\$36,000	\$36,000	\$624,000	\$1,577,000
PE	Toll Credit	\$506,580	\$48,600	\$60,000	\$60,000	\$60,000	\$480,000	\$1,215,180
<b>Total PE</b>		<b>\$2,532,900</b>	<b>\$243,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$2,400,000</b>	<b>\$6,075,900</b>
CON	Hwy Infrastructure	-	\$2,000,878	-	-	-	-	\$2,000,878
CON	National Highway Performance	\$54,336,536	\$7,191,249	\$7,800,000	\$1,800,000	\$9,393,473	\$65,280,000	\$145,801,258
CON	Redistribution	\$1,935,448	-	-	-	-	-	\$1,935,448
CON	STBG-State Flexible	\$23,040,704	\$1,000,000	-	\$8,000,000	-	\$38,400,000	\$70,440,704
CON	Toll Credit	\$19,828,172	\$2,548,032	\$1,950,000	\$2,450,000	\$2,348,368	\$25,920,000	\$55,044,572
<b>Total CON</b>		<b>\$99,140,860</b>	<b>\$12,740,159</b>	<b>\$9,750,000</b>	<b>\$12,250,000</b>	<b>\$11,741,841</b>	<b>\$129,600,000</b>	<b>\$275,222,860</b>
<b>Total Prior Costs</b>		<b>\$101,673,760</b>	-	-	-	-	-	<b>\$101,673,760</b>
<b>Total Future Costs</b>		-	-	-	-	-	<b>\$132,000,000</b>	<b>\$132,000,000</b>
<b>Total Programmed</b>		<b>\$101,673,760</b>	<b>\$12,983,159</b>	<b>\$10,050,000</b>	<b>\$12,550,000</b>	<b>\$12,041,841</b>	<b>\$132,000,000</b>	<b>\$281,298,760</b>

## PAVE-T2-RESURF - PROGRAM

State ID PAVE-T2-RESURF	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -					
Functional Classification NA								
Project Description Resurfacing Tier 2 Roadways								
Regional Planning Commission -	Clean Air Code E-10	Regionally Significant No						
PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$4,113,000	\$1,881,200	\$1,688,000	\$204,000	\$204,000	\$1,296,000	\$9,386,200
PE	STBG-State Flexible	\$2,895,000	\$862,400	\$36,000	\$36,000	\$36,000	\$624,000	\$4,489,400
PE	Toll Credit	\$1,752,000	\$685,900	\$431,000	\$60,000	\$60,000	\$480,000	\$3,468,900
<b>Total PE</b>		<b>\$8,760,000</b>	<b>\$3,429,500</b>	<b>\$2,155,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$2,400,000</b>	<b>\$17,344,500</b>
ROW	National Highway Performance	\$68,000	\$17,000	\$17,000	\$17,000	\$17,000	\$136,000	\$272,000
ROW	STBG-State Flexible	\$12,000	\$3,000	\$3,000	\$3,000	\$3,000	\$184,000	\$208,000
ROW	Toll Credit	\$20,000	\$5,000	\$5,000	\$5,000	\$5,000	\$80,000	\$120,000
<b>Total ROW</b>		<b>\$100,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$400,000</b>	<b>\$600,000</b>
CON	Betterment	\$38,750,000	\$24,700,000	-	-	-	-	\$63,450,000
CON	National Highway Performance	\$67,177,344	-	\$2,960,075	\$10,500,582	\$5,500,582	\$73,862,704	\$160,001,287
CON	Redistribution	\$344,902	-	-	-	-	-	\$344,902
CON	STBG-State Flexible	\$113,585,754	\$27,876,475	\$14,095,925	\$8,039,418	\$8,039,418	\$98,297,296	\$269,934,286
CON	Toll Credit	\$45,277,000	\$6,969,119	\$4,264,000	\$4,635,000	\$3,385,000	\$43,040,000	\$107,570,119
<b>Total CON</b>		<b>\$265,135,000</b>	<b>\$59,545,594</b>	<b>\$21,320,000</b>	<b>\$23,175,000</b>	<b>\$16,925,000</b>	<b>\$215,200,000</b>	<b>\$601,300,594</b>
<b>Total Prior Costs</b>		<b>\$273,995,000</b>	-	-	-	-	-	<b>\$273,995,000</b>
<b>Total Future Costs</b>		-	-	-	-	-	<b>\$218,000,000</b>	<b>\$218,000,000</b>
<b>Total Programmed</b>		<b>\$273,995,000</b>	<b>\$63,000,094</b>	<b>\$23,500,000</b>	<b>\$23,500,000</b>	<b>\$17,250,000</b>	<b>\$218,000,000</b>	<b>\$619,245,094</b>

## Previously Approved Amendment PAVE-T2-RESURF - PROGRAM

State ID PAVE-T2-RESURF	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -					
Functional Classification NA								
Project Description Resurfacing Tier 2 Roadways								

Regional Planning Commission

Clean Air Code

Regionally Significant

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	National Highway Performance	\$4,113,000	\$1,881,200	\$1,688,000	\$204,000	\$204,000	\$1,296,000	\$9,386,200
PE	STBG-State Flexible	\$2,895,000	\$862,400	\$36,000	\$36,000	\$36,000	\$624,000	\$4,489,400
PE	Toll Credit	\$1,752,000	\$685,900	\$431,000	\$60,000	\$60,000	\$480,000	\$3,468,900
<b>Total PE</b>		<b>\$8,760,000</b>	<b>\$3,429,500</b>	<b>\$2,155,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$2,400,000</b>	<b>\$17,344,500</b>
ROW	National Highway Performance	\$68,000	\$17,000	\$17,000	\$17,000	\$17,000	\$136,000	\$272,000
ROW	STBG-State Flexible	\$12,000	\$3,000	\$3,000	\$3,000	\$3,000	\$184,000	\$208,000
ROW	Toll Credit	\$20,000	\$5,000	\$5,000	\$5,000	\$5,000	\$80,000	\$120,000
<b>Total ROW</b>		<b>\$100,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$400,000</b>	<b>\$600,000</b>
CON	Betterment	\$38,750,000	\$7,100,000	\$2,750,000	\$2,750,000	\$2,750,000	\$27,000,000	\$81,100,000
CON	National Highway Performance	\$67,177,344	-	\$2,100,000	\$10,500,582	\$10,500,582	\$101,862,704	\$192,141,212
CON	Redistribution	\$344,902	-	-	-	-	-	\$344,902
CON	STBG-State Flexible	\$113,585,754	\$18,756,475	\$14,095,925	\$8,039,418	\$8,039,418	\$71,897,296	\$234,414,286
CON	Toll Credit	\$45,277,000	\$4,689,119	\$4,048,981	\$4,635,000	\$4,635,000	\$43,440,000	\$106,725,100
<b>Total CON</b>		<b>\$265,135,000</b>	<b>\$30,545,594</b>	<b>\$22,994,906</b>	<b>\$25,925,000</b>	<b>\$25,925,000</b>	<b>\$244,200,000</b>	<b>\$614,725,500</b>
<b>Total Prior Costs</b>		<b>\$273,995,000</b>	-	-	-	-	-	<b>\$273,995,000</b>
<b>Total Future Costs</b>		-	-	-	-	-	<b>\$247,000,000</b>	<b>\$247,000,000</b>
<b>Total Programmed</b>		<b>\$273,995,000</b>	<b>\$34,000,094</b>	<b>\$25,174,906</b>	<b>\$26,250,000</b>	<b>\$26,250,000</b>	<b>\$247,000,000</b>	<b>\$632,670,000</b>

**42578 - ROLLINSFORD - DOVER**

State ID 42578	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -
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Functional Classification  
NA

Project Description  
Address Red List bridge (069/046) carrying Oak Street over PAR between Rollinsford and Dover

Regional Planning Commission SRPC	Clean Air Code ATT	Regionally Significant No
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PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	STBG-5 to 200K	-	\$136,884	-	-	-	-	\$136,884
PE	STBG-50 to 200K	\$398,464	-	\$182,512	\$50,341	-	-	\$631,317
PE	Toll Credit	\$99,616	\$34,221	\$45,628	\$12,585	-	-	\$192,050
<b>Total PE</b>		<b>\$498,080</b>	<b>\$171,105</b>	<b>\$228,140</b>	<b>\$62,926</b>	<b>-</b>	<b>-</b>	<b>\$960,251</b>
ROW	STBG-50 to 200K	-	-	-	\$50,341	-	-	\$50,341
ROW	Toll Credit	-	-	-	\$12,585	-	-	\$12,585
<b>Total ROW</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>\$62,926</b>	<b>-</b>	<b>-</b>	<b>\$62,926</b>
CON	BRGBIL	-	-	-	\$2,013,623	-	-	\$2,013,623
CON	Toll Credit	-	-	-	\$503,406	-	-	\$503,406
<b>Total CON</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>\$2,517,029</b>	<b>-</b>	<b>-</b>	<b>\$2,517,029</b>
<b>Total Prior Costs</b>		<b>\$498,080</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$498,080</b>
<b>Total Programmed</b>		<b>\$498,080</b>	<b>\$171,105</b>	<b>\$228,140</b>	<b>\$2,642,881</b>	<b>-</b>	<b>-</b>	<b>\$3,540,206</b>

**Previously Approved Amendment 42578 - ROLLINSFORD - DOVER**

State ID 42578	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -
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Functional Classification  
NA

Project Description  
Address Red List bridge (069/046) carrying Oak Street over PAR between Rollinsford and Dover

Regional Planning Commission SRPC	Clean Air Code -	Regionally Significant -
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PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
PE	STBG-50 to 200K	\$398,464	\$136,884	\$182,512	\$50,341	-	-	\$768,201
PE	Toll Credit	\$99,616	\$34,221	\$45,628	\$12,585	-	-	\$192,050
<b>Total PE</b>		<b>\$498,080</b>	<b>\$171,105</b>	<b>\$228,140</b>	<b>\$62,926</b>	<b>-</b>	<b>-</b>	<b>\$960,251</b>
ROW	STBG-50 to 200K	-	-	-	\$50,341	-	-	\$50,341
ROW	Toll Credit	-	-	-	\$12,585	-	-	\$12,585
<b>Total ROW</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>\$62,926</b>	<b>-</b>	<b>-</b>	<b>\$62,926</b>
CON	BRGBIL	-	-	-	\$2,013,623	-	-	\$2,013,623
CON	Toll Credit	-	-	-	\$503,406	-	-	\$503,406
<b>Total CON</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>\$2,517,029</b>	<b>-</b>	<b>-</b>	<b>\$2,517,029</b>
<b>Total Prior Costs</b>		<b>\$498,080</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$498,080</b>
<b>Total Programmed</b>		<b>\$498,080</b>	<b>\$171,105</b>	<b>\$228,140</b>	<b>\$2,642,881</b>	<b>-</b>	<b>-</b>	<b>\$3,540,206</b>

**44491 - STATEWIDE**

State ID 44491	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -
Functional Classification NA			
Project Description Coastal hydraulic design manual supplement			
Regional Planning Commission -	Clean Air Code ATT	Regionally Significant No	

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
OTHER	PROTECT	-	\$176,000	\$39,600	-	-	-	\$215,600
OTHER	Toll Credit	-	\$44,000	\$9,900	-	-	-	\$53,900
<b>Total OTHER</b>		-	<b>\$220,000</b>	<b>\$49,500</b>	-	-	-	<b>\$269,500</b>
<b>Total Programmed</b>		-	<b>\$220,000</b>	<b>\$49,500</b>	-	-	-	<b>\$269,500</b>

**Previously Approved Amendment 44491 - STATEWIDE**

State ID 44491	Lead Agency DOT	Project Type To Be Assigned	Performance Measures -
Functional Classification NA			
Project Description Coastal hydraulic design manual supplement			
Regional Planning Commission -	Clean Air Code -	Regionally Significant -	

PHASE	FUND SOURCE	PRIOR	FY2025	FY2026	FY2027	FY2028	FUTURE	TOTAL
OTHER	PROTECT	-	\$176,000	-	-	-	-	\$176,000
OTHER	Toll Credit	-	\$44,000	-	-	-	-	\$44,000
<b>Total OTHER</b>		-	<b>\$220,000</b>	-	-	-	-	<b>\$220,000</b>
<b>Total Programmed</b>		-	<b>\$220,000</b>	-	-	-	-	<b>\$220,000</b>